

Hardwick Parish Council
Minutes of the Meeting held on Wednesday 17 August 2022 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), G Moffett, S Rose, J Dabrowski and C Phillips.

In attendance: 3 members of the public and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

A resident congratulated the Parish Council on increasing its membership.

Cllr Dabrowski arrived at 7.03 pm.

Mia Cassey reported she had been in touch with Cllr Armisen regarding the Community Transport Initiative and Healthcare in Hardwick and looked forward to meeting and working with him.

Paper copies of the Village Plan were handed over for anyone who wanted one.

1. To receive apologies for absence

Apologies had been received from Cllrs Armisen, Krishnamurthy and Rangadurai (all out of parish).

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllr Rose declared a non-pecuniary interest in item 4.14 as a life member of Hardwick Football Club.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 19 July

RESOLVED that the minutes of the meeting on 19 July be approved and signed by the Chairman as a true record. (Prop GM, 2nd JD, unanimous)

On a proposition by the Chairman, it was agreed to vary the order of business to take item 7.1 next.

7.1 New Housing Developments and Planning Obligations

RESOLVED to receive Cllr Rose's report that the planning application for the Community Hall had been approved by SCDC. The construction costs had increased by 20% in the last twelve months and there was a potential shortfall of approximately £500,000 as assessed by Grove Construction Ltd. The Chairman was invited to attend a meeting with the architect tomorrow which would also look at how the shortfall might be met.

Cllr Phillips arrived during this item at 7.22 pm.

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (4.1) To co-opt to fill any vacancies resulting from insufficient candidates at election, and to make arrangements for any remaining vacancies to be filled

RESOLVED to take no further action given the interest from the resident present.

4.2 (Open) Request that the Council reimburse a resident £35.00 for flowers he purchased for the Jubilee

RESOLVED to reimburse James Wakeling the sum of £35.00 for flowers purchased for the Jubilee. (Prop AJ, 2nd JD, unanimous)

- 4.3 To consider Terms of Reference for Community Engagement Group
RESOLVED to defer this item to the next meeting.
- 4.4 To consider Terms of Reference for Highways & Road Safety Group
RESOLVED to adopt the previous Terms of Reference. (Prop AG, 2nd JD, unanimous)
Scope
All issues impacting on Hardwick CP Rights of Way and Highways (Public Transport, Road, Cycling and Pedestrians) and Road Safety
To pursue day to day activities in-Scope and to bring issues to Parish Council that require debate and Resolution
Issues include
All Highways Improvements (roads, cycle paths and Footpaths including Lighting)
Highways issues presented by New Developments and impacting on Hardwick Management of MVAS display data including reporting to Highways per HPC MoU with Highways
Continuous review and update of issues raised in the Document, “Protecting our Village: Traffic Calming in Hardwick” initially presented to HPC by Pauline at the September 2018 PC meeting and reviewed by County Highways.
Liaison on Issues with Stakeholders
Provision of timely, monthly content for dissemination by Communications Working Group
Stakeholders include
Residents, Village Groups, County Highways, South Cambridge District Council, Local Parish Councils, The Coalition of Parish Councils, Local Liaison Forum, Police Community Speed Watch and elected representatives.
- 4.5 To consider quotations for the RoSPA report repairs and recommendation from the Chairman
RESOLVED having received and considered three quotations, to accept the quotation from Eastern Play Services (EPS) for £2900.00 plus VAT. (Prop AG, 2nd CP, unanimous)
RESOLVED to use funding from the S106 monies from the land adjacent to 311 St Neots Road. (Prop SR, 2nd CP, unanimous)
- 4.6 To consider annual price for bramble control within the maintenance contract if received
Deferred to the next meeting as the quotation was still awaited.
- 4.7 Request for First Aid training for residents - to consider response from St John Ambulance
RESOLVED that the Parish Council is interested in the face to face training provided by St John Ambulance, and as a Community Advocacy volunteer is needed to take this up, to ask the resident who had originally raised this whether they would be willing to take on a Community Advocacy role.
RESOLVED that the Parish Council would be willing to cover the cost of room hire for the training.
- 4.8 Request for a second defibrillator – to consider the views of residents and a potential location
RESOLVED to note that the majority of residents who responded to the consultation had suggested the telephone kiosk as a location.
RESOLVED noting that the Working Group was looking into defibrillators, to defer this item until a proposal is received.

