

HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held on Wednesday 20 September 2023 at 7.00 pm at in The Cabin at St Mary's

The Public and Press are cordially invited to be present. The order of business may be varied at the Chairman's discretion.
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Mr Ben Stoehr
Acting Clerk, 14/09/23

AGENDA

Open Public Session including reports from the County & District Councillors

- 1 To receive apologies for absence**
- 2. Declarations of interest**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
- 3. To approve the minutes of the previous meeting on 30 August and the confidential minutes of the July meeting**
- 4. Co-option to fill casual vacancy – to consider any applications received**
- 5. Matters arising or deferred from the last or previous meetings for discussion/decision**
 - 5.1 (6.3) LHI 2021-2022 contribution – to consider response from CCC
 - 5.2 (8.11) Maintenance of Miller's Way – to consider recommendation from contractor if received
 - 5.3 (10) Lottery grant for the defibrillator – to consider update if received
 - 5.4 (10) Gate in Hall drive blocking the Capstone Fields access – to consider any necessary action
 - 5.5 (10) PFHI Option 2 submission – to consider timeline for works if received
 - 5.6 (10) To consider insurance cover for the Financial Services Compensation Scheme
- 6. Finance, risk assessment and procedural matters**
 - 6.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 6.2 To receive play areas and skate park inspection reports and consider if any work is required
 - 6.3 To receive the financial report and approve the payment of bills
- 7. To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications and appeals
 - 7.1.1 23/03361/HFUL – 35 Bramley Way – Single storey extension to rear. New access gates with parking space to rear garden accessed from the garage area to rear
 - 7.1.2 23/03305/S73 – Bourn Quarter, Bourn Airfield, St Neots Road – S73 to vary condition 2 (Approved plans) of planning permission 22/03561/FUL (Erection of 15,056sqm/162,090sqft of commercial floorspace falling within use classes E(g)(ii) Research and Development, E(g) (iii) Industrial Processes, and B8 Warehouse and Distribution, landscaping, access and associated infrastructure works at Phase 2 of Bourn Quarter. This application is the subject of an Environmental Impact Assessment) amendments to the approved development referred to in the Planning Statement Addendum.
 - 7.2 SCDC decision and appeal notices and correspondence
 - 7.3 Tree works applications
 - 7.3.1 23/0912/TTCA – 87 Main Street
- 8. Members reports and items for information only unless otherwise stated**
 - 8.1 New Housing Developments and Planning Obligations including update on plans and meeting with developer
 - 8.2 Community Centre update
 - 8.3 Comberton Greenway Safety Considerations ^(SR)
 - 8.4 Greenways update and Comberton Speed Reduction ^(PJ)
- 9. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
- 10. Closure of meeting**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <https://applications.greatercambridgeplanning.org/online-applications/>

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 20 SEPTEMBER 2023

Type or copy website links into your browser for more information.

Where I have supporting information this may be found below or in the attached supporting papers.

1. To receive apologies for absence – will be reported to the meeting.
3. To approve the minutes of the previous meeting on 30 August and the confidential minutes of the July meeting

5. Matters arising or deferred from the last or previous meetings for discussion/decision

5.1 (6.3) LHI 2021-2022 contribution – to consider response from CCC

“Without going into the history of this project in too much detail, elements of the scheme, (the 50mph speed limit reduction), were delivered with the agreement of the parish council, whilst other items including the physical reduction measures were requested to be put on hold by the parish indefinitely until the outcome of the Cambridge to Cambourne bus route was known. This is still ongoing with no final decision made to date. Ordinarily we wouldn't allow a project to be put on hold for this length of time and carry the budget over multiple years. This should have been communicated to the parish at the time by the project lead, who has since left the authority.

Bearing the above in mind, and the fact that the intervening period of hyperinflation across the construction industry has resulted in considerable cost increases, we will be unable to deliver the remainder of the 21/22 project for the budget which remains minus the 50mph speed limit costs as identified below. As the programme delays in this case were beyond our reasonable control, we would need further discussion with the parish council about if the project could go ahead at the proposed location, (I believe at this stage this is still not clear), and how much is being contributed by either party. I would suggest a convenient meeting date is proposed by the parish via return to discuss next steps and options.

