

HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held on Wednesday 19 June 2024 at 7.00 pm at in The Cabin at St Mary's

The Public and Press are cordially invited to be present. The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr
Clerk, 12/06/24

AGENDA

Open Public Session including reports from the County & District Councillors

- 1 **To receive apologies for absence and to note resignation**
2. **Declarations of interest**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
3. **To approve the minutes of the previous meetings on 15 May and 11 June**
4. **Matters arising or deferred from the last or previous meetings for discussion/decision**
 - 4.1 (11 June) Community Centre – to receive report on meetings with the Architect and the Working Group and to consider the next steps ^(AG, SR)
 - 4.2 (3.1) Proposal that the Parish Council investigates options for Community Transport for the next meeting – to consider report and recommendation ^(JA)
 - 4.3 (7.3) Defibrillator signage – to consider quotations if received
 - 4.4 (7.2) St Mary's access road – to consider any plan received from Chivers Farms for alterations to the entrance splay and widening of the track
 - 4.5 (7.3) Parking at the Church signage and bollards – to consider response from Rev Clare Coates and quotation for signage if received
 - 4.6 (7.8) Neighbourhood Planning – update and to consider the next steps
 - 4.7 (7.11) Hill offer of public open space – to consider response
 - 4.8 (7.13) Review of website operations – to consider how payments may be made
 - 4.9 (8.6) To consider the recent RoSPA reports
5. **To consider any resolutions from the Annual Parish Meeting**
 - 5.1 Resident request that the Parish Council organises two dates for volunteer litter picking in the village
 - 5.2 Proposal that the date of the Annual Parish Meeting be set in February annually to enable the date to be publicised in Hardwick Happenings
 - 5.3 Resident request that a précis of the Annual Parish Meeting be placed in Hardwick Happenings
 - 5.4 Resident request that the Parish Council publishes a letter requesting volunteers to organise the litter picking group and take on the roles of Community Speed Watch Co-ordinator and Neighbourhood Watch Co-ordinator
 - 5.5 Resident request that the Parish Council specifies the names of the persons who will be giving each community group report to the Annual Parish Meeting alongside the agenda item
6. **Finance, risk assessment and procedural matters**
 - 6.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 6.2 To receive play areas and skate park inspection reports and consider if any work is required
 - 6.3 To receive the financial report and approve the payment of bills
 - 6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2023 and 31 March 2024)
 - 6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
 - 6.6 To approve the Annual Governance Statement by resolution
 - 6.7 To consider the Accounting Statements (Section 2 of the Annual Return)
 - 6.8 To approve the Accounting Statements by resolution

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <https://applications.greatercambridgeplanning.org/online-applications/>

- 6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
- 6.10 To consider alternative venue/date for the August meeting and resident request that the Council considers the timing of its meetings
- 7. To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications and appeals
 - 7.1.1 24/02099/FUL – Newton House, 147 St Neots Road – Redevelopment to form 2 No. 1 bedroom, 3 No 2 bedroom and 2 No. Studio apartments with associated car parking, cycle storage and bin storage (amendment to 21/01345/FUL)
 - 7.1.2 24/01974/HFUL – 10 Quince Road – Single storey side extension
 - 7.1.3 24/01913/S73 – Pumping station, Grace Crescent – S73 to vary condition 1 of ref S/4551/17/RM (Application for approval of reserved matters for layout, scale, appearance and landscaping (not EIA) for the erection of up to 98 dwellings and associated works following outline planning permission S/1694/16/OL) for additional sheep sculpture and 2 additional wobble boards along with a new multiplay equipment of similar quality to the original planning approved play equipment
 - 7.1.4 24/00619/CONDA – 25 Limes Road – Submission of details required by Condition3 (Arboricultural method statement and tree protection plan) of planning permission 24/00619/FUL
 - 7.2 SCDC decision and appeal notices and correspondence
 - 7.3 Tree works applications
 - 7.3.1 24/0584/TTCA – 2 Sadler’s Close
- 8. Members reports and items for information only unless otherwise stated**
 - 8.1 New Housing Developments and Planning Obligations ^(SR,)
 - 8.2 Community Centre update ^(SR, AG)
 - 8.3 Highways Working Group Report including update on LHI and PFHI applications ^(PJ)
 - 8.4 To consider questions about new street lighting maintenance in various areas of the village ^(PJ)
 - 8.5 Proposal that the Parish Council ensures that an energy survey for the Pavilion is obtained (Confidential) ^(JD)
- 9. To consider any correspondence/communications requiring formal noting by or a decision of the Council**
 - 9.1 SCDC - Green Spaces Shared Prosperity Fund Year 2 Applications – invitation to apply
 - 9.2 SCDC – Environmental Crime Team
- 10. Closure of meeting**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <https://applications.greatercambridgeplanning.org/online-applications/>

REPORT TO HARDWICK PARISH COUNCIL MEETING ON 19 JUNE 2024

Type or copy website links into your browser for more information.

Where supporting information is available this may be found below or in the attached supporting papers.

1. To receive apologies for absence – will be reported to the meeting.

3. To approve the minutes of the previous meetings on 15 May and 11 June - attached
4. **Matters arising or deferred from the last or previous meetings for discussion/decision**
 - 4.1 (11 June) Community Centre – to receive report on meetings with the Architect and the Working Group and to consider the next steps ^(AG, SR)

The Clerk writes:
“As the Parish Council has already been previously advised the Council is required to meet the requirements of the Public Contracts Regulations 2015.
The Parish Council’s Standing Order 18c explains
“A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds in standing order 18(f) is subject to Regulations 109-114 of the Public Contracts Regulations 2015 which include a requirement on the Council to advertise the contract opportunity on the Contracts Finder website regardless of what other means it uses to advertise the opportunity.”

In November 2022 the Clerk advised:
“The Parish Council’s policy for Financial Controls and Procurement is:
18c “A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds in standing order 18(f) is subject to Regulations 109-114 of the Public Contracts Regulations 2015 which include a requirement on the Council to advertise the contract opportunity on the Contracts Finder website regardless of what other means it uses to advertise the opportunity.”

However the Council could decide to suspend Standing Order 18c to enable the Parish Council to invite specific companies to tender for construction works of less than an amount to be agreed by the Parish Council of up to the amount in the Regulation that is approx £5m. The Council must first take into consideration procedural requirements including but not limited to how the Council will ensure fair competition, achieve value for money and avoid anti-competitive behaviour and has avoided allowing non-commercial considerations (defined in Part 2 of the Local Government Act 1988) to influence its decisions. Also if the Council invites some suppliers and not others it has to record its reasons in its minutes.”

Can AMA draw up revised plans – yes but that might necessitate the existing contract with AMA to be renegotiated. The Council should be very clear what if anything the cost implication of AMA and associated professionals will be if this decision is made.

The Council must first take into consideration procedural requirements including but not limited to how the Council will ensure fair competition, achieve value for money and avoid anti-competitive behaviour and has avoided allowing non-commercial considerations (defined in Part 2 of the Local Government Act 1988) to influence its decisions. This should be minuted.”
 - 4.2 (3.1) Proposal that the Parish Council investigates options for Community Transport for the next meeting – to consider report and recommendation ^(JA)
 - 4.3 (7.3) Defibrillator signage – to consider quotations if received
Quotations will be brought to the meeting if received.
 - 4.4 (7.2) St Mary’s access road – to consider any plan received from Chivers Farms for alterations to the entrance splay and widening of the track
Nothing received at the time of writing. The Council is asked to defer this item until such a time as the plan is received from Chivers.
 - 4.5 (7.3) Parking at the Church signage and bollards – to consider response from Rev Clare Coates and quotation for signage if received
Rev Coates has written asking the pc reconsider its decision on bollards and signage. She writes:
“We are concerned that bollards are not the best solution here. We accept that we are not legally responsible for this area and that we cannot be responsible for where people park. However, any

decision you may make will impact the Church, all Cabin users, those who use the allotments and local residents.

We do not want bollards because people may start to park in the churchyard and the Rectory/Church drive instead which would block access, potentially disrupting access to the Rectory and to Funerals and emergency vehicles if needed. There is already a problem with this which we monitor. For example, when the Brownies meet on Tuesdays, the Cabin car park gets full leading to parking not only on the Green but also on the churchyard itself and on occasion to the driveway to the Rectory, which is problematic.

The setting of the Church needs to be considered. The area should remain as grass and we would resist it being turned into a formal car park, not least because many children enjoy the park as a play area. We do not want overnight parking, which is sometimes a problem. People have left cars here for weeks at a time which should not happen.

Any parking here is occasional. During the winter, cars do not often park there because they get stuck. We must emphasise that the mud is often created by farm traffic not cars.

The current situation is the least - worst one and, as a Church community, we cannot be expected to police parking. We actively resist people parking in the churchyard itself which is totally inappropriate unless they are there to work on the building or maintain the churchyard.

We are concerned that any decisions taken should be given enough time for all stakeholders to be consulted and to have an opportunity to express their opinions. This should only be the beginning of such a process if you decide to pursue it.

Could you please also consider these questions at your meeting on Wednesday:

1. Would the ban apply for the whole year, or would there be dry periods when parking was permitted?
2. If the reason for imposing the ban is the need for the ground to recover, will there be similar guidelines for tractors and farm traffic which causes the majority of mud damage?
3. Has the Parish Council considered how a parking ban could upset people? A very brief straw poll after Church suggested that there would be considerable opposition to any move towards banning parking.
4. Will there be a consultation to the wider community?
5. Has the Parish Council considered that if the bollards planned for the northern side of the road are placed too close to the road edge, the ground on the southern edge will be even more churned up by tractors?
6. Has the Parish Council considered what should be done outside the Old School where vans and lorries do considerable damage to the playground?
7. Has the Parish Council considered that cars have been parking in this spot for 40 years?
8. Has the Parish Council considered the impact of a ban on traffic safety if people exercised their right to park all the way along the main road instead?
9. Has the Parish Council considered how a parking ban might be enforced?
10. Have road users other than the Church been asked for their opinion? For example, allotment holders, cabin users, Farmers and local residents?

The Churchyard, Cabin and park are busy and popular spaces and we are grateful that the Parish Council takes an interest in making this area as good as possible. However, it is a complicated situation with lots of different people using the road and this area.

Thank you for asking for our views, and for the opportunity for us to share our concerns with the proposals.”

4.6 (7.8) Neighbourhood Planning – update and to consider the next steps

4.7 (7.11) Hill offer of public open space – to consider response

“Apologies for the delay in coming back to you. We have been liaising with the project engineers to confirm maintenance responsibilities in relation to the attenuation pond.

As you say, there are two exit points with metal grills in the western corner and one exit point in the eastern corner. Maintenance of these is not the responsibility of the Parish and so they have not been factored into the maintenance sum. The remainder of the pond i.e. the area with water and the grass banks will be for the Parish to maintain. The rate applied to this area is the same rate applied to the grassland, as the maintenance activities associated with both type of landscape are relatively similar and light touch, such as periodically mowing the grass and checking on the planting.

The calculations for the St. Neots Road scheme were completed in exactly the same way as Meridian Fields. We had our technical design team measure the areas to be transferred to the Parish. We then input these measurements into the same calculator that was used to work out the Meridian Fields maintenance sum. The figures in the calculator were index linked so that the maintenance sum for St. Neots Road accurately reflects the current market and inflation since the Meridian Fields calculations were undertaken. This has been reflected in the total maintenance sum proposed.