- 4.9 Greater Cambridge Partnership – C2C Better Public transport and Active Travel Project – to consider draft response to the Environmental Impact Assessment Public consultation
RESOLVED that the draft response be submitted by Cllr Dabrowski with the inclusion of comments made by other Cllrs. (Prop AG, 2nd JD, carried with 4 in favour and 1 against)
- 4.10 Memorial bench – to consider response received to the Council’s request for it to be moved to the agreed location
RESOLVED having considered James Wakeling’s response that Cllr Phillips should check with Mrs Bhachu as to her preference for the bench. (Prop SR, 2nd JD, unanimous)
RESOLVED to notify James Wakeling who is on the Parish Council and who is not and that he should only take instruction from the Clerk or a current Cllr.
- 4.11 Proposal that the Council considers correspondence from a resident and reconsiders current speed calming measures in light of speeds continuing to go significantly over the limit based on speed check points. In addition to the proposal by the resident, other options should be considered as well - permanent radar, road signs indicating a radar (based on current speed checks in place) on entrance to the village / beginning of Cambridge Road from the north
RESOLVED to defer this item to the next meeting to enable the Highways Working Group to consider the matter and bring a recommendation to the Council.
- 4.12 Proposal that the Council considers standard handover checks before Parish Council takes over land from developers - example - Meridian fields allotment / other areas
RESOLVED Cllrs Dabrowski, Rangadurai and Krishnamurthy are to monitor and liaise with the developer on any land to be transferred to the Parish Council prior to the transfer taking place to ensure the land and any landscaping is as agreed in the planning condition and S106 Agreement. (Prop AG, 2nd SR, unanimous)
- 4.13 Proposal that the Council considers poor engagement from GCP with Hardwick community re: C2C
RESOLVED that the proposal also applied to Greenways, and to note that some residents were upset following the recent village meeting and the lack of information provided.
On a proposition by the Chairman, the meeting was adjourned at 8.35 pm to enable a resident to speak. The meeting was reopened at 8.37pm
- 4.14 Hardwick Football Club – condition of pitch and request for removal of football goals and proposal the Council reviews the outstanding contract with Mel Pooley
RESOLVED to note that there was a new Club Chairman.
RESOLVED that Chris Fuller should be asked to draw up a 3 year maintenance plan for the recreation ground for consideration at the November meeting.
RESOLVED to note that an order had been placed for soil and sand at a cost of £85.00, to fill cracks in the pitch.
RESOLVED to note that ground was in better condition than in the past.
RESOLVED to insist that the Club should speak to Chris Fuller. The Parish Council had not provided goals and the Football Club could remove them if it wished, and children could make their own goals. (Prop JD, 2nd SR, unanimous)
RESOLVED to remind the Football Club again about the outstanding £500.00 pitvh fees which are outstanding.
- 4.15 Community Bike Project Zero Carbon Communities Grant offer - to consider conditions of the grant, to authorise signing of the BACS payment form and agree the location of the two lockable cabinets
RESOLVED that the Parish Council agrees to the Terms and Conditions of the grant.

RESOLVED that Shaun Hughes and the Chairman should agree the location of the lockable cabinets.

RESOLVED that two members sign the BACS form for the payment of the grant. ^(Prop AG, 2nd SR, unanimous)

5. Finance, procedure and risk assessment

5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that:

- the Clerk used delegated powers not to respond to the planning application 21/03438/FUL – Land at 147 St Neots Road – Amendment – Erection of nine self-build contained residential flats and associated infrastructure and works.
- The Clerk together with the Chairman used delegated powers to authorise Cllr Moffett to purchase a book on websites.
- The Clerk together with the Chairman authorised the Football Club to purchase some soil up to £85 from Madingley Mulch to fill cracks on the football pitch that were considered dangerous to the players.

5.2 To receive play areas and skate park inspection reports and consider if any work is required

RESOLVED to send forms to the Chairman.

