

HARDWICK PARISH COUNCIL

**I hereby give notice that the Meeting of the Parish Council will be held
on Tuesday 25 January 2022 at 7.00 pm at The Cabin at St Mary's**

The Public and Press are cordially invited to be present. The order of business may be varied.

Everyone should wear a face covering unless they are exempt and are encouraged to take a lateral flow test prior to attending.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk, 19/01/22

AGENDA

Open Public Session including reports from the County & District Councillors

- 1 To receive apologies for absence**
- 2. Declarations of interest**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
- 3. To approve the minutes of the previous meetings on 23 November and 18 January**
- 4. Matters arising or deferred from the last or previous meetings or tabled for the cancelled December meeting for discussion/decision**
 - 4.1 (4.1) SCDC – Street lighting position – update ^(AE)
 - 4.2 (5.1) Proposal that the Parish Council considers limiting the amount of cash held with any one bank to £80,000, and/or opening an account with National Savings & Investments (NSI) and that any surplus cash in excess of FSCS limits is transferred to an NSI account ^(SR)
 - 4.3 (4.1 of 28.9.21) Memorial bench – to consider report and recommendation ^(AJ)
 - 4.4 (7.2 of 14/12/21) Proposal that a meeting is called of all residents who have expressed an interest in having an allotment so that they may organise themselves into an allotment society to run the allotments at Meridian Fields. Allocation should be by lot and the newly formed society should pay an annual peppercorn rent to the Council. ^(IG)
 - 4.5 (7.3 of 14/12/21) Potential hazard – Slats on floor of wooden bridge breaking up – ROW route entrance opposite Blue Lion. Health and Safety issue was first reported in October no action yet by CCC. A recent reminder has been emailed, should a notice be erected 'Hazard' is HPC responsible for repairs? ^(PJ)
 - 4.6 (7.4 of 14/12/21) Proposal to clarify arrangements for communications with Councillors when the Clerk is unavailable ^(AE)
 - 4.7 (7.6 of 14/12/21) Following the presentation on Active Travel on St Neots Road, to ensure the Parish Council is better informed on the scheme proposed and how it integrates with other schemes for this stretch of road. ^(AE)
 - 4.8 (7.7 of 14/12/21) Update on Active Travel Plans and ownership – follow up to Parish Zoom Meeting on 6 December and County Transport and Highways Committee meeting on 7 December ^(AE)
 - 4.9 (7.8 of 14/12/21) Update on GCP C2C progress including “Proposal to seek views of businesses and residents regarding removal of lay-bys from St Neots Road west of Cambridge Road” ^(AE)
 - 4.10 (4 of 18.1.22) Hardwick Happenings – to consider the level of Parish Council financial support
 - 4.11 (3 of 18.1.22) Proposal for notice boards ^(AJ)
- 5. Finance, risk assessment and procedural matters**
 - 5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

- 5.2 To receive play areas and skate park inspection reports and consider if any work is required
- 5.3 To receive the financial report and approve the payment of bills
- 5.4 To consider quotations for carrying out a tree survey
- 6. To consider any planning applications and decision notices and tree works applications ***
 - 6.1 Planning applications and appeals
 - 6.1.1 21/04995/FUL – 181 St Neots Road – Erection of new dwelling at the rear of existing bungalow – to note response made between meetings - the Parish Council made no comments.
 - 6.1.2 21/03438/FUL Land at 147 St Neots Road – 9 self contained flats amended application and request from Cllr Chamberlain that the Parish Council confirm that a call in is required – to note response made between meetings – the Parish Council made no comments.
 - 6.2 SCDC and appeal decision notices - to note
 - 6.3 Tree works applications
- 7. Members reports and items for information only unless otherwise stated**
 - 7.1 New Housing Developments and Planning Obligations ^(SR)
 - 7.2 Highways and Road Safety Report ^(AE)
 - 7.2.1 Proposal that HPC requests Hill not to remove the tarmac as it is currently a hard surface area that prevents mud being driven/walked onto Main Street
 - 7.2.2 Proposal that HPC agrees to pay legal costs for Deed of Variation for S/3064/16/OL provided these costs are commensurate with the costs agreed for the earlier Deed of Variation for S/1694/16/OL and require SCDC confirmation that this shall be the case.
 - 7.2.3 Proposal that the Parish Council considers the Village Roads Map board draft plan from Hills and whether replacement of the map by the Church should be requested.
 - 7.3 Proposal that the Parish Council considers the Ecology report and recommendations in the “Biodiversity Net Gain Assessment for Off-setting Enhancements” in respect of The Spinney off Egremont Road, and signs the undertaking to carry out the works set out in the report. ^(AG)
 - 7.4 Proposal for changes to the Standing Orders ^(AE)
- 8. To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
 - 8.1 Hardwick Football Club – Proposal for two new memorial benches to replace existing benches outside the Social Club
 - 8.2 SCDC - Parish Indemnity Agreement for Sports and Play contributions, Land at Grace Crescent
 - 8.3 SCDC - Parish Indemnity Agreement for Community Bus, Land at Grace Crescent
 - 8.5 Resident – maple trees in the Spinney – report of children interfering with the maple trees and request that action be taken to prevent the weedy trees overwhelming the maple trees.
 - 8.6 CCC – PR0781 Proposed 50 mph speed limit, St Neots Road, Comberton
- 9. Closure of meeting**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 25 JANUARY 2022

Open Public Session including reports from the County & District Councillors

1. To receive apologies for absence – will be reported to the meeting.
2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.
3. To approve the minutes of the meeting on 23 November and 18 January – attached
4. Matters arising or deferred from the last or a previous meeting for discussion/decision
- 4.1 (4.1) SCDC – street lighting from new development update ^(AE)
- 4.2 (5.1) Proposal that the Parish Council considers limiting the amount of cash held with any one bank to £80,000, and/or opening an account with National Savings & Investments (NSI) and that any surplus cash in excess of FSCS limits is transferred to an NSI account
Cllr Rose's report has been circulated. The RFO has checked the operation of an Income Bond account with NSI and on receipt of instruction from two signatories funds would be transferred to the Council's current (Unity Trust) account the following working day. The current account has a daily limit of £150k.
- 4.3 (4.1 of 28.9.21) Memorial bench – to consider report and recommendation ^(AJ)
Attached.
- 4.4 (7.2 of 14/12/21) Proposal that a meeting is called of all residents who have expressed an interest in having an allotment so that they may organise themselves into an allotment society to run the allotments at Meridian Fields. Allocation should be by lot and the newly formed society should pay an annual peppercorn rent to the Council. ^(IG)

Steve Gaze has written:
"Having attended the recent course by the National Allotment Society (NAS), and hearing the views of the Parish Council in various meetings, it seems to me that the best course of action is to go down what NAS refer to as "devolved management" - essentially the Parish Council devolves the general management of the site to a management association and lease the site to this association at peppercorn rent. Whilst this would then leave the Parish Council with a relatively hands-off situation with the day to day and year to year management of the site, the Parish Council would still want to own the land (I assume) and retain rights as to the use of the land and the ability to terminate the lease if the land wasn't used or maintained according to certain standards. The NAS can help with draft lease agreements and obligations, etc.."
- 4.5 (7.3 of 14/12/21) Potential hazard – Slats on floor of wooden bridge breaking up – ROW route entrance opposite Blue Lion. Health and Safety issue was first reported in October no action yet by CCC. A recent reminder has been emailed, should a notice be erected 'Hazard' is HPC responsible for repairs? ^(PJ)
- 4.6 (7.4 of 14/12/21) Proposal to clarify arrangements for communications with Councillors when the Clerk is unavailable ^(AE)
See also item Proposed Standing Order 11

Background information to 4.7-4.9 may be found in the Highways and Road Safety Working Group's report.

- 4.7 (7.6 of 14/12/21) Following the presentation on Active Travel on St Neots Road, to ensure the Parish Council is better informed on the scheme proposed and how it integrates with other schemes for this stretch of road. ^(AE)

- 4.8 (7.7 of 14/12/21) Update on Active Travel Plans and ownership – follow up to Parish Zoom Meeting on 6 December and County Transport and Highways Committee meeting on 7 December ^(AE)
- 4.9 (7.8 of 14/12/21) Update on GCP C2C progress including “Proposal to seek views of businesses and residents regarding removal of lay-bys from St Neots Road west of Cambridge Road” ^(AE)
- 4.10 (4 of 18.1.22) Hardwick Happenings – to consider the level of Parish Council financial support
- 4.11 (3 of 18.1.22) Proposal for notice boards ^(AJ)
Proposal from Cllr Joolia to be circulated.

Other

St Mary’s Play area access road lighting consultation

Three responses have been received::

1) We are wholeheartedly in favour of the proposal for the following reasons:

The footpath which runs parallel to the hedge on the northern boundary of the churchyard is narrow, at some points there is a noticeable drop on the road side which can be dangerous after dark.

The road leading up to the car park is still pitted and uneven and although the pot holes have recently been filled, they will almost certainly deteriorate fairly quickly. There has been and there is likely to be in the future, a significant danger in using the road on foot at night time.

The ditch on the side of the road is six to eight feet deep and is within about four feet of the road at its closest point. We note that there is no protection from falling into the ditch. The ditch itself has recently been cleared making the drop more obvious.

Whilst there is no current problem with teenagers using the area, that has not always been the case.

From time to time they congregate in the area of the swings. Ninety five per cent of the time they are law abiding and reasonably responsible, just occasionally one might have wished for some lighting as a deterrent to anti social behaviour.

The road and the footpath are now being used considerably more than in the past by people coming to the Cabin.

As frequent users on foot and by bicycle of both the road and the footpath we would obviously stand to benefit from new lighting but other beneficiaries would include allotmenters going home, sometimes in the twilight, some of whom come on foot and others on bikes. There is evidence that some of the Cabin users come on foot for evening meetings and others by bike. Users of the playground are unlikely to be affected by this though as a separate matter, councillors should be aware of the danger to toddlers which the drop into the ditch represents.”

2) “In the winter months access to the Rectory and Cabin is difficult, indeed dangerous, for pedestrians and cyclists, and so people are much more likely to travel by car. Since we would like to reduce the use of cars within the village, having a safer and better lit option would be very beneficial.”

3) “In principle we have no strong views either way but if the scheme does go ahead we would like to see a draft location plan as soon as this is available.”

Requests for quotes and responses received have been sent to Cllr Everitt who has offered to take this over.

- 4.6 (18.1.22) Hardwick Happenings – to consider the level of Parish Council financial support
Raised at the meeting on 18.1.22.
- 4.7 (18.1.22) Proposal for notice boards ^(AJ)
The proposal will be circulated prior to the meeting.
- 5. Finance and risk assessment and procedural matters
- 5.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers
The Clerk used delegated powers to:
 - 1) Make arrangements to pay invoices received between meetings due to the December meeting being cancelled. The Chairman kindly paid the webhosting invoice which should be reimbursed at the January meeting.

- 2) Ask James Wakeling to fill pot holes in Millers Way as a matter of urgency on grounds of H&S as reported to her by Cllr Everitt.

Cllr Everitt has commented:

“Just to confirm I met James Wakeling on site this morning and he had done as asked. Also met a couple of residents on site who pointed out a hidden manhole under one of the puddles that gives regular problems. I checked the Civilistix drawings and the hidden manhole had been picked up. It was obvious that there is a blocked drain gully on St Neots Road preventing surface water from Millers Way getting into the ditch alongside and I’ve reported that to Highways. It will be important that this drain gully is maintained properly as that appears to be the only surface drainage for Millers Way. Otherwise it will continue to leave a puddle on the St Neots Road/footpath.”

Photographs attached.

- 5.2 To receive play areas and skate park inspection reports and to consider if any work is required ^(DW)
- 5.3 To receive the financial report and approve the payment of bills – attached.
Following the budget meeting, double checking the figures, the RFO noted she had accidentally not included £5000 capital projects, which the Council wished to include in its budget, so has had to release an extra £5k from general reserves to balance the budget. This has not changed to Precept demand which is still £62,000.
- 5.4 To consider quotations for carrying out a tree survey
Three quotations have been circulated to members. 22 other companies declined to quote on this occasion.
- 6.1 Planning applications and appeals
NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 6.1.1 21/04995/FUL – 181 St Neots Road – Erection of new dwelling at the rear of existing bungalow – to note response made between meetings – the Parish Council made no comments.
- 6.1.2 21/03438/FUL Land at 147 St Neots Road – 9 self contained flats amended and request from Cllr Chamberlain that the Parish Council confirm that a call in is required.
Cllr Chamberlain reports “I have removed my request for call in on the 2 storey building (21/01345/FUL) and, for the moment, placed it on 21/03438/FUL but would request that the Parish Council confirm, following a forthcoming Parish Council meeting, that a call in is required on this application. If not, then I shall remove that request too and leave the planners to determine this application.
I am now very hopeful that approval for the 2 storey building will be given under delegated powers rapidly enabling that at last we may see the removal of the eyesore.”
To note response made between meetings – the Parish Council made no comments.
- 6.2 SCDC and appeal decision notices - to note
- 6.2.1 21/04480/HFUL – 293 St Neots Road – Single storey rear extension, front porch, loft conversion with dormers – Permission granted.
- 6.2.2 21/03244/S73 - Land south of 279 St Neots Road – S73 to vary condition 1 (approved drawings) of 20/02728/REM (Approval of matters reserved for appearance, landscaping, layout and scale following outline planning permission S/3064/16/OL for 155 dwellings following demolition of 2 existing dwellings) to rotate plots 46 and 48 – Permission granted.
- 6.2.3 21/04942/HFUL – 9 Sudeley Grove – Single storey side and rear extension – Permission granted.
- 6.2.4 S/3064/16/CONDP – Land south of 279 St Neots Road – Submission of details required by condition 19 (External lighting) of outline planning permission S/3064/16/OL – Condition discharged in full.
- 6.2.5 20/01790/FUL – Land north of 1 Kings Road – Erection of new office with associated landscaping and parking following demolition of existing barns – Permission refused.
- 6.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

7. Members' reports and items for information only unless otherwise stated
With the exception of New Housing Developments and Planning Obligations which is a standing item at all Council meetings the other proposals from members are included in the order received.
- 7.1 New Housing Developments and Planning Obligations including update from the HCCWG meeting^(SR)
- 7.2 Highways and Road Safety Report^(AE)
Attached.
- 7.2.1 Proposal that HPC requests Hill not to remove the tarmac as it is currently a hard surface area that prevents mud being driven/walked onto Main Street
- 7.2.2 Proposal that HPC agrees to pay legal costs for Deed of Variation for S/3064/16/OL provided these costs are commensurate with the costs agreed for the earlier Deed of Variation for S/1694/16/OL and require SCDC confirmation that this shall be the case.
- 7.2.3 Proposal that the Parish Council considers the Village Roads Map board draft plan from Hills and whether replacement of the map by the Church should be requested.
- 7.3 Proposal that the Parish Council considers the Ecology report and recommendations in the "Biodiversity Net Gain Assessment for Off-setting Enhancements" in respect of The Spinney off Egremont Road, and signs the undertaking to carry out the works set out in the report. ^(AG)
Cllr Gill writes "Please find the correspondence from Will Berry of Hills.
Just before Christmas he contacted me to confirm if the 3M drift had been cut through the Sudeley/Ashmead spinney, this was in relation to the Biodiversity Enhancement Survey that Hills required for the Phase 2 planning application at Capstone Fields.
I confirmed the 3M drift cut, which had been resolved at the PC meeting.
This is the follow up, and outlines how they wish to move on, "Attached.
- 7.4 Proposal for changes to the Standing Orders for debate ^(AE)
Attached. Cllr Everitt writes "Prompted by your [the Clerk's] suggestion regarding the Standing orders reference to PRESENTATIONS, I took a look at others too and have attached proposals that I would like distributed and discussed please
8. To consider any correspondence/communications received
- 8.1 Hardwick Football Club – Proposal for two new memorial benches to replace existing benches outside the Social Club
"I am the current chairman for the football club at hardwick, as you maybe aware Ann lofty who sadly passed away last year was a massive part of the football and village community. We managed to raise some money to purchase 2 resin benches in her memory which is amazing from everyone in the village, we would like to place the benches out the front of the social club replacing the 2 current ones, I understand these are the property of the council I would be very grateful if we can kindly ask your acceptance of installing the new benches?
It would be a fitting tribute to Ann and her daughter who has sadly passed away recently, the benches themselves are resin and easily installed and maintained the football club are happy to accept responsibility for them going forward. The proposed date for install and reveal to the family is January the 8th.
The new benches have been delivered and if you would like to meet me to take a look at them and location I'm happy too."
The Clerk has explained that the item would not be considered until the January meeting and the Club has responded that they have a Plan B to unveil the benches on 8 January anyway and await the decision.

- 8.2 SCDC Parish Indemnity Agreement for Sports and Play contributions, Land at Grace Crescent
Attached. To appoint two members to sign.
- 8.3 SCDC - Parish Indemnity Agreement for the Community Bus, Land at Grace Crescent
Attached. To appoint two members to sign
- 8.5 Resident – maple trees in the Spinney – report of children interfering with the maple trees and request that action be taken to prevent the weedy trees overwhelming the maple trees
“During the summer, I noticed that some children, were messing around with the Maple Trees as well as other trees.
This is not for the first time.
I am sorry I did not report this earlier. 2021 was a very difficult year.
I am worried that if this continues, the trees may not survive.
I also noticed that during the summer the weedy trees nearly overwhelmed the new saplings.
I believe that this year, the weedy trees, may really grow over the Maple trees.
As some parts of it also affects my fence, I try to keep it under control, but not successfully.
Can we do something about it?”
- 8.6 CCC – PR0781 Proposed 50 mph speed limit, St Neots Road, Comberton
“Cambridgeshire County Council is publishing this proposal on 19th January 2022. For further details please visit our [permanent traffic regulation orders page](#) and select PR0781.
If you wish to make any comments they should be submitted in writing to be received no later than 11th February 2022.”
9. Closure of Meeting

The Parish Council agreed to provide a bench/seat in memory of TJ, who sadly passed away recently. As such, the recommendation is to go for the below:

<ul style="list-style-type: none"> - A picnic table as below, which might be more suitable for our usual demographic in a park area, and also seat more people. - For TJ, might be suitable to have it in the Grenadier Walk park 		<ul style="list-style-type: none"> - Cost is £375 for one table, or 3 for £1000 - https://www.recycledfurniture.co.uk/Picnic-Tables/Standard-Picnic-Table
<ul style="list-style-type: none"> - A standard bench, which might be more comfortable for certain demographic 		<ul style="list-style-type: none"> - Cost is £275 per bench, or £1050 for 4, in Black or Brown - https://www.recycledfurniture.co.uk/Benches-and-Seating/Captains-Treble-Seat

- Both are made from recycled materials, and have a 25 yr warranty.
- Memorial plaque is available from £45
- **As a different proposal, it might be a good idea to get more than one of these to be placed in the Parish and where it would be useful to residents (e.g. Egremont Rd, Church play area)**

December 2021 PC Highways and Road Safety Working Group Report with additions for January 2022 HPC Meeting

Couple of votes/resolutions required this month please.

Portway Haul Road – Meridian Fields

After the last HPC /SCDC Liaison meeting, Hills emailed to say they would remove the tarmac at the end of the Haul Road if we wished. This would revert to the old muddy car parking area pre-Meridian Fields. Need to know quickly while they have plant on site. They are holding off until the decision at this meeting.

Have advised Hills not to remove it pending PC Agreement

Proposal that HPC requests Hill not to remove the tarmac as it is currently a hard surface area that prevents mud being driven/walked onto Main Street.

S/3064/16/OL S106 Deed of Variation

James Fisher SCDC has emailed to confirm that the DoV request as worded and agreed Oct 2021 HPC Meeting has been approved by Stephen Kelly and therefore has gone forward to Hills for their Agreement. Whereas HPC agreed the wording, he has asked that we confirm we agree to payment of legal costs which should be on a par with the previous DoV for Meridian Fields S/1694/16/OL. I have asked James to confirm this.

Proposal that HPC agrees to pay legal costs for DoV for S/3064/16/OL provided these costs are commensurate with the costs agreed for the earlier DoV for S/1694/16/OL and require SCDC conformation that this shall be the case.

Village Roads Map board

Hill proposed an FOC new map and frame including installation. They sent a draft plan which I circulated for comment.

Discuss. If we agree to it we could ask for replacement of map by the church

New for January Report

Issue regarding parking by building contractors in the Nutty about pets car park. Sent request to Hills Chloe Houston asking if they were aware of this and if parking was arranged on the development site – not heard back yet from Hills.

New for January Report

In the light of comments from GCP Jo Baker, we recommend renewing dialogue. It is nearly three months since the last report-back from the Working group. He could offer little detail at that stage and with the Active Travel dialogue he is saying that whereas he can run his buses down St Neots Road (east) he can only do that if the Active Travel Scheme goes ahead. Otherwise he will have to take the tree line away.

Lighting by St Mary's

The Working Group will pick this up. In our absence may we know who has been consulted and what the results are please? We are back to strength, and are happy to pursue this.

New for January

We are also happy to pick up the discussion for parking on Parish land by the Cabin on the basis that any suggestions/proposals be brought to the HPC for discussion/debate.

LHI 2020/21 – Cambridge Road Give Way scheme

Still awaiting confirmed costs and starting date from Highways Projects.

New for January Report

Although Highways Projects confirmed their current timeframe from their contractors is to start 2nd February 2022 and that they will issue notices to residents 2 weeks previous, we have also learned that the Project Manager has just left CCC. I hope to provide more detail when known

LHI 2021/22 and PFHI – St Neots Road scheme

Still awaiting confirmation of costs and starting date from Highways Projects but the same project manager was doing this and the LHI 20/21

New for January Report

Despite requests for clarification on their Consultation, we have received no further input from CCC Active Travel. We have started a dialogue with Comberton PC to ensure if they are not being separately lobbied then we know about it.

Dec Agenda Point 7.6: Update on Active Travel Meeting

It looks most likely that Active Travel project management will transfer from CCC to GCP. As we have said from the beginning, the two are co-dependent but uncoordinated and a single ownership will at least take one party out of the equation. The latest working copy of the Highways hierarchy shows Active Travel lead as vacant.

Do we have any feedback to the Clerk from the Meeting on 6th December or any recording to share please?

Dec Agenda point 7.7: Feedback from Transport and Highways Committee Meeting on 7th December 2021. Active Travel proposals to **make a plan for Cambridgeshire** were accepted. Final Review and Adoption of Strategy is in 12 months therefore St Neots Road, seems the initial proposition of experimental/temporary/urgent can be dismissed for now.

Stage	Description	Date
1	Project initiation and preparation	Up to August 2021
2	Stakeholder engagement and Drafting	September 2021 – March 2022
3	Public consultation on draft strategy	Spring/Summer 2022
4	Final review and adoption of Active Travel Strategy for Cambridgeshire	December 2022

Source: Active Travel team

Note in their report, link below, that the Parish Council is not considered a stakeholder worth consulting until Stage 3 Spring/Summer 2022. We have been trying to get in at Stage 2 to ensure we have the proper views of the village represented – propose a wider consultation when more is clear.

Couple of points for clarification

Active Travel is primarily for Walking and cycling short distances defined as around 5 miles – a bike journey from Limes estate to City is around 7 miles, Addenbrookes 10miles.

- The Busgate issue is secondary – comes under promoting cleaner air – less cars
- If Busgate goes ahead, it will make SNR East buses, bikes and emergency vehicles only between Long Road and Cambridge Road and this will prevent the “second village road” coming onto the SNR. **This is not a red herring.**
- If Busgate does not go ahead, the C2C will take out trees along SNR east unless we GCP accept the C2C to go on-carriageway – ie no further lanes on or off road
- C2C are in favour of making the Busgate happen and to make it permanent.
- Recommend we push for a follow up on the Active Travel proposals with officers and that we do so through Jo Baker GCP C2C, copy Active Travel

[Cambridgeshire Active Travel Fund - Tranche 2 Communications Plan](#)

Cycle path on SNR.

Finally got the drawing from West Cambourne S106 Agreement. Seems to have removed Hardwick with no communications. I have asked the Developers to explain and reported this to the County Transport Investment Scheme Manager Elsa Evans who was unaware. Discussed with the Clerk at Cambourne John Vickery as he was also looking for the drawings too. Ongoing

There is no further news from GCP but in response to Jo Baker’s comments that there was no objections to the removal of the SNR Laybys, I recommend the following.

“Proposal that the Parish Council seeks views of businesses and residents regarding removal of lay-bys from St Neots Road west of Cambridge Road”

New for January Report

West Cambourne developer confirmed the Hardwick section had been removed from S106. Advised CCC Elsa Evans with details and she will pursue. This cannot happen without a Deed of Variation and was specifically included in the West Cambourne S106

MVAS Traffic and Village Speed

Ongoing reporting and MVAS Management thanks to Paul Crinson of the Community Speed Watch Group. He moves the signs around, changes the batteries twice a month and reports statistic to Highways. **He does a good job and I recommend the PC sends him a thank you.**

Latest Village Speeds – see attached page – correct to January 12th 2022

Additional Posts for MVAS signs

Still waiting on Local Highways Officer (who looks after 11 villages) for costs and starting date. We applied in August 2021, Highways applied to their Contractors October 2021 and currently CCC still waiting on their contractors.

Addition for January Report

Quote from Highways received – took 5 months for this. In scope of costs so order placed plus order for brackets from Morelock

Pauline Joslin and Alan Everitt

Highways and Road Safety Working Group

Parish Name: Hardwick			
Date of Publication	Dates of Data Range	Location of Data Taken	Speed Limit
16-01-22	15/12/21-12/01/22	77 St Neots Road display facing East	40
Inbound from Cambridge (heading West) Drivers See display			
85% Speed	Average Speed	Vehicle Count	Highest Speed
42	38	38438	86
Outbound to Cambridge (heading East)			
85% Speed	Average Speed	Vehicle Count	Highest speed
46	40	31194	96

Parish Name: Hardwick			
Date of Publication	Dates of Data Range	Location of Data Taken	Speed Limit
16-01-22	15-12-21 - 12-01-22	Cambridge Road/Kesters Facing North	30
Inbound from School (heading South) Drivers See Display			
85% Speed	Average Speed	Vehicle Count	Highest Speed
34	30	25095	65
Outbound to School (heading North)			
85% Speed	Average Speed	Vehicle Count	Highest speed
35	30	26222	62





HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jan-22

Summary of previous month

Balance brought forward **£943,002.98**

Adjustments and amendments

Expenditure approved at last meeting/between meetings

OPUS ENERGY	STREETLIGHT ELECTRICITY	-431.88 DD
UNITY TRUST	SERVICE CHARGE	-0.30
UNITY TRUST	SERVICE CHARGE	-21.75

Misc credits

RESIDENT	TREES	35.00
----------	-------	-------

Total Adjustments

-418.93

Balance revised after adjustments

£942,584.05

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	817,165.73	817261.73	-96.00
Cambridge & Counties Bank	97,418.32	97,418.32	
NS&I Income Bond	28,000.00	28,000.00	
Total	942,584.05	942,680.05	-96.00

Expenditure for approval

£

SALARIES & PENSIONS		780.96
DB ROOFING	5% RETENTION	309.56
THE CABIN	ROOM HIRE	30.00
RH LANDSCAPES	SPINNEY PATH	540.00
LGS SERVICES	ADMIN SUPPORT DEC	1462.59
ALLEN PYKE	COMMUNITY HALL	1690.80
MORELOCK	MVAS BRACKETS	148.80

Total expenditure

4962.71

Balance c/f

£937,621.34

Notes:

Late invoices will be brought to the meeting



Our Ref: JBA 21/377 ECO01

28th October 2021

Will Berry
On behalf of Hill Residential Ltd. (Cambridge)

Dear Will

RE: Biodiversity Net Gain Assessment for Off-Setting Enhancements – ‘The Spinney’ off Egremont Road, Hardwick, Cambridge.

