

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 14 June 2022 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), S Rose, G Moffett, P Rangadurai, J Dabrowski and J Arminsen.

In attendance: Chris Rider (Hardwick Climate action Group) and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

None.

1. To receive apologies for absence

Apologies had been received from County Cllr Michael Atkins.

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

None.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meetings on 17 May and 23 May

RESOLVED that the minutes of the meetings on 17 May and 23 May be approved and signed by the Chairman as a true record. (Prop GM, 2nd AG, unanimous)

RESOLVED that the minutes of the meeting on 24 May be approved and signed by the Chairman as a true record, after an amendment under item 32.1.4 to read "Gordon Coles." (Prop SR, 2nd GM, unanimous)

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.0.1 RESOLVED to recommend "Fieldhouse" as an appropriate seventh name for the street naming.

4.1 (5) To co-opt to fill any vacancies resulting from insufficient candidates at election, and to make arrangements for any remaining vacancies to be filled

RESOLVED that Javier Armissen, Jakub Dabrowski and Prasanna Rangadurai be co-opted as members of the Parish Council. (Prop SR, 2nd GM, unanimous)

Cllrs Armissen, Dabrowski and Rangadurai signed their Declarations of Acceptance of Office before taking their seats.

RESOLVED, having reviewed the representation on the Council, to re-advertise the remaining vacancies on Facebook and the website and encourage women candidates to apply.

4.2 (29.1) RoSPA reports – to consider quotations for the work if received

RESOLVED, having received the specification drawn up by the Chairman that the Clerk should obtain quotations.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 8.1 next.

8.1 Hardwick Climate Action Group – Request for support for Community e-bike project and permission to install a bike locker at a convenient location on Parish Council land

The meeting was briefly adjourned to enable the Chris Rider of Hardwick Climate Action Group to outline the proposal and answer questions. A graph of indicative usage was considered.

The meeting resumed.

RESOLVED to support the grant application and allow an area of land by the skate park to be used for a bike locker on the proviso that the scheme will be monitored for twelve months and removed at no cost to the Parish Council if the scheme is unsuccessful. (Prop AG, 2nd JD, unanimous)

RESOLVED that the grant application should be submitted by the Hardwick Climate action Group in the Parish Council's name.

4.3 (29.1) To consider quotations for repair of the broken swing at Egremont Road if received

RESOLVED to accept the quotation from RPM for £280.00 plus VAT to repair the broken swing.. (Prop AG, 2nd JD, unanimous)

4.4 (34.2) CCC – Transport Strategy Stakeholder Engagement Survey (deadline 19 June)

RESOLVED given that the survey was a draft, to wait until the next consultation for the Parish Council to respond, but that individual members may submit their views if they wish. (Prop AG, 2nd GM, unanimous)

4.5 (8.1 of 26.4.22) Resident - request that their Christmas tree be planted in the green space adjacent to the “cut through” pathway between Limes Road and Laxton Avenue, or perhaps near or in the church yard – to consider proposal for location near the new Village Hall

RESOLVED to thank the resident for their offer and Mr Giddings for his suggestions but to decline the offer. (Prop SR, 2nd JD, unanimous)

4.6 (4.6 of 26/04/22) The Millers Way project

RESOLVED to accept the quotation from John Cobb for £30,150 plus VAT subject to insurance, references, and meeting the specification in full at the price indicated. (Prop AG, 2nd GM, unanimous)

5. Finance, procedure and risk assessment

5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

None.

5.2 To receive play areas and skate park inspection reports and consider if any work is required

RESOLVED to send the litter picker's contact details to the Chairman who speak with Mr Turner and also will carry out the inspections in time for the next meeting.

5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed as below in the finance report should be paid, plus Alan Everitt £30.66 (plaques and screws for the new benches), and James Wakeling £150.00 (installation of the benches). (Prop SR, 2nd GM, unanimous)

Salaries and Pensions	£776.27
Corido (Jubilee plaque)	£50.00
NBB Recycled Furniture (Benches)	£1152.00
JAF Graphics (Wildlife crossing sign)	£63.00
LGS Services (Admin support)	£1476.36
SCDC (Election fees) (DD)	£135.00
RH Landscapes (Grass cutting)	£780.00

Credits, including the SCDC Community Chest grant for the Jubilee notice board and SCDC S106 money for Capstone Fields Community Facilities, were noted.

- 5.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2021 and 31 March 2022)
RESOLVED that the Council's system of internal control was satisfactory.
- 5.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
RESOLVED that statements 1-8 in the Annual Governance Statement be all answered "Yes," apart from Question 9 (Trusts) which was not applicable.
- 5.6 To approve the Annual Governance Statement by resolution
RESOLVED that the Annual Governance Statement be approved and signed by the Chairman and the Clerk on the Council's behalf. (Prop AG, 2nd SR, carried with 3 in favour and 3 abstentions)
- 5.7 To consider the Accounting Statements (Section 2 of the Annual Return)
The Accounting Statements were considered.
- 5.8 To approve the Accounting Statements by resolution
RESOLVED to send a printed set of accounts to Cllr Rose to look at and to enable him to ask questions of the RFO.
RESOLVED that the Accounting Statements be approved subject to the Clerk providing satisfactory answers to any questions raised by Cllr Rose. (Prop AG, 2nd SR, carried with 3 in favour and 3 abstentions)
- 5.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
RESOLVED that the Accounting Statements be signed and dated by the Chairman on the Council's behalf.
- 6. Planning Applications and Decision notices and tree works applications**
- 6.1.1 21/01832/CONDN – Land south of St Neots Road - Submission of details required by Condition 14 (Construction ecological management plan) of planning permission 21/01832/FUL
Noted.
- 6.1.2 21/01832/CONDO – As above, Condition 13 (Biodiversity enhancement strategy)
Noted.
- 6.1.3 21/01832/CONDP – As above, Condition 17 (Landscape and ecological management plan)
Noted.
- 6.1.4 21/01832/CONDQ – As above, Condition 15 (Conservation of habitats)
Noted.
RESOLVED that Cllr Rose should contact James Fisher and Chloe Huston regarding the biodiversity enhancement strategy.
- 6.2 SCDC and appeal decision notices - to note
- 6.2.1 S/1719/18/COND15 – Plot of land behind St Mary's Church off Main Street and adjacent to The Rectory and The Old School House (48) – Refuse to discharge condition
- 6.3 Tree works applications
None.
- On a proposition by the Chairman, it was agreed to revert to item 5.1.
- 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
RESOLVED to seek a quotation to cut back the tree at the corner of the Recreation Grounds as the Football Club had requested the works be carried out.

RESOLVED to seek a quotation to cut back brambles in Sudeley Grove.

7. Members’ reports and items for information only

7.1 New Housing Developments and Planning Obligations

Nothing new to report.

8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

8.1 Hardwick Climate Action Group – Request for support for Community e-bike project and permission to install a bike locker at a convenient location on Parish Council land
Taken earlier.

8.2 Resident - request that the Parish Council considers arranging 1) defibrillator training sessions and 2) a basic first aid course for residents, and request that the Parish Council considers installing another defibrillator near the Church/Cabin
RESOLVED to defer this item to the next meeting.

8.3 Greater Cambridge Partnership - C2C Better Public Transport and Active Travel Project - Environmental Impact Assessment Public Consultation (Deadline 11 July)
RESOLVED given that a meeting was to be held tomorrow evening at 6 pm in the School Hall, that the Chairman should ask Jo Baker if the deadline for responses can be extended until after the Parish Council meeting on 19 July.

8.4 CCC St Neots Road PHFI Scheme & start date
Noted.

9. Closure of meeting and items for the next agenda

The next meeting is to take place on 19 July. The Parish Council is to consider at the meeting the appointment of a Vice-Chairman and whether any working groups are required.

There was no further business and the meeting closed at 9.38 pm.

SignedChairmandate