I have included a breakdown of the costs incurred for the 21/22 LHI project as follows:

- **Total Budget - £18,755**
 - Construction costs: £3,684.02
 - Legal Order (TRO): £531.88
 - Officer / Design Costs - £1831
 - **Total Spend - £6047”**

Acting Clerk note: in February 2022 the Parish Council agreed to contribute up to £7010 towards the LHI project plus proceeding with the islands at Millers Way and near the bus shelter at the Dry Drayton end of St Neots Road. The LHI costs were initially thought to be £6954.75 with £11800 from CCC.

- 5.2 (8.11) Maintenance of Miller's Way – to consider recommendation from contractor if received
Response awaited at the time of writing.
- 5.3 (11) Lottery grant for the defibrillator – to consider update if received
Information awaited at the time of writing.
- 5.4 (11) Gate in Hall drive blocking the Capstone Fields access – to consider any necessary action
Proposed at the last meeting
- 5.5 (11) PFHI Option 2 submission – to consider timeline for works if received
Response awaited at the time of writing.
- 5.6 (11) To consider insurance cover for the Financial Services Compensation Scheme
The insurance company have confirmed that they cannot provide cover, similar to the FSCS guarantee, to cover the Parish Council in the event of bank failure. The funds are covered by the Fidelity Guarantee to cover employee/councillor dishonesty as standard.

Other:

Insurance claim for HSSC drains has been chased for an update. At present the claim has not been settled at the time of writing.

Notice board order from Greenbarnes is awaiting arrangement between the supplier and James Wakeling for delivery

6. Finance and risk assessment and procedural matters

6.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
None at the time of writing.

6.2 To receive the financial report and approve the payment of bills
Attached.

7.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <https://applications.greatercambridgeplanning.org/online-applications/>

7.1.1 23/03361/HFUL – 35 Bramley Way – Single storey extension to rear. New access gates with parking space to rear garden accessed from the garage area to rear

7.1.2 23/03305/S73 – Bourn Quarter, Bourn Airfield, St Neots Road – S73 to vary condition 2 (Approved plans) of planning permission 22/03561/FUL (Erection of 15,056sqm/162,090sqft of commercial floorspace falling within use classes E(g)(ii) Research and Development, E(g) (iii) Industrial Processes, and B8 Warehouse and Distribution, landscaping, access and associated infrastructure works at Phase 2 of Bourn Quarter. This application is the subject of an Environmental Impact Assessment) amendments to the approved development referred to in the Planning Statement Addendum.

7.2 SCDC decision and appeal notices and correspondence for info only - to note
None at the time of writing.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <https://applications.greatercambridgeplanning.org/online-applications/>

7.3.1 23/0912/TTCA – 87 Main Street

8. Members reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations

8.2 Community Centre update

8.3 Comberton Greenways Safety Considerations ^(SR)

8.4 Greenways update & Comberton Speed Reduction ^(PJ)

“See link to provide details of proposals <https://publicnoticeportal.uk/notice/traffic-and-roads/64d349adcf938f42b93d6ab0>

Traffic calming measures proposed in Comberton 20mph in the village and 40mph on Long Road. No mention yet of Greenways to Hardwick or any additional traffic calming measures in our village.”

9. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

None at the time of writing.

10. Closure of meeting

The next meeting will take place on 18 October.

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Sep-23

Summary of previous month

Balance brought forward **£1,473,041.57**

Adjustments and amendments

Expenditure approved at last meeting/between meetings

OPUS ENERGY STREETLIGHT ENERGY -185.52

Misc credits

NS&I INTEREST 2767.12
 CAMBS & COUNTY BANK INTEREST 265.75
 CAMBS & COUNTY BANK INTEREST 281.53

Total Adjustments £3,128.88
 Balance revised after adjustments £1,476,170.45

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	£13,658.46	£17,534.64	-£3,876.18
Unity Trust Deposit Account	£377,553.53	£377,553.53	
Cambridge & Counties Bank	£84,958.46	£84,958.46	
NS&I Income Bond	£1,000,000.00	£1,000,000.00	
Total	£1,476,170.45	£1,480,046.63	-£3,876.18

Expenditure for approval

SALARIES £591.88
 GLASDON TOPSY BIN ST MARYS POS £205.67
 THE CABIN ROOM HIRE £27.00
 RH LANDSCAPES GRASSCUTTING £780.00
 NOTICEBOARD COMPANY LTE NOTICEBOARD CAMBRIDGE ROAD £1,744.78
 LGS SERVICES ADMIN SUPPORT AUGUST 2023 £1,386.89
 HARDWICK CAR SCHEME S137 £250.00

Total expenditure £4,986.22
 Balance c/f £1,471,184.23

Notes: