

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 20 August 2024 at 7.00 pm**  
**Held at The Cabin at St Mary's, Hardwick**

Present: Councillors: A Gill (Chairman), B Coxall, P Joslin, C Phillips and S Rose.

In attendance: Mrs A Griffiths (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

None.

**1. To receive apologies for absence**

Apologies were received from Cllr Dabrowski (work commitment).

**2. Declarations of interest**

**2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held**

None.

**2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda**

None received.

**3. To approve the minutes of the previous meeting on 17 July and the extra-ordinary meeting on 31 July**

RESOLVED that the minutes of the meeting on 17 July be approved and signed by the Chairman as a true record. (Prop CP, 2nd SR, unanimous)

RESOLVED that the minutes of the extra-ordinary meeting on 31 July be approved and signed by the Chairman as a true record. (Prop AG, 2nd CP, unanimous)

**4. Matters arising or deferred from the last or previous meetings for discussion/decision**

**4.1 (5.2) Proposal that the Parish Council purchases top soil to level the area by the bollards**

RESOLVED to purchase half a cubic metre of top soil to level the area by the bollards, at a cost of £60.00 from Madingley Mulch for delivery to the village green. (Prop AG 2nd BC unanimous)

RESOLVED that Cllr Coxall should be informed when the soil is due to be delivered and spread it, with assistance from Cllr Rose if required.

**4.2 Proposal that the Council considers the provision of paediatric pads in the defibrillator**  
 RESOLVED that Cllr Armisen should clarify the cost of the pads with the supplier, and that this item should be deferred to the next meeting.

**5. Finance, risk assessment and procedural matters**

**5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers**

RESOLVED to note that the Clerk had used delegated powers to accept a quotation from British EPC Ltd for £295.00 plus VAT to carry out an energy survey at the Pavilion.

**5.2 To receive play areas and skate park inspection reports and consider if any work is required**

RESOLVED to ask RH Landscapes to cut back the perimeter grass at Worcester Avenue.

RESOLVED, given that the ends of the seat planks on the bench at Grenadier Walk were beginning to rot and splinter, to request a quotation from James Wakeling to replace one or both of the planks as necessary.

**5.3 To receive the financial report and approve the payment of bills**

RESOLVED that the payments as listed as below in the finance report should be paid, and that Cllrs Gill and Phillips should authorise them at the bank. (Prop CP 2nd BC, unanimous)

Salaries	£973.91
X2 Connect (Defibrillator signage)	£58.92
LGS Services (Admin support)	£1465.06
The Cabin (Room hire)	£21.00
British EPC (Pavilion electricity survey)	£354.00
RH Landscapes (Grass cutting)	£1068.00
Kettering Playsafe (RoSPA works)	£1294.80
CCC Archives (Inclosure Award restoration)	£189.00
Kettering Playsafe (Emergency call out swing checks)	£222.00

Credits, including bank interest, Pavilion rent, and receipt for the SCDC S106 contribution for Community Transport, were noted.

The transfer made between accounts on 6 August should read £20,000 and not £30,000 as shown in the finance report.

5.4 To note the Energy Certificate Rating of B for the Pavilion

RESOLVED to note the Energy Certificate Rating of B for the Pavilion.

**6. To consider any planning applications and decision notices and tree works applications**

6.1 Planning applications and appeals

6.1.1 24/02731/CL2PD - 1 Ellison Lane - Certificate of lawfulness to convert existing garage to habitable accommodation – for information only.  
RESOLVED to note.

6.1.2 24/02679/HFUL - 303b St Neots Road - Retrospective conversion of existing workshop and garage to annex

The Clerk, using delegated powers, made no comment.

6.2 SCDC decision and appeal notices and correspondence

6.2.1 24/01974/HFUL – 10 Quince Road – Single storey side extension – Permission granted by SCDC.

6.2.2 24/00619/CONDA – 25 Limes Road – Submission of details required by condition 3 (arboricultural method statement and tree protection plan) of planning permission 24/00619/HFUL – Condition discharged in full.

6.2.3 24/00994/CONDA – 26 Main Street – Submission of details required by conditions 3 (Buttresses) and 4 (Brick sample) of listed building consent 24/00994/LBC – Condition discharged in full.

6.3 Tree works applications

6.3.1 24/0843/TTCA – 2 Sadler's Close  
RESOLVED to make no comments.

