

HARDWICK PARISH COUNCIL

**I hereby give notice that the Meeting of the Parish Council will be held
on Tuesday 26 April 2022 at 7.00 pm at The Cabin at St Mary's**

The Public and Press are cordially invited to be present. The order of business may be varied.

Everyone should wear a face covering unless they are exempt and are encouraged to take a lateral flow test prior to attending.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk, 20/04/22

AGENDA

Open Public Session including reports from the County & District Councillors

- 1 To receive apologies for absence**
- 2. Declarations of interest**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
- 3. To approve the minutes of the previous meeting**
- 4. Matters arising or deferred from the last or previous meetings for discussion/decision**
 - 4.1 (Open) Support for Ukraine including options for funding, co-ordination of support networks, meeting space
 - 4.2 (4.2) Proposal that the Parish Council considers changes to the Standing Orders which includes proposal to clarify arrangements for communications with Councillors when the Clerk is unavailable ^(AE)
 - 4.3 (4.4) To consider quotations for jet washing the play equipment
 - 4.4 (5.2) To consider quotations for cradle swing seat if received
 - 4.5 (4.8) St Mary's Access Road lighting – Proposal that the Parish Council appoints a supplier for the Village Green lighting project ^(AE)
 - 4.6 (5.7 of 26.10.21) – To consider correspondence from Civilistix regarding the tenders for Millers Way improvements
- 5. Finance, risk assessment and procedural matters**
 - 5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 5.2 To receive play areas and skate park inspection reports and consider if any work is required
 - 5.3 To receive the financial report and approve the payment of bills
 - 5.4 SCDC S106 Agreement for Land south of 279 St Neots Road – to appoint two members to sign the indemnity agreement
 - 5.5 To consider the RoSPA Playsafety inspection reports
- 6. To consider any planning applications and decision notices and tree works applications ***
 - 6.1 Planning applications and appeals
 - 6.2 SCDC decision and appeal notices and correspondence for info only - to note
 - 6.3 Tree works applications
- 7. Members reports and items for information only unless otherwise stated**
 - 7.1 New Housing Developments and Planning Obligations ^(SR)
 - 7.2 The Spinney update – Biodiversity recommendations – Proposal that the Council considers the need to define the unsafe trees in The Spinney, do they need urgent removal, this information plan is urgently requested prior to proceeding with any improvement work in the Spinney. ^(PJ)
 - 7.3 Matching the remaining funds in relation to Notice board grant application from community chest ^(AJ)
 - 7.4 Proposal that someone takes over from the Communications Working Group monitoring Facebook ^(AE)
 - 7.5 Proposal that the Parish Council considers the purchase of "Slow down" signage for near the pond. Cllr Everitt is willing to install ^(AE)
 - 7.6 Proposal that the Parish Council considers some benches around the village for older folk to take a rest, at green spaces such as Pump Lane or other locations ^(AE)
 - 7.7 Highways and Road Safety Report ^(AE, PJ)
 - 7.8 Proposal that the Parish Council considers a grant application from Scrubs for Cambridgeshire ^(AG)

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

- 7.9 Proposal that the Parish Council considers a grant application from The Cabin at St Mary's/St Mary's Church for funds to extend the patio area to the west of The Cabin ^(AG)

8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

- 8.1 Resident - request that their Christmas tree be planted in the green space adjacent to the "cut through" pathway between Limes Road and Laxton Avenue, or perhaps near or in the church yard
- 8.2 Resident - request to plant a replacement tree opposite their house in Limes Road in memory of his dog
- 8.3 Resident - request permission to reduce size of trees to rear of their house at Ashmead Drive
- 8.4 Farming & Wildlife Advisory Group Ponds Team – Funded Pond Conservation project
- 8.5 CAMSAR – request to locate a recycling bin in the village

9. Closure of meeting

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 26 APRIL 2022

Open Public Session including reports from the County & District Councillors

1. To receive apologies for absence – will be reported to the meeting.
2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.
3. To approve the minutes of the previous meeting – attached
4. Matters arising or deferred from the last or a previous meeting for discussion/decision
- 4.1 (Open) Support for Ukraine including options for funding, co-ordination of support networks, meeting space
- 4.2 (4.2) Proposal that the Parish Council considers changes to the Standing Orders which includes proposal to clarify arrangements for communications with Councillors when the Clerk is unavailable
Deferred at the last meeting.
For proposals see page 25 of <https://www.hardwick-cambs.org.uk/wp-content/uploads/2021/01/220125-hpc-agenda-and-supporting-papers-1.pdf> and proposed Standing Order 11
- 4.3 (4.4) To consider quotations for jet washing the play equipment
At the time of writing only one quotation has been received. Another company has asked if a water supply is available. HSSC have kindly allowed the use of the Pavilion tap and a quote is awaited. James Wakeling has said he will quote for washing the play equipment by hand.
- 4.4 (5.2) To consider quotations for cradle swing seat and manhole cover if received

James Wakeling has kindly offered to attend to the manhole cover free of charge, along with the concreting under the slide.
- 4.5 (4.8) St Mary's Access Road lighting – Proposal that the Parish Council appoints a supplier for the Village Green lighting project
Cllr Everitt's recommendation has been forwarded to members.
- 4.6 (5.7 of 26.10.21) To consider correspondence from Civilistix regarding the tenders for the Millers Way improvements
Correspondence on the tenders received has been circulated..
- Other
(4.5 of 22.2.22) HSSC request for rent suspension
The HSSC Chairman has written:
"The Management Committee of the HSSC met on Monday 28th March and have instructed our Club Treasurer to resume payment of our rent upon the expiry of the current granted period (June 2022). The payment will resume as per our previous (pre pandemic) arrangement.
Once again, may I take this opportunity to thanks all the members of the PC for their invaluable support for the last two years."
5. Finance and risk assessment and procedural matters
- 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
(4.3 of 22.3.22) Maple trees in the Spinney
The Climate Action Group does not have any watering bags but has kindly pointed the Council to where they can be purchased so the Clerk has used delegated powers to purchase two bags at a cost of £58.00.
- 5.2 To receive play areas and skate park inspection reports and to consider if any work is required
- 5.3 To receive the financial report and approve the payment of bills
Attached. Invoices for payment have been circulated to all Cllrs.

5.4 SCDC S106 Agreement for Land south of 279 St Neots Road – to appoint two members to sign the indemnity agreement

“As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect on 10 August 2018. This required the Developer to pay over the sum of £424,000 as a financial contribution towards community facilities. The first instalment has been received by the District Council and it is the District Council’s intention for this money to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the money in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the plans and docs tab.

<https://applications.greatercambridgeplanning.org/online-applications/search.do?action=simple>

I attach a copy of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps two copies of the indemnity form can be printed and that both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and I would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.”

Theresa Roberts | S106 Monitoring Officer

5.5 To consider the RoSPA Play Safety inspection reports

Your report(s) for the sites below are ready to download using the link below.

Annual Inspection Church Play Area,
Annual Inspection Egremont Road Play Area,
Annual Inspection Egremont Road Skate Park,
Annual Inspection Grenadier Walk,
Annual Inspection Worcester Avenue,

To download your report(s):

Click on this link or copy and paste the link into your internet browser

This link will expire after 60 days. We recommend you download your report(s) before the link expires.

<https://playbase.rospaplaysafety.co.uk/Inspections/index.php?ID=1094509E-E998-2848-8031-129B8E22C141>

6.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

6.2 SCDC decision and appeal notices and correspondence for info only - to note

22/00375/HFUL – 6 Pershore Road – Two storey side extension following the demolition of the existing garage – Permission granted.

22/00058/HFUL – 27 Worcester Avenue – Rear single storey extension and garage conversion - Permission granted.

21/01832/FUL – Land south of St Neots Road – Erection of 23 dwellings including access, associated infrastructure, and landscaping – Permission granted.

21/01832/CONDA – Land south of 279 St Neots Road – Submission of details required by Condition 4 (Long term drainage maintenance) of planning permission 21/01832/FUL

21/01832/CONDB – As above, Condition 6 (Surface water)

21/01832/CONDC – As above, Condition 8 (Construction environmental management plan)

21/01832/CONDD – As above, Condition 9 (Roads and footways)

21/01832/CONDE – As above, Condition 10 (Street management and maintenance)

21/01832/CONDF – As above, Condition 11 (Traffic management plan)

21/01832/CONDG – As above, Conditions 19 (Contamination) and 20 (Verification report)

21/01832/CONDH – As above, Condition 22 (Street furniture/boundary treatment/landscape management and maintenance)

21/01832/CONDI – As above, Condition 16 (Lighting)
21/01832/CONDJ – As above, Condition 29 (Waste and recycling)
21/01832/CONDK – As above, Condition 25 (Cycle parking)
21/01832/CONDL – As above, Condition 29 (External materials)

6.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

7. Members' reports and items for information only unless otherwise stated

With the exception of New Housing Developments and Planning Obligations which is a standing item at all Council meetings the other proposals from members are included in the order received.

7.1 New Housing Developments and Planning Obligations including update from the HCCWG meeting^(SR)

7.2 The Spinney update – Biodiversity recommendations – Proposal that the Council considers the need to define the unsafe trees in The Spinney, do they need urgent removal, this information plan is urgently requested prior to proceeding with any improvement work in the Spinney.^(PJ)

7.3 Matching the remaining funds in relation to Notice board grant application from community chest^(AJ)

Cllr Joolia has written:

“We were successful in our grant application, for a maximum of £700. However the project would only be possible if the remaining funds are matched by the Parish Council. A breakdown of what was put in the proposal is below:

x1 Notice Board £841.88 inclusive of VAT

Installation of notice board £200 - pending quote

X1 Plaque for tree £55.00- inclusive of VAT?

x1 Noticeboard plaque £47.00 -inclusive of VAT?

Estimated Total of project £1,143.88

Therefore funds to be matched = 1143 - 700 = £443

Can we please have a motion for the PC to approve these funds?

So the below is what went in the grant proposal.

The total cost of one board (composed of recyclable material), including installation, commemorative plaque and delivery is £1,088.88:

- *Notice board including delivery- £841.88*
- *Installation ~ £200*
- *Noticeboard Jubilee plaque- £47*

Grant we received is for £700

In terms of quotes, they were mostly online ones:

Notice board: (£841.88 incl VAT)

<https://www.greenbarnes.co.uk/shop/external-noticeboards/apogee-heavy-duty-noticeboards/15-x-a4-apogee-heavy-duty-unglazed-recycled-plastic-noticeboard-ref-pu12/>

And then for the notice board plate:

<https://www.sign-maker.net/engraved/laser-engraved-steel.htm> (£47 for a 200mm x 50mm)

For installation, this was based on a verbal estimation from installers when I was inquiring about it.”

- 7.4 Proposal that someone takes over from the Communications Working Group monitoring Facebook
(AE)
- 7.5 Proposal that the Parish Council considers the purchase of “Slow down” signage for near the pond.
Cllr Everitt is willing to install (AE)
Cllr Everitt writes:
“Call for slow down signs near the pond in Main Street to help save the moorhens who get run over here. Signs available to buy and easy to cable tie in place. Happy to do that.”
Signage suggested by resident attached.
- 7.6 Proposal that the Parish Council considers some benches around the village for older folk to take a rest
(AE)
A resident has made a suggestion for benches in green spaces around the village.
Cllr Everitt writes:
“Some benches around the village for older folk to take a rest mentions grass near pump Lane but several other spots could be suggested if we ask around.”
- 7.7 Highways and Road Safety report
Attached.
- 7.8 Proposal that the Parish Council considers a grant application from Scrubs for Cambridgeshire (AG)
Attached.
- 7.9 Proposal that the Parish Council considers a grant application from The Cabin at St Mary’s/St Mary’s Church for funds to extend the patio area to the west of The Cabin (AG)
Attached.
The Clerk advises Hardwick Parish Council that Section 8 Local Government Act 1894 prevents the Council from contributing towards the cost of any church buildings and/or property.
NALC’s briefing note L01-18 Financial Assistance to the Church has been circulated to Cllrs..
8. To consider any correspondence/communications received
- 8.1 Resident – request that their Christmas tree be planted in the green space adjacent to the “cut through” pathway between Limes Road and Laxton Avenue, or perhaps near or in the church yard
The following request from a resident has been passed on to the Council by Daniel Lee of the Climate Action Group:
“The Hardwick climate action group recently completed the tree planting. When planting a tree on the Green space adjacent to the "cut though" pathway between Limes road and Laxton Avenue, we were approached by a local resident to ask if we could plant an additional tree. The resident has a 3 m high Christmas tree, which is of great sentimental value to them, and wondered whether we could pop in this in the Green space adjacent to the "cut though" pathway between Limes road and Laxton Avenue or perhaps near or in the church yard.”
- 8.2 Resident - request to plant a replacement tree opposite their house in Limes Road in memory of his dog
“Our beloved lab, Tess passed away last week and she was a regular walker on the rec even up to the end. We noticed that some saplings had been planted parallel to Limes Road opposite our house. Out of the 7 only one has survived. We’d like to do something in memory of Tess and we're wondering if we could plant a replacement tree where one of the saplings hasn’t survived, we would also tend to it during the dry season to ensure it had the best chance of survival.
We’d like to try and plant something this season if possible and would appreciate if someone could get back to me.”
- 8.3 Resident - request permission to reduce size of trees to rear of their house at Ashmead Drive
“I have a quotation from Oakes and Watson Tree Surgery to carry out the works to reduce oppressiveness of the trees over my garden.

The proposal I ask for consideration is in two main parts:

1. To cut back to the boundary line any overhanging branches
2. Reduce the two largest Field Maples in height by 2.5 metres

A planning application (Reference 22/0268/TTPO) with more details has been lodged.

<https://applications.greatercambridgeplanning.org/online-applications/applicationDetails.do?keyVal=R82O6TDX0KK00&activeTab=summary>

but I have been advised to write formally to the Parish Council to request permission.”

The resident has been advised of the provisions of the Tree Policy and has added:

“We do not wish to undertake any work that would be detrimental to the trees themselves or detract from the overall outlook of the area but would like, as a minimum, to cut back to the boundary. If any member of the Parish Council would like to view the trees from our garden, please just let me know.”

8.4 Farming & Wildlife Advisory Group Ponds Team – Funded Pond Conservation project

“I work for the Farming & Wildlife Advisory Group, and I am writing to let you know about a funded pond conservation project we are delivering on behalf of Natural England, which may be of interest to both your fellow Parish Councillors and also to your parishioners. You may have previously heard from us regarding the project, and we are delighted to inform you the project is continuing.

Funding is available for restoring old ponds and digging new ponds in certain parts of Cambridgeshire which fall into strategic areas for great crested newts. Your parish qualifies for this funding as some of the land around the village is deemed to be especially suitable habitat for bolstering and connecting existing populations of this endangered species. As such, we are seeking landowners who are prepared to dig or restore wildlife ponds on their land.

The project is part of Natural England's District Level Licencing scheme (DLL) - a strategic approach to licensing for great crested newts, which seeks to provide bigger, better and more joined up habitat for this orange-bellied amphibian at a landscape scale. The ponds restored and created under the scheme will not only provide high quality habitat for newts; they will benefit numerous other pond-associated species. Most of the 150 or so pond projects we've delivered under the scheme to date have been fully funded – you can view some of these ponds at our website: www.fwageast.org.uk/ponds

We have written a short article (attached) to explain the scheme to villagers. We would be very grateful if you could email this to your parishioners/ raise it at you next council meeting/ place it in your parish newsletter, so that we can reach other landowners who may have suitable land, for example, local farmers, smallholders, large rural garden owners, land-based businesses, and parish-owned land.”

The FWAG East Ponds Team

“Wildlife Ponds - Funding Available!

