

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 19 July 2022 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), G Moffett, P Rangadurai, J Dabrowski and J Armisen.

In attendance: 3 members of the public, Anne Jones (The Cabin at St Mary's), Lesley Golding (British Horse Society Local Access Officer) and Mrs Gail Stoehr (Clerk).

1. To receive apologies for absence

Apologies had been received from Cllr Rose (Covid) and also from Soumya Krishnamurthy, and County Cllr Michael Atkins.

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

None.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

Open public session including reports from the County and District Councillors

Anne Jones on behalf of The Cabin explained that the Brownies and Rainbows met in The Cabin on Tuesdays and wished to split the meeting into two bookings and had asked if the Parish Council would be amenable to move its start time to 8pm to facilitate this.

The Jubilee party on the Sunday was affected by poor weather. The chef for the barbecue had offered their services free of charge as a gesture of generosity and James Wakeling had presented a bouquet free of charge. She requested that the Parish Council covered the costs of £35.00. RESOLVED that this should be an agenda item for the next meeting when the Parish Council will consider the grant awarded.

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (4.1) To co-opt to fill any vacancies resulting from insufficient candidates at election, and to make arrangements for any remaining vacancies to be filled

RESOLVED that the two applicants, Cheryl Phillips and Soumya Krishnamurthy, be co-opted as members of the Parish Council and that they should sign their declaration of acceptance of office before the start of the next meeting. (Prop GM, 2nd PR, unanimous)

RESOLVED to place another article on Facebook seeking applicants for the remaining vacancy.

On a proposition by the Chairman, the meeting was suspended to enable Lesley Golding to speak to the email from representatives of the British Horse Society, Swavesey Bridleways Association and Shelford and District Bridleways Group. She sought the Parish Council's support regarding the design of Greenway routes, the construction process, and the allocation of space. She argued for the retention of existing bridleways with 3m wide soft surfaces which were suitable for horses, with the new cycle paths being built alongside. She questioned whether building a hard surface over existing grass bridleways, which would result in a loss of access for equestrian users, was a good use of public money. A webinar where representations could be made was being held tomorrow.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 7.2 next.

- 7.2 To receive a verbal report on Greenways
RESOLVED that the Chairman should raise the issue at the webinar tomorrow and that Councillors may make their own representations.
RESOLVED that the Parish Council continue to share the questionnaire to maximise responses from Hardwick.
The Parish Council asked the British Horse Society to share any written response from the Greater Cambridge Partnership.
RESOLVED the Council should formally request a copy of the recording of the meeting which recently took place.
RESOLVED that the Chairman should forward the email containing the link to the recording of the Comberton and Hardwick Greenways meeting.
- 4.2 (2 of 24.5.22) To appoint a Vice-Chairman
RESOLVED to elect Cllr Dabrowski as Vice-Chairman. (Prop JD, 2nd GM, unanimous)
- 4.3 (7 of 24.5.22) To consider whether any working groups are required
RESOLVED to have the following working groups:
Community engagement – for public engagement with residents and other parishes, collecting and analysing information and data, and public outreach.
Membership: Cllrs Rangadurai, Dabrowski and Armisen. Cllrs Dabrowski and Armisen are to draw up the Terms of Reference for the working group.
Planning – Cllr Moffett to join Cllr Gill.
Community Transport Initiative and Healthcare in Hardwick – Cllr Armisen to assist Mia Cassey.
RESOLVED that the Village Plan should be circulated to members.
Highways and Road Safety and Greater Cambridge Partnership liaison – Cllrs Dabrowski and Moffett. RESOLVED to circulate the previous Terms of Reference for consideration at the next meeting on 17 August.
- 4.4 (22 of 24.5.22) To set the dates, time and place of ordinary meetings
RESOLVED that meetings of the Parish Council should take place on the third Wednesday of each month at 7.45 pm at The Cabin at St Mary's.
- 4.5 (9 of 24.5.22) To consider request from Webmaster that a Councillor be appointed to the role
RESOLVED that Cllr Moffett should be webmaster.
On a proposition by the Chairman, it was agreed to vary the order of business to take item 5.5 next.
- 5.5 To consider the purchase of additional email licences for new members
RESOLVED that the email address for Webmaster was no longer required and that Cllr Moffett would use his Parish Council email address.
RESOLVED that the Parish Council required 10 licences i.e. 9 for members and one for the Clerk therefore the Chairman should purchase four additional email addresses and reclaim the cost on his out of pocket expenses. (Prop AG 2nd JD unanimous)
- 4.6 (4.2) RoSPA reports – to consider quotations for the work if received
RESOLVED having considered two quotations, to defer this item and that the Chairman should review the quotations and bring a recommendation to the next meeting on best value and how to proceed.
- 4.7 (4.3) To consider revised quotation for repair of the broken swing at Egremont Road
RESOLVED having considered the invoice and new quotation from RPM that the invoice should be kept on hold pending clarification as the company had not been

asked to make the equipment safe as the Chairman had already done that. RPM are just required to repair the swing as contracted at the last meeting.