I hope this provides the clarification required to satisfy the Parish.

If there are any further queries, please let me know.”

Kiran Bacon, Trainee Development Surveyor, Hill

4.8 (7.13) Review of website operations – to consider how payments may be made

4.9 (8.6) To consider the recent RoSPA reports

Previously circulated to members

Other

(7.5) Lighting on St Neots Road – to consider survey if received

Waiting for report. This has been chased and will be added to the agenda when received.

5. To consider any resolutions from the Annual Parish Meeting

6. Finance and risk assessment and procedural matters

6.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers

The Clerk has used delegated powers to:

- Contract RH Landscapes to spray Giant Hogweed plants found in the Spinney between Ashmead Drive and Sudeley Grove on grounds of health and safety.
- Contract Kettering Playsafe to check and repair a swing at Egremont Road play area following an accident.

6.3 To receive the financial report and approve the payment of bills

Attached.

6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2023 and 31 March 2024)

6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return) - Circulated

6.6 To approve the Annual Governance Statement by resolution

6.7 To consider the Accounting Statements (Section 2 of the Annual Return) - Circulated

6.8 To approve the Accounting Statements by resolution

6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting

The Council is required to approve its accounts by the end of June. If the Council has any changes or questions the Council is asked to approve its accounts subject to clarification by the RFO. The Council must enter No in the relevant box of the Governance Statement as it was late approving its accounts last year.

6.10 To consider alternative venue/date for the August meeting and resident request that the Council considers the timing of its meetings

The Cabin is not available on August 21st.

The Cabin has written - "Your regular monthly bookings are from 7pm- 9pm. However, I have been told that you do over-run and on May 15th the meeting went on past 10 pm. Does the booking time need to be extended?"

7. Planning

7.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <https://applications.greatercambridgeplanning.org/online-applications/>

7.1.1 24/02099/FUL – Newton House, 147 St Neots Road – Redevelopment to form 2 No. 1 bedroom, 3 No 2 bedroom and 2 No. Studio apartments with associated car parking, cycle storage and bin storage (amendment to 21/01345/FUL)

7.1.2 24/01974/HFUL – 10 Quince Road – Single storey side extension

7.1.3 24/01913/S73 – Pumping station, Grace Crescent – S73 to vary condition 1 of ref S/4551/17/RM (Application for approval of reserved matters for layout, scale, appearance and landscaping (not EIA) for the erection of up to 98 dwellings and associated works following outline planning permission S/1694/16/OL) for additional sheep sculpture and 2 additional wobble boards along with a new multiplay equipment of similar quality to the original planning approved play equipment

7.1.4 24/00619/CONDA – 25 Limes Road – Submission of details required by Condition3 (Arboricultural method statement and tree protection plan) of planning permission 24/00619/FUL

7.2 SCDC decision and appeal notices and correspondence

7.2.1 24/01653/PRIOR – 11 St Neots Road – Single storey rear extension – Prior approval not required.

7.2.2 24/01342/HFUL – 10 Grenadier Walk – Single storey rear extension – Permission granted by SCDC

7.2.3 24/00994/LBC – 26 Main Street – Repairs to the existing garden wall running from the garage parking area to the right hand side of the entrance doorway including the addition of weep holes along the length of the wall, repointing of the minor cracks, reinforcement of the major cracks and the construction of three brick buttresses on independent foundations – Permission granted by SCDC.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <https://applications.greatercambridgeplanning.org/online-applications/>

7.3.1 24/0584/TTCA – 2 Sadler's Close

8. Members reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations ^(SR)

8.2 Community Centre update ^(SR)

8.3 Highways Working Group report including update on LHI and PFHI applications ^(PJ)

No report received at the time of writing.

CCC have written:

"I wanted to take the opportunity to update the Parish on the progress of the PFHI and LHI schemes.

PFHI:

As discussed during the site visit, please see attached the previous target cost for undertaking the works under temporary traffic lights and closure for your information as requested.

We received the outcome from the new competitive cost estimates from the supply chain contractors last Friday. From my initial reviews of these quotes, I am pleased to inform that the estimates are close to the original project cost estimate I sent to the parish on July 4, 2023. I will review the quotations in more detail during this week, and if they fulfil the project expectations, I will proceed with ordering the work in due course with your approval to do so. In light of this good news, here is an approximate timescale for delivery of the works:

1. Detail review of costs estimates & proposals (WC 10th June 2024)
2. Decide preferred option and request confirmation to proceed from Hardwick Parish Council (Decision email to be sent before 5pm Tuesday 18th June).
3. Await outcome of Hardwick Parish Meeting 19th – 28th June 2024
4. Ordering of works approximately 2 weeks – 1st July 2024

5. Mobilisation period approximately (up to a maximum 12 weeks) 1st July - 16th September 2024
- Once delivery dates are known these will be shared with the Parish for information and notice.
6. Construction duration is approximately 1 week – occurring within the above time period.

Please be aware the dates provided are estimates and may be subject to change; (for example if there were to be road space conflicts etc).

LHI

From the site visit on the 2nd May 2024 with Pauline and Alan, the ‘do something’ option (update / relocate signs and road markings around the current entry point to the village and update gateway features) appeared to be most favoured during the site visit, this is expected to cost around £15,000. The available CCC contribution is just under £9000 entailing the parish will be required to make a contribution of approximately £6500 . Given the wider proposals linked to Bourne Airfield with a cycle route link being proposed, it’s likely any build outs / central islands would need to be removed as part of this if it goes ahead to maintain the required road widths.

- Could you please inform me of the appetite to pursue these measures following discussions at your next Parish meeting.”

Evans Amoateng
Assistant Project Manager, Project Delivery

Spreadsheets for each project have been circulated.

8.4 To consider questions about new street lighting maintenance in various areas of the village ^(PJ)

“Re new lights - maintenance.

Capstone

Phase 1.Condition 28

12 new lights provided along SNR, 3 old SCDC lights removed.

How was maintenance decided, these 12 lights are currently under warranty we assume, will all 12 lights be adopted by PC in about 12 months.

Which means 3 less lights for SCDC to manage?.

Phase 2.Condition 31.

3 new lights provided along SNR (not yet powered up) - assume in warranty for 12 months then adopted by PC.

Maintenance of Phase 1 - SCDC May accept they have 3 less lights to maintain and agree to maintain the 3 lights on this Phase?. We believe the original request by councillors to Hills was for 4 new lights!

Whether PC maintains or not TBD by PC. Failures need a reporting process anyway.

Main Street,Blue Lion to St Mary’s

S278 - Meridian Fields

3 new lights provided, 2 old SCDC lights removed (replaced?).

Therefore 1 light not being maintained? HPC Councillor wrote to Hills to say PC would adopt the lights. No idea what was decided on maintenance but note that SCDC has not bothered to give one light a reference for reporting so making their position clear.

St Mary’s Green - Lights

3 lights provided by BB. Now out of warranty?. HPC to confirm maintenance agreement

Was maintenance contract sent to the Clerk signed, with renewal date? {the Clerk reports that Yes the contract

Meridian Fields S106 - street light contribution

This states “£15,000 to be spent on provision and maintenance of street lighting that will benefit the development.”

Historically PC wanted this for extra Main Street lights, SCDC wanted it for maintenance generally. Never resolved, PC councillor was chasing James Fisher does the PC have an update?

We assume that a detailed site location plan will be needed to instruct the proposed maintenance contractor.”

It was agreed at the last Hardwick Liaison meeting that Dan Brown of Hill should provide much of this information to the next Liaison meeting on 20 June.

8.5 Proposal that the Parish Council ensures that an energy survey for the Pavilion is obtained (Confidential) ^(JD)
Correspondence has already been forwarded to members.

9. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

9.1 SCDC - Green Spaces Shared Prosperity Fund Year 2 Applications – invitation to apply
“South Cambridgeshire District Council is currently working on a green space improvement project, utilising funding from the Shared Prosperity Fund and the Rural England Prosperity Fund. The project is in two parts. Four sites on Council owned pieces of land have already been selected for improvement and works will begin this summer.

For the second part of the project, we are now opening applications to all Parish and Town Council’s in South Cambridgeshire, to submit a bid for a site they feel could be improved. There is an 8-week window to complete applications, beginning on Tuesday 4 June 2024, and ending on Thursday 1 August 2024.

At least four sites will be selected for improvement out of the applications received, and project costs could range from small works, up to around £15,000 per site. Once applications have been assessed and the projects selected, we will work with local Town/Parish Councils to deliver these improvements which will be funded from this scheme. We are particularly keen on working with Parish/Town Councils who have volunteers interested and keen to support the green space improvements.

The aim of the scheme is to provide a higher quality and/or more useable green space in your area. The works undertaken may include but are not limited to:

- Tree planting/hedging
- Seating areas/benches
- Wildlife habitat improvements
- Wildflower planting
- Repair work to existing structures.
- Paths and resurfacing

The application form includes more information and needs to be completed in full in order for the application to be considered. But please do make sure that the land you are suggesting is readily available for this type of improvement.

To submit your application, please complete the [application form](#).

For more information, please contact me by return email at james.croft@scambs.gov.uk or [visit our website](#). “

James Croft | Communities team

9.2 SCDC – Environmental Crime Team

“I hope this email finds you well. I’m writing to simply introduce the newly expanded Envirocrime Team at SCDC.

We now have three enforcement officers in the area as well as an assistant, increased from just one enforcement officer and assistant prior to March 2024.

We have made good progress over the last few months and are now looking to commence proactive work across South Cambs in order to try and tackle fly tipping with a zero tolerance approach.

If you have any issues with fly tipping (or abandoned cars) within your Parish and would like to meet with one of our team to discuss these specific issues or hotspots then please feel free to contact me by email and we can arrange for one of the team to visit your Parish at a mutually convenient time and date.”

Rachael Mallender | Envirocrimes Enforcement Officer | Shared Waste & Environment

10. Closure of meeting

The next monthly meeting is scheduled to take place on Wednesday 17 July 2024.

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jun-24

Summary of previous month

Balance brought forward **£1,765,424.52**

Adjustments and amendments

Expenditure approved at last meeting/between meetings

OPUS ENERGY STREETLIGHTING -176.38

Misc credits

NS&I	BANK INTEREST	£2,950.69
SCDC	S106 ST NEOTS RD COMMUNITY FACILITIES	70,114.74
CAMBS AND COUNTIES	BANK INTEREST	1,318.75

Total Adjustments

£74,207.80

Balance revised after adjustments

£1,839,632.32

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	£77,469.98	£77,996.80	-£526.82
Unity Trust Deposit Account	£370,416.76	£370,416.76	
Cambridge & Counties Bank	£391,745.58	£391,745.58	
NS&I Income Bond	£1,000,000.00	£1,000,000.00	
Total	£1,839,632.32	£1,840,159.14	-£526.82

Expenditure for approval

SALARIES		742.89
ST MARYS CHURCH	TREE WORKS ST MARYS CHURCH	5000.00
RH LANDSCAPES	GRASSCUTTING	879.00
THE CABIN	ROOM HIRE	4.50
THE CABIN	ROOM HIRE	12.00
THE CABIN	ROOM HIRE	24.00
LGS SERVICES	ADMIN SUPPORT	1544.35

Total expenditure

£8,206.74

Balance c/f

£1,831,425.58

Notes:

***12/6 - transfer of £70,000 to deposit account - request for approval**