Ponds are a cherished part of the parish landscape; familiar historic features found at the heart of most village centres and in the wider countryside. Sadly, due to changes in land use and agricultural practices, the UK has lost around 50% of ponds in the 20th Century. Those remaining are often threatened by pollution. This means the many species of plant and animal that rely on them are also under threat.

Excitingly, funding is now available in certain parts of Cambridgeshire for the restoration and creation of clean water wildlife ponds capable of supporting great crested newts. The funding is part of Natural England's District Level Licencing scheme (DLL), a new strategy for compensating the loss of newt habitats, which seeks to provide new ponds and bigger, better, more joined-up habitat for this orange-bellied amphibian at a landscape scale.

In Cambridgeshire there is a high demand for such wildlife ponds through the DLL scheme. Most of the 150 or so pond projects we have delivered to date have been fully funded under the scheme. You can view some of these projects at: www.fwageast.org.uk/ponds.

We are seeking local farmers, smallholders, large rural garden owners, land-based businesses and parish-owned land to create and restore more such ponds. If you have a location in mind in your parish, please email ponds@fwageast.org.uk to receive further information or arrange an informal chat. Let's do something brilliant for wildlife!”

- 8.5 CAMSAR – request to locate a recycling bin in the village
Attached.
- 9. Closure of Meeting

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Apr-22

Summary of previous month

Balance brought forward

£1,007,128.88

Adjustments and amendments

Expenditure approved at last meeting/between meetings

UNITY TRUST	SERVICE CHARGE	-24.90 DD
-------------	----------------	-----------

Misc credits

HARDWICK FC	PITCH HIRE	250.00
-------------	------------	--------

Total Adjustments

225.10

Balance revised after adjustments

£1,007,353.98

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	481,935.66	486726.88	-4791.22
Cambridge & Counties Bank	497,418.32	97,418.32	400,000.00
NS&I Income Bond	28,000.00	28,000.00	
Total	1,007,353.98	612,145.20	395,208.78

Expenditure for approval

£

SALARIES & PENSIONS	581.87
OAKINGTON GARDEN CENTF SHRUBS	154.69
STANTEC	1950.00
RH LANDSCAPES	780.00
AMA	7540.00
BALFOUR BEATTY	307.28
ALGAR SIGNCRAFT	138.28
A JOOLIA	76.00
PLAYSAFETY LTD	424.20
LGS SERVICES	1421.48

Total expenditure

13373.80

Balance c/f

£993,980.18

Notes:

Late invoices will be brought to the meeting

* Transfer from Current Account - statement o/s

THIS AGREEMENT is made the _____ day of _____ 2022
B E T W E E N HARDWICK PARISH COUNCIL care of 30 West Drive, Highfields Caldecote, Cambridge CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

W H E R E A S :

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 10 August 2018 and made between the District Council (1) Cambridgeshire County Council (2) Martin Paul Wright and Linda Jane Wright (3) Janice Jean Beach and Lauren Noble and Lynn Alison Hemmings (4) Claire Frances Kempson and Mark Alan Kempson (5) Darren Ruper Almeric Webb (6) Jane Read and Ashley Read (7) Daivd Christopher Collins and Tracy Margaret Collins (8) Herbert Walter Klimke (9) Robert Turner and Jennifer Muriel Turner (10) Frederick John Newman (11) Lloyds Bank PLC (12) Sarah Jane Webb (13) Shawbrook Bank Limited (14) National Westminster Bank PLC (15) and Your Litespace Limited (16) a contribution of £424,000.00 (subject to indexation) is payable towards the provision and/or maintenance of a new community centre serving Hardwick ("The Community Facilities Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Community Facilities Contribution is to be paid in three instalments: £106,000.00, £106,000.00 and £212,000.00
- (3) The first instalment of £121,614.73 was received by the District Council on 22 March 2022
- (3) The District Council agrees to transfer the Community Facilities Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with the covenants given in Paragraphs 1, 2 and 3 of the Fourth Schedule of the Section 106 Agreement as if those covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Community Facilities Contribution the Parish Council covenants with the District Council