4.8 (4.6) Millers Way – to consider quotation from Civilistix to draw up a JCT Minor Works contract for Cobb and Sons

RESOLVED to find out from Civilistix how much their quotation would be in the event of a default by the contractor requiring the drawing up of a new contract.

RESOLVED to accept the quotation from Civilistix to draw up a JCT minor works contract at a cost of £900.00. (Prop AG, 2nd GM, unanimous)

RESOLVED that a public right of way should be kept open during the works.

The Clerk had already asked John Cobb and Sons to ensure that the residents are informed when the works are taking place.

4.9 (5.1) To consider quotation to cut back the tree at the corner of the Recreation Ground and to cut back brambles in Sudeley Grove and in Apple Orchard Close

RESOLVED to note that RH Landscapes were meeting with the Chairman tomorrow and to delegate to the Clerk together with the Chairman to accept the quotation for the three areas if it was reasonable. (Prop AG, 2nd JD, unanimous)

RESOLVED to ask RH Landscapes for an annual price to keep the brambles under control as part of their contract. (Prop AG, 2nd JD, unanimous)

4.10 (8.2) Resident - request that the Parish Council considers arranging 1) defibrillator training sessions and 2) a basic first aid course for residents, and request that the Parish Council considers installing another defibrillator near the Church/Cabin

RESOLVED that the Working Group should seek the views of the village and defer consideration of a defibrillator and its location to the next meeting.

RESOLVED to place a link to defibrillator training on the Parish Council website.

On a proposition by the Chairman, the order of business was varied to take item 8.3 next.

8.3 St John Ambulance Community Advocate Volunteer Role

RESOLVED to ask whether St John's Ambulance would be willing to organise First Aid training in the village. (Prop JD, 2nd JA, unanimous)

4.11 (8.3) Greater Cambridge Partnership – C2C Better Public transport and Active Travel Project – Report on meeting at the School on 15 June and to consider the Council's response to the Environmental Impact Assessment Public consultation

RESOLVED to receive the Chairman's report on the meeting on 15 June. Jo Baker had agreed to a time extension for the consultation response.

RESOLVED to delegate to Cllrs Dabrowski and Rangadurai to draft a letter to the Greater Cambridge Partnership for consideration at the August meeting and that the Chairman should inform Jo Baker.

The meeting was briefly adjourned at 9.10 pm to enable residents to speak.

4.12 (4.3 of 26.4.22) Jet washing of play equipment – to consider report and recommendation

RESOLVED to note Cllr Rose's report and that he will continue to monitor the efficacy of the Wet and Forget method.

4.13 (7.9 of 26.4.22) Grant application from The Cabin at St Mary's – to consider advice from NALC

RESOLVED, having considered the advice from NALC, to respond that the Parish Council sincerely regrets it does not have the power to fund work on Church property. (Prop AG, 2nd JD, unanimous)

4.14 (4.3 of 25.1.22) To consider the location for TJ's memorial bench

RESOLVED having noted that the bench had been installed on the recreation ground rather than on the Grenadier Walk play area to ask James Wakeling to move the bench to Grenadier Walk. (Prop AG, 2nd JD, unanimous)

RESOLVED that once a Councillor resigns from the Parish Council that any roles they undertook are reallocated to a Councillor. (Prop JD, 2nd AG, unanimous)

5. Finance, procedure and risk assessment

5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that the Clerk used delegated powers as a matter of urgency to contract Critters Pest Control to attend to the bees which had set up home at the play area and to call out Dynorod to attend to a blocked drain at the Pavilion.

RESOLVED to accept Cllr Moffett's kind offer to attend to any future bees with water and cinnamon.

5.2 To receive play areas and skate park inspection reports and consider if any work is required

Cllr Gill reported that he would undertake the checks shortly.

5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed as below in the finance report should be paid. (Prop AG, 2nd JA, unanimous)

Salaries and Pensions	£559.47
Dyno Rod (Pavilion drain clearance)	£276.00
Critters Pest Control (Egremont Road play area bees' nest)	£60.00
RH Landscapes (Grass cutting)	£1140.00
RPM (Swing repair)	£198.00
LGS Services (Admin support June 2022)	£1391.32
RH Landscapes (Grass cutting)	£780.00

RESOLVED that for future minor bee infestation, Cllr Moffett is to apply water and cinnamon to deal with them.

5.4 To consider the Internal Audit report and appointment of Internal Auditor

RESOLVED to receive and note the internal audit report which had not raised any matters of concern.

5.5 To consider the purchase of additional email licences for new members

Taken earlier.

6. Planning Applications and Decision notices and tree works applications

6.1.1 22/02705/CL2PD – 18 Hall Drive – Certificate of lawfulness under S192 for part conversion of integral garage to form additional accommodation

Noted.

6.1.2 20/04485/NMA1 – 277 St Neots Road – Non-material amendment of planning permission 20/04485/FUL (Change of use of outbuilding to single dwelling with associated alterations. Creation of second floor to original dwelling via raising of roof height, front and rear dormers, and Juliet balcony to side elevation). Minor changes to fenestration. Swapping of vehicular access from the north via a shared driveway to the south via a private accessway.

Noted.

6.1.3 21/01832/CONDR – Land south of St Neots Road – Submission of details required by condition 24 (Conservation of habitats) of planning permission 21.01832.FUL

Noted.

- 6.1.4 21/01832/CONDS – As above, Condition 24 (Recycling & Waste)
Noted.
- 6.1.5 21/01832/CONDT – As above, Condition 6 (Drainage)
Noted.
- 6.1.6 21/03438/FUL – Land at 147 St Neots Road – Amendment – Erection of nine self-contained residential flats and associated infrastructure and works
RESOLVED the Planning Working Group to consider the application and let the Clerk have any recommendation. The Clerk is delegated to the Clerk to submit a response on the Parish Council’s behalf.
- 6.2 SCDC and appeal decision notices - to note
- 6.2.1 22/01725/HFUL – 86 Main Street – Replacement front entrance porch, replacement cladding and render (to include insulation) and cart lodge – Permission granted by SCDC.
- 6.2.2 21/01832/CONDN – Land south of 277 St Neots Road – Submission of details required by condition 14 (Construction ecological management plan) – Condition discharged in full
- 6.2.3 21/01832/CONDO – As above, Condition 13 (Biodiversity enhancement strategy – Condition discharged in full
- 6.2.4 21/01832/CONDP – As above, Condition 17 (Landscape and ecological management plan) – Condition discharged in full
- 6.2.5 21/01832/CONDQ – As above, Condition 15 (Conservation of habitats) – Condition discharged in full.
- 6.3 Tree works applications
- 6.3.1 22/0657/TTCA – 28 Main Street
RESOLVED to make no comment.
- 7. Members’ reports and items for information only**
- 7.1 New Housing Developments and Planning Obligations
RESOLVED to note Cllr Rose’s previously circulated written report.
- 7.2 To receive a verbal report on Greenways
Taken earlier. RESOLVED to note Cllr Rose’s previously circulated written report.
- 7.3 Proposal that the Council considers correspondence from a resident and reconsiders current speed calming measures in light of speeds continuing to go significantly over the limit based on speed check points. In addition to the proposal by the resident, other options should be considered as well - permanent radar, road signs indicating a radar (based on current speed checks in place) on entrance to the village / beginning of Cambridge Road from the north
RESOLVED due to the lateness of the hour to defer this item to the next meeting.
- 7.4 Proposal that the Council considers standard handover checks before Parish Council takes over land from developers - example - Meridian fields allotment / other areas
RESOLVED to defer this item to the next meeting.
- 7.5 Proposal that the Council considers poor engagement from GCP with Hardwick community re: C2C
RESOLVED to defer this item to the next meeting pending a recommendation from the working group as discussed under agenda item 4.11.
- 8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**

- 8.1 Hardwick Sports & Social Club – request that the rear fence be removed and disposed of
RESOLVED that the Parish Council has no objections to the removal and disposal of the fence.
- 8.2 Hardwick Football Club – condition of pitch and request for removal of football goals
RESOLVED to defer this item to the next meeting to enable the Parish Council to look at the community goals and the condition of the recreation ground.
- 8.3 St John Ambulance Community Advocate Volunteer Role
Taken earlier.
- 3. **To approve the minutes of the previous meeting on 14 June**
RESOLVED that the minutes of the meeting on 14 June be approved and signed by the Chairman as a true record. (Prop GM, 2nd JA, unanimous)
- 9. **Closure of meeting and items for the next agenda**
The next meeting is to take place on Wednesday 17 August.
There was no further business and the meeting closed at 9.39 pm.

SignedChairmandate

