Hardwick Parish Council

Minutes of the Meeting held on Wednesday 10 December 2025 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), J Armisen, B Coxall, I Giddings, P Joslin and S Rose.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

None.

1. To receive apologies for absence

None. Cllr Awoyinka was not present.

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllr Rose declared non-pecuniary interests in item 4.2 as an Honorary Life Member of Hardwick Football Club and in item 7.2 as a Trustee, Guarantor and Director member of the Hardwick Community Centre Charity.
Cllr Gill declared a non-pecuniary interest in item 7.2 as a Trustee, Guarantor and Director member of the Hardwick Community Centre Charity.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None received.

3. To approve the minutes of the previous meeting

RESOLVED that the minutes of the meeting on 19 November 2025 be approved and signed by the Chairman as a true record, after an amendment under item 7.2, paragraph 3, to read "by a not for profit management company on a self-funding basis." (Prop SR, 2nd IG, carried with 5 in favour and 1 abstention)

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (4.2) Biodiversity funds received – to consider options for spending (standing item)

The payment of £7,200 for the removal of dead elms in the Spinney will be taken from the Biodiversity funds received.

4.2 (4.6) Request by cricket clubs to use the recreation ground - update and report on meeting

Cllr Giddings had emailed the clubs regarding a meeting and a response was awaited.

4.3 (9) Website update

RESOLVED to ask the website provider about progress and when the website would be ready.

5. Finance, risk assessment and procedural matters

5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers

RESOLVED to note that the Clerk had used delegated powers to contract Oakes and Watson Tree Surgery to remove a fallen tree on the green between Laxton Avenue and Limes Road.

5.2 To receive play areas and skate park inspection reports and consider if any work is required

RESOLVED to receive Cllr Coxall's report for the Church play area.
Cllrs Armisen and Gill undertook to email their reports.

5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed below in the finance report should be paid, plus RH Landscapes (Grass cutting) £882.00, Allen Pyke (Site visit and design development) £573.00, and Allen Pyke (Completion of design development) £1,551. (Prop SR, 2nd IG, unanimous)

Salaries	£1649.43
Cambs ACRE (Renewal fee)	£72.00
Oakes and Watson (Tree works, Spinney)	£7200.00
Cabin at St Mary's (Room hire)	£21.00
J Armisen (Expenses)	11.17
LGS Services (Admin support)	£3308.56
Mr Groundsman (Rec Ground pitch work)	£840.00
Stantec (Community Centre Transport Statement)	£2166.00

Credits including bank interest, were noted.

RESOLVED that the Chairman should contact the Clerk for further details and clarification relating to the additional hours worked.

5.4 To appoint two members to authorise payments at the bank
RESOLVED that Cllrs Rose and Joslin should authorise the payments at the bank.

6. To consider any planning applications and decision notices and tree works applications

6.1 Planning applications and appeals

6.1.1 21/03058/CONDA – 339 St Neots Road – Submission of details required by Condition 3 (Surface water drainage), 4 (External materials), 5 (Hard and soft landscaping), 6 (Scheme of ecological enhancement), 9 (Cycle parking), 10 (Energy statement), 11 (Water efficiency specification) and 12 (Construction Environmental Management Plan) of Planning permission 21/03058/FUL
Noted.

6.1.2 25/04620/HFUL – 13 Coles Way – Outbuilding to the rear
RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 5 in favour and 1 abstention)

6.2 To note any planning responses made between meetings using delegated powers
None.

6.3 SCDC decision and appeal notices and correspondence
None.

6.4 Tree works applications

6.4.1 25/1379/TTCA – 38 Main Street
RESOLVED that the Parish Council has no objections.

7. Members' reports and items for information only

7.1 New Housing Developments and Planning Obligations
Nothing to report.

7.2 Community Centre update
Cllr Rose reported that the planning application had been submitted today.
RESOLVED that the Parish Council approves the payment of the planning fee to Greater Cambridge Partnership, currently expected to be £1,555.00. (Prop PJ, 2nd SR, unanimous)

The Chairman reported that he had asked the architect whether it would be advisable to include details of any future extension to the hall in the planning application at this stage. The architect is taking advice from the planners about the best way to approach this.

Cllr Giddings left the meeting at 8.08 pm and returned a couple of minutes later.

7.3 Highways Working Group report

Cllr Joslin's previously circulated written report was noted. She verbally reported on completion of the Greenways might not take place until 2026-2027, she will return to Hill for an update about the maintenance responsibility for the street lights on St Neots Road, the Cambourne to Cambridge busway inquiry decision is not expected until late spring,

.RESOLVED, having noted the Chairman's report that the bus shelter would fit on the site, to order the bus shelter from GW Shelter Solutions for supply and installation with a perch seat and time table case, and to accept the suggestions from the suppliers that the shelter should have two front entrances and solid rather than clear panels at the rear.

The Chairman apologised for an error in the street light map placed on Facebook, relating to the position of light PC11, and undertook to provide a corrected map.
RESOLVED to check whether there is already a maintenance agreement in place for the Millers Way lights and if not, this is to be an agenda item for the next meeting.

8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

8.1 Draft Greater Cambridge Local Plan consultation (deadline 30 January) and consultation events
RESOLVED, noting that there were no developments proposed in Hardwick, to make no response.

8.2 SCDC Precept consultation
RESOLVED to respond that the Parish Council is happy with the existing arrangements. (Prop SR, 2nd PJ, unanimous)

8.3 RECAP Resource and Waste Strategy and RECAP Design Guide Consultation (deadline 26 January)
Noted.

9. Closure of meeting and items for the next agenda

Information on training for committees running Community Centres is to be obtained for the next meeting.
The next monthly meeting is scheduled for Wednesday 21 January 2026.
The budget meeting is scheduled for Wednesday 14 January 2026.

There being no other business, the meeting was closed by the Chairman at 8.30 pm.

Signed ……..Chairman ……date

DRAFT