RESOLVED to note that the role had not been offered to the litter picker as the Chairman hoped that Cllr Krishnamurthy would take on this role.

5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed as below in the finance report should be paid, plus RPM (swing seat) £198.00 instead of the £280 contracted as requested by RPM. ^(Prop SR, 2nd AG, unanimous)

Salaries and Pensions	£559.67
RH Landscapes (Grass cutting)	£960.00
W Lewis (Internal audit)	£340.00
Cabin at St Mary's (Room hire)	£54.00
LGS Services (Admin support July 2022)	£1418.13
Greenbarnes (Limes Road notice board)	£794.82
Greenbarnes (Jubilee notice board)	£794.82
Zurich Insurance (Insurance)	£2315.42

5.0.4 RESOLVED to write to National Savings and Investments to give them the required 60 days notice to move the sum of £420,000 to the Parish Council's Unity Trust or the NS&I account in accordance with the Council's policy.

5.0.5 SCDC S106 Parish Indemnity Agreement – Community facilities contribution – to appoint two members to sign the agreement

RESOLVED that the Parish Indemnity form relating to the Community facilities contribution for Land south of 279 St Neots Road be signed by Cllrs Gill and Moffett. ^(Prop SR, 2nd JD, unanimous)

6. Planning Applications and Decision notices and tree works applications

6.1.1 20/02728/NMA2 – Land south of 279 St Neots Road – Non-material amendment on planning permission 20/02728/REM for the inclusion of private access to the rear of 277 St Neots Road

Noted.

6.1.2 22/03211/HFUL – 10 Johnson Drive – Single storey rear extension

RESOLVED to support the application. ^(Prop SR, 2nd AG, unanimous)

- 6.1.3 22/03170/HFUL – 11 Johnson Drive – Single storey rear extension
RESOLVED to support the application. (Prop SR, 2nd AG, unanimous)
- 6.2 SCDC and appeal decision notices - to note
- 6.2.0.1 21/03438/FUL – Land at 147 St Neots Road - erection of nine self contained residential flats and associated infrastructure and works – Permission granted by SCDC Planning Committee with conditions.
- 6.2.1 20/04485/NMA1 – 277 St Neots Road – Non-material amendment of planning permission 20/04485/FUL (Change of use of outbuilding to single dwelling with associated alterations, creation of second floor to original dwelling via raising of roof height, front and rear dormers, and Juliet balcony to side elevation). Minor changes to fenestration – Permission granted by SCDC.
- 6.2.2 22/02705/CL2PD – 18 Hall Drive – Certificate of lawfulness under S192 for part conversion of integral garage to form additional accommodation – Certificate granted.
- 6.2.3 21/01832/CONDR – Land south of St Neots Road – Submission of details required by condition 31 (Street Lighting) of planning permission 21/01832/FUL – Condition discharged in full
- 6.2.4 21/01832/CONDM – Land south of 279 St Neots Road – Submission of details required by condition 3 (Surface water drainage scheme) of permission 21/01832/FUL – Refuse to discharge condition.
- 6.2.5 21/01832/CONDQ – Land south of 279 St Neots Road – Submission of details required by condition 15 (Conservation of habitats) – Condition discharged in full
- 6.3 Tree works applications
- 6.3.1 22/0796/TTPO – 97 Cambridge Road
RESOLVED to note response made between meetings using delegated powers – the Parish Council made no response.
- 6.3.2 22/0804/TTCA – 4 Limes Road
RESOLVED to note response made between meetings using delegated powers – the Parish Council made no response.
- 7. Members’ reports and items for information only**
- 7.1 New Housing Developments and Planning Obligations
Taken earlier.
- 8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
- 8.1 Resident - Odd jobs around the village and offer to trim trees to the north of St Mary’s Church
RESOLVED to accept the kind offer from the resident to trim branches of less than 0.75cm which won’t require a tree works application to SCDC but to request that they do not cut the damson by the Church.
- 9. Closure of meeting and items for the next agenda**
RESOLVED that a proposal that the Council writes to residents where hedges are overhanging should be an agenda item for the next meeting.
Cllr Rose gave his apologies for the next meeting.
There was no further business and the meeting closed at 9.21 pm.

SignedChairmandate