1. to use the Community Facilities Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Community Facilities Contribution within ten years from 22 March 2022 then the Community Facilities or unexpended proportion thereof (as the case may be) shall be payable to the Owner ("the Owner") as provided in the Section 106 Agreement with interest accrued from the date of receipt by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Community Facilities Contribution is attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Community Facilities Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on _____ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by)
)
 in the presence of:-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

SIGNED AND DELIVERED as a Deed by)
)
 in the presence of:-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

Call our team on 01260 275127

Fast UK Delivery *

🏠 > Safety & Warning > Animal Safety Sign >

SLOW WILDLIFE CROSSING SIGN



SLOW WILDLIFE CROSSING...Robust Shaped
aluminium composite sign with two fixing

April 2022 Highways and Road Safety Working Group Report 19th April 2022

GCP C2C

We recommend keeping GCP under a close watch – maybe at MP/ County/District level. They arranged a highly expensive Independent Consultancy group to verify their activities were in order then as soon as the Independent Consultants had been dismissed, GCP changed the Option they had selected for route through Hardwick then climbed on the back of Active Travel such that we now do not have their clear plan of the route through Cambridge.

A bizarre general notice displayed by WSP for the C2C EIA. See attached. We have asked WSP to explain, to advise what details they require in what time frame and to explain what they are requiring for the rest of St Neots Road, west of Cambridge Road. Nothing else to report as no meeting arranged by Chairman and no further details received. Layby fact-check acknowledged.

St Neots Road

Mayer Brown (Bourn Airfield Surveyors) have carried out Cycle path survey and conducted 12 traffic measurements around the area in preparation for Bourn Airfield S106 commitments. GCP advise that the funding for the cyclepath is likely to come from a combination of S106 funds – West Cambourne and Bourn Airfield – though they did not confirm in writing. Might be just a guess.

Greenways

Whereas we were assured by County and then GCP that there will be a Hardwick link to the Comberton Greenway, at a recent Coton Parish Council meeting, Jo Baker said he doubted this would now be the case. I find it difficult to believe that they are in control of anything they are telling us.

Lighting by St Mary's

Completed and reported separately. Await PC Agreement to award. If maintenance is required, Clerk has a blank contract from Balfour Beatty to submit. (This can also be used for lighting elsewhere in the village if required)

LHI 2020/21 – Cambridge Road Give Way scheme

Complete EXCEPT Highways projects unhappy that contractors have not got the northern island in correct place. They want it 20cms to the east! – a slightly wider gap. Apparently the work will be done in due course.

LHI 2021/22 and PFHI – St Neots Road scheme

Designs completed and advised. Await costings

Active Travel

C2C advise the outcome of the 2021 Consultation has been pushed back to County to release despite telling us last year that GCP were handling Active Travel from now on. What a mess these guys re in. We were told by Jo Baker to contact Alex Deans, County Assistant Director, Highways

Projects. I did, he passed us on the Grant Weller, but no results provided. Management of Active Travel seems in a mess especially when they cannot reveal the results of the 2021 Consultancy before moving on to draw up plans going forward in 2022. I rather suspect our County Councillor has been more involved in this than he know.

Not debated in HPC – no appetite expressed for discussion or to come to a HPC resolution. Further public Consultation in the Spring.

MVAS Traffic and Village Speed

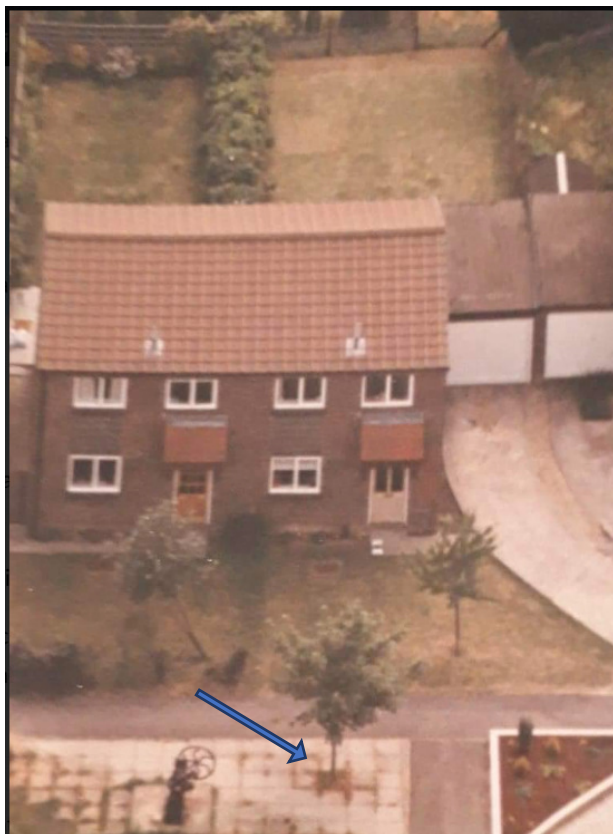
Ongoing duties.