6.3.2 24/0883/TTCA – 8 Sadler's Close  
RESOLVED to make no comments.

**7. Members' reports and items for information only**

7.1 New Housing Developments and Planning Obligations  
RESOLVED to take this item together with item 7.2.

7.2 Community Centre update

RESOLVED to receive Cllr Rose's verbal report that the brief had been sent to three architects and the additional information requested had been sent to all three. The deadline for tenders was 10 September and Cllr Rose hoped to distribute them to all members before the meeting.

As building on the MUGA was not included in the brief Cllr Rose will put a paper outlining options for the MUGA for consideration in due course.

RESOLVED to receive the Chairman's verbal report on his meeting with one of the contractors in connection with the Recreation Ground hedge. had involved more extensive works including taking back the brambles and removing a tree and all the roots.

RESOLVED, as the two quotes were not like for like to seek revised quotations for both the options identified in the respective quotations, for consideration at the next meeting.

- 7.3 Highways Working Group report including update on LHI and PFHI  
RESOLVED to note Cllr Joslin's previously circulated written report.
- 7.3.1 Proposal that the Council asks the Clerk to chase Tam Parry for the Hills contribution still to be received towards the St Neots PHFI uncontrolled crossings, Millers and Capstone  
RESOLVED that the Highways Working Group should contact Tam Parry directly for an update and report back to a future meeting.
- 7.3.2 Proposal that the Council asks the Clerk to chase Tam Parry and Hills for £7k for the new bus stop near Capstone  
RESOLVED to note that this had already been discussed by the Council at the last meeting.
- 7.3.3 Proposal that the Council asks the Clerk to chase Dan Brown of Hills to provide two new village map boards as previously agreed  
RESOLVED to note that this was a matter for the liaison meeting and not for the Parish Council, but that the question could be raised at the liaison meeting.
- 7.3.4 Proposal that the Council asks the Clerk to chase BB for their survey report and valuation  
RESOLVED to await the report.
- 7.3.5 Street lighting questions as to whether the £15k street lighting contribution has been spent and whether the lighting will be added to the lighting contract  
RESOLVED Cllr Rose having reiterated the background to the S106 agreement for Meridian Fields given that a review of all the lighting from Portway to St Neots Road bringing it up to standard, was now due to take place under the Greenways project, and noting that any prior works carried out by the Parish Council could be replaced by the Greenway works when they commence, possibly in the first half of 2025, to wait for the Greenways lighting works to proceed and await the report from Balfour Beatty before considering other lighting works.  
RESOLVED to note Cllr Joslin's verbal report that she had written to Josh Rutherford of CCC about the possibility of traffic lights at the junction of St Neots Road and Cambridge Road, and would pursue this again in a month's time if she had not received a reply.
- 8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
- 8.1 Resident – request that the brambles encroaching on the pavement in Limes Road be cut back  
RESOLVED to note that the brambles had been cut back by the Chairman and a volunteer.
- 8.2 Resident – request for better lighting in the bus stop  
RESOLVED to respond that the Parish Council is waiting for a report on the lighting from Cambridge Road to Millers Way on the opposite side of the road to the bus shelter.
- 8.0.3 Aircraft noise Post Implementation Review  
RESOLVED to receive the Chairman's verbal report.

RESOLVED, noting that the report and views of the local group opposed to the increased aircraft noise was still awaited, and given that the deadline for comments was 11 September, that the Chairman should draft and circulate a response, and submit it on behalf of the Parish Council before the deadline.

8.3 CAPALC – Model Biodiversity Policy

RESOLVED to adopt the model policy with the following amendments: (Prop SR, 2nd CP, unanimous)

- Under “Planning Applications”, bullet point 4, change to: “Include policies in support of biodiversity, eg, within a Neighbourhood Plan” and
- Under “Land and Property Management,” bullet point 1, change to: “Investigate the benefit of a biodiversity audit of its landholding and carry out such an audit if considered appropriate.”

8.4 RESOLVED to note that advance notice had been received from CCC of a road closure from 16 – 19 September at Madingley Mulch, which would prevent motorists from using the roundabout. The information had been publicised on Facebook.

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9. Closure of meeting and items for the next agenda

The next meeting is scheduled for Wednesday 18 September 2024.

There being no other business, the meeting was closed by the Chairman at 8.05 pm.

Signed .....Chairman .....date