

**Hardwick Parish Council**  
**Minutes of the Meeting held on Wednesday 15 January 2025 at 7.00 pm**  
**Held at The Cabin at St Mary's, Hardwick**

Present: Councillors: A Gill (Chairman), J Armisen, O Awoyinka, B Coxall, P Joslin, C Phillips and S Rose.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

None.

**1. To receive apologies for absence**

Cllr Dabrowski had sent his apologies and had resigned from the Parish Council.

Cllr Armisen apologised that he would have to leave the meeting at 8.20 pm (work commitment).

Apologies had been received from the candidate for co-option for anticipated lateness.

**2. Declarations of interest**

**2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held**

Cllr Gill declared a non-pecuniary interest in item 7.2 as a Trustee, Guarantor and Director member of the Hardwick Community Centre Charity.

Cllr Rose declared a non-pecuniary interest in item 7.2 as a Trustee, Guarantor and Director member of the Hardwick Community Centre Charity.

**2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda**

None received.

**3. To approve the minutes of the previous meeting on 12 December and the budget meeting on 8 January**

RESOLVED that the minutes of the meeting on 12 December 2024 be approved and signed by the Chairman as a true record, after moving the last sentence on page 1050 from item 4.3 to item 4.2. (Prop SR, 2nd CP, unanimous)

Cllr Coxall reported that he had not heard from the fencing company yet.

RESOLVED, noting the Chairman's report that the litter picker had cleared the rubbish from the area at the Recreation Ground except for a small table, that the Chairman should dispose of the table.

RESOLVED that approval of the minutes of the budget meeting on 8 January 2025 be deferred to the next meeting, pending clarification from the Clerk on the Council's decision making procedures.

RESOLVED that the minutes of the extra-ordinary meeting on 8 January 2025 be approved and signed by the Chairman as a true record. (Prop SR, 2nd JA, carried with 5 in favour and 1 abstention)

At 7.25 pm the Chairman left the meeting briefly to speak to a member of the public who had just arrived, and re-joined the meeting at 7.27 pm along with the member of the public.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 8.3 next.

**8.3 Olawale Awoyinka, Barker's Way - application for co-option onto Hardwick Parish Council**

RESOLVED, having had the opportunity to introduce himself and answer questions from Councillors, that Olawale Awoyinka be co-opted as a member of the Parish

Council. Cllr Awoyinka signed his declaration of acceptance of office before taking his seat. (Prop SR, 2nd AG, unanimous)

Cllr Awoyinka apologised that he was unable to stay for the rest of the meeting on this occasion and left the meeting at 7.45 pm.

**4. Matters arising or deferred from the last or previous meetings for discussion/decision**

4.1 (4.3) Village map at the Church – report on discussion with Hill

RESOLVED to receive the Chairman's verbal report that he had emailed Dan Brown and a reply was awaited. The Chairman will raise the matter again during the forthcoming walk around at Meridian Fields.

4.2 (4.3) Outstanding S106 funding Capstone Fields Pedestrian Islands Bus Shelter – update on discussions

RESOLVED to receive Cllr Rose's verbal report on the outstanding S106 money and an email received earlier in the day from Tam Parry of CCC in which Mr Parry had clarified some issues and had expressed the hope that the S106 would be completed in February. Cllr Rose had also written to County Cllr Michael Atkins seeking the County Council's support.

RESOLVED that this should continue to be an agenda item until the matter is resolved.

4.3 (4.4) Street lighting survey – to consider quotes and connection costs

RESOLVED, having considered both quotations, and noting that the quotation from Balfour Beatty included the cost of connection and traffic management if required, to accept the quotation from Balfour Beatty for £7,991.52 as being the cheaper quotation. (Prop AG, 2nd SR, unanimous)

4.4 (4.4) S106 funding for street lighting improvements – update on discussions with SCDC

RESOLVED to receive Cllr Rose's verbal report that he had asked James Fisher about the timing of receipt of the funds and had been referred to another officer, from whom a reply was awaited. This matter is to continue to be an agenda item until the matter is resolved.

RESOLVED, notwithstanding that the additional street lights are to be funded from the £15,000 sum due from SCDC, that the Parish Council should still go ahead and accept the quotation from Balfour Beatty.

4.5 (4.6) Grenadier Walk play area improvements – to consider recommendations if received

RESOLVED to receive the Chairman's verbal report that Wicksteed had been unable to meet him on site, but had attended independently and telephoned with an indication of the price for removing the swing, see-saw and surfacing, adding topsoil and seeding the area before installing new equipment.

RESOLVED, noting the costs, to seek two further quotations and defer this item to a future meeting.

4.6 (8.1) Greater Cambridge Shared Planning – Consultation on Supplementary Planning Documents (Deadline 25 January 2025)

4.6.1 Draft Greater Cambridge Planning Obligations Supplementary Planning Document

4.6.2 Draft Greater Cambridge Health Impact Assessment Supplementary Planning Document

4.6.3 Draft Cambridge Biomedical Campus Supplementary Planning Document

RESOLVED to make no response to the consultations.

4.7 (9) East West Rail – Non-statutory consultation (deadline 24 January) – to consider response

RESOLVED to receive Cllr Joslin's report on the consultation meeting at Comberton.

RESOLVED that the Chairman should draft a response covering the following points of concern affecting Hardwick:

- Access should be maintained along all the affected roads, from Hardwick to Toft and from Toft to Comberton.
- Mitigation is needed to avoid disruption to the Village College so that children travelling to school by bicycle will not be inconvenienced, and road surfaces should be reinstated after construction is complete.
- The need to ensure that all footpaths, such as Portway, are kept open during the construction.
- Concerns at the number of construction sites, of which there will be 2-3 in Hardwick.

RESOLVED that Cllr Gill should circulate the response to members before submitting it online. (Prop PJ, 2nd CP, unanimous)

Cllr Armisen left the meeting at 8.20 pm.

## **5. Finance, risk assessment and procedural matters**

### **5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers**

None.

### **5.2 To receive play areas and skate park inspection reports and consider if any work is required**

RESOLVED to receive the reports and to note that no remedial work was required at this time. The Parish Council was awaiting the installation of the bollard at the Church play area and the seat repairs at Grenadier Walk.

### **5.3 To receive the financial report and approve the payment of bills**

RESOLVED that the payments as listed below in the finance report should be paid, and that Cllrs Phillips and Gill should authorise the payments at the bank. (Prop SR, 2nd CP, unanimous)

Salaries	£700.55
The Cabin (Room hire)	£24.00
The Cabin (Room hire)	£24.00
LGS Services (Admin support Dec)	£1458.46
The Handyman Contractor (Millers Way barriers)	£468.00

Credits, including investment interest, were noted.

## **6. To consider any planning applications and decision notices and tree works applications**

### **6.1 Planning applications and appeals**

#### **6.1.1 25/00008/HFUL – 1 Sudeley Grove – Single storey front extension**

RESOLVED to support the application. (Prop AG, 2nd PJ, unanimous)

#### **6.1.2 25/00077/S73 – Land west of 283 St Neots Road - S73 to vary condition 2 (Approved plans) of planning permission 23/04073/FUL (Erection of 1 no single storey dwelling and associated works and part use of land as orchard/wild garden (Re-submission of 23/02447/FUL)) to amend the single storey dwelling design and to adjust access drive**

RESOLVED that the Parish Council is neutral and has no comments. (Prop AG, 2nd PJ, unanimous)

#### **6.1.3 25/00112/PRIOR – 7 Harris Close – Single storey rear extension**

RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 4 in favour and 1 abstention)

### **6.2 SCDC decision and appeal notices and correspondence**

#### **6.2.1 24/04125/HFUL – 16 Egremont Road – Part two storey part single storey side and rear extension with rear balcony, Juliet balcony and flue - Withdrawn.**

#### **6.2.2 24/03882/HFUL – 303B St Neots Road – Retention/regularisation of existing two storey outbuilding for ancillary use – Permission granted by SCDC**

### **6.3 Tree works applications**

#### **6.3.1 25/0001/TTCA – 84 Main Street**

RESOLVED that the Parish Council has no objections. (Prop AG, 2nd CP, unanimous)

6.3.2 24/1475/TTPO – 34 Ashmead Drive

RESOLVED that the Parish Council has no objections. (Prop AG, 2nd CP, unanimous)

6.3.3 24/1467/TTPO – 6A Russet Walk

RESOLVED that the Parish Council has no objections. (Prop AG, 2nd CP, unanimous)

**7. Members' reports and items for information only**

7.1 New Housing Developments and Planning Obligations

Taken earlier.

7.2 Community Centre update

RESOLVED to receive Cllr Rose's verbal report that the concept plans had been received, and he had been in touch with the architects who were proceeding to obtain costs. Cllr Rose had met the Quantity Surveyor and had received quotations from the Quantity Surveyor and the structural engineers suggested by the architect. Cllr Rose proposed that he should look at the quotations and if they appeared in order he would instruct them to proceed. It was hoped that the project would be in a position to submit a planning application soon.

The architect would be looking at ideas in relation to the plans received at a meeting last week.

Cllr Rose reported that two of the three parts of the contract had been signed and the third was awaited.

7.3 Highways Working Group report

Noted.

**8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**

8.1 SCDC Net Zero Villages grant scheme – applications open (deadline 26 January)

RESOLVED to receive Cllr Rose's report that HSSC wished to install solar panels and were keen to move this forward.

RESOLVED that Cllr Rose should ask HSSC whether they wished to apply for a grant towards the cost.

8.2 CCC Various Footpaths Hardwick proposed TTRO

Noted.

8.3 Olawale Awoyinka, Barker's Way - application for co-option onto Hardwick Parish Council

Taken earlier.

RESOLVED to note that a notice had been placed on the notice board for the vacancy following Mr Rangadurai's resignation and a copy will also be placed on Facebook.

**9. Closure of meeting and items for the next agenda**

The next meeting is scheduled for Wednesday 19 February 2025.

RESOLVED that consideration of re-allocating the roles previously undertaken by Mr Dabrowski should be an agenda item for the next meeting, in particular including the roles of Vice-Chairman, Webmaster and Highways Working Group member, as well as Mr Rangadurai's roles.

RESOLVED to clarify what information is available regarding the website and how members can access the site.

In response to a comment regarding the importance of ensuring that the Pavilion roof was strong enough to support the weight of solar panels, it was noted that professional installers would check the suitability of the roof in advance.

There being no other business, the meeting was closed by the Chairman at 8.54 pm.

Signed .....Chairman .....date