Additional Posts for MVAS signs

Two new posts installed, one in the wrong place despite very clear instructions to Highways. Highways LHO dealing to move it.

Roads and Pavements

Awaiting a report back on the pavement opposite 10 Pump Lane, Highways report number 390292 which should be followed up. Errant footpath shown here many years ago 90 degrees away from the house on the right of the picture. The stupidity of planting a tree near a well also evident (blue arrow) – the tree was a subject of last months HPC



Pauline Joslin and Alan Everitt

Highways and Road Safety Working Group

WSP Notice re EIA

Cambourne to Cambridge - Better Public Transport and Active Travel

Important notice for the owners and any occupiers

The Cambourne to Cambridge (C2C) project is a proposed new public transport route from the Greater Cambridge Partnership (GCP), to link Cambourne to Cambridge via the new Bourn Airfield development, the Scotland Farm Travel Hub, Hardwick, and the West Cambridge campus. The C2C project is one of four corridor schemes which, together with measures to free up the congested city centre, a network of cycling and walking Greenways, and other infrastructure improvements, aims to create more sustainable, accessible, and reliable ways to travel in and around Cambridge.

Further information on the C2C Scheme can be here:

<https://www.greatercambridge.org.uk/transport/transport-projects/cambourne-to-cambridge/cambourne-to-cambridge-background>

As part of the planning process for this project, the Greater Cambridge Partnership has appointed WSP to act as the land referencing consultant. Our role, at this Environmental Impact Assessment stage of the project, is to follow up previous enquiries on the scheme and to confirm your land interest within the potential development area.

If you hold any interest in, or rights over, the land shown below please contact WSP and quote reference: 1740

Tel: 0203 1165959

Write to: WSP
70 Chancery Lane
London
WC2A 1AF

Or cambournetocambridge@wsp.com

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	To extend the patio area to the west of The Cabin
2	Who will benefit from the work or activity?	All groups + individuals who use the Cabin and the outside area.
3	How much is required to pay for this?	Approx £6K.
4	How much would you like the Council to provide?	As much as possible
5	If there is a difference - if so how will you raise the difference?	We have some in the funds + the remainder from the congregation
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	The Cabin at St Mary's. / St Mary's Church
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	2020.
9	If No - is the group or organisation a Registered Charity? Yes or No	Yes
10	If yes please tell us the registration number	1188527
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Nat West
13	If Yes - please provide the Account Name	St Mary's Church, Hardwick
14	If Yes - please supply a copy of your latest bank statement	Not until after Friday.
15	Do you have published accounts? Yes or No	Yes.
16	If you have - please supply a copy of your latest accounts	Attached.
17	Do you have a constitution? Yes or No	No
18	If you have - please supply a copy of your constitution	N/A.
19	What are the objectives of the group or organisation?	Hospitality - providing a venue for family parties, lunch clubs Wholeness - providing a venue for support groups, bumps & bobs, adult wheel, counseling Encounter - provide a venue where people can encounter new friends, hobbies

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed.....*Re Jones*.....
Position.....*Member of Management Team*.....
Date.....*19/4/22*.....

Signed.....*[Signature]*.....
Position.....*Chair*.....
Date.....*19.4.22*.....

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY	
Application Number	
Date Received	
Delete as appropriate	Approved or Declined
Date	
Amount Approved	
Date Funds Issued to Group	
Transaction Reference	

HARDWICK PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	Purchase of haberdashery items
2	Who will benefit from the work or activity?	Our community of volunteers make many items for healthcare workers, and many other causes. We run workshops and Socials and always invite the Hardwick community through the village facebook pages and they have been so supportive.
3	How much is required to pay for this?	£200
4	How much would you like the Council to provide?	£200
5	If there is a difference - if so how will you raise the difference?	N/A
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	Scrubs for Cambridgeshire
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	March 2020 (C.I.C from 12/1/21)
9	If No - is the group or organisation a Registered Charity? Yes or No	Registered C.I.C
10	If yes please tell us the registration number	N/A
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Lloyds Acc 40282962 30-98-97
13	If Yes - please provide the Account Name	Commercial Account
14	If Yes - please supply a copy of your latest bank statement	Not sure how to do this as paperless now? Sorry
15	Do you have published accounts? Yes or No	No
16	If you have - please supply a copy of your latest accounts	Our first years accounts have just just been sent
17	Do you have a constitution? Yes or No	No
18	If you have - please supply a copy of your constitution	N/A
19	What are the objectives of the group or organisation?	'Helping to sew, sewing to help' is our motto. Our aim to use our sewing skills to help others both near and far in any way we can. www.scrubsforcambridgeshire.org for more info

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... Gioconda Gomez

Position..... Managing Director

Date..... 12/05/22

Signed..... Gina Clark

Position..... Secretary

Date..... 12/05/22

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY

Application Number	
Date Received	
Delete as appropriate	Approved or Declined
Date	
Amount Approved	
Date Funds Issued to Group	
Transaction Reference	



Cambridgeshire Search and Rescue

Unit 2, Mount Pleasant Industrial Estate, Pymoor, Ely, CB6 2DY
www.camsar.org | charity 1118622 registered in England & Wales

16th March 2022

Dear Town and Parish Council members,

Please forgive this rather generic letter which I am circulating to many local Councils across Cambridgeshire.

I am writing to you on behalf of Cambridgeshire Search and Rescue (CamSAR) to ascertain your opinions and possible support of a project we have been considering for some time, but one which has come to the forefront due to the crisis in Ukraine.

We understand that many people want to help the Ukrainians by donating clothes and similar items and, as an organisation, CamSAR have already helped to enable lorry loads of acceptable items to be transported from our base in Pymoor to Eastern Europe under the auspices of Ukraine Lifeline <https://www.ukrainelifeline.com/>. This organisation is also accepting monetary donations as you can see from their website.

In a similar vein, we had previously been considering the possibility of getting recycling bins placed in parishes e.g. in Community Centres, Council car parks, under the management of a company called Wilcox. This company already have established recycling bins in areas of the UK, and they provide total support in terms of management of the bins with the exception being that the Charity for whom the items are collected for has to find the initial sites for the bins.

We have been advised that the bins would need to be in place for a minimum of two years to make the collections cost effective. In the short term, any items that have already been collected in local areas can be taken directly to our base in Pymoor by the Councils/parishioners themselves, but following on, once the awful situation in Ukraine has been resolved, those sites that were interested in having a (longer term) bin situated in their parish could do so, with the funding generated going to CamSAR, and our logo going on the bins. The items that can be collected in the bins are clothing, paired shoes, handbags, belts, sheets, towels, pillow cases and duvet covers.

I am sure there will be many questions about this project which either/both the representative from Wilcox (in the future) and CamSAR team members would be happy to answer.

Thank you.

Yours sincerely,

On behalf of Cambridgeshire Search and Rescue

Anne Ninham

Administrative support and fundraiser (signed electronically)

a.ninham@camsar.org.uk



The Queen's Award
for Voluntary Service

The MBE for volunteer groups

@CamSAR999 on Twitter | @cambslowlandsar on Instagram

CamSAR is a member of Lowland Rescue (charity 1150317)

From Hill to High Water® | Professional in All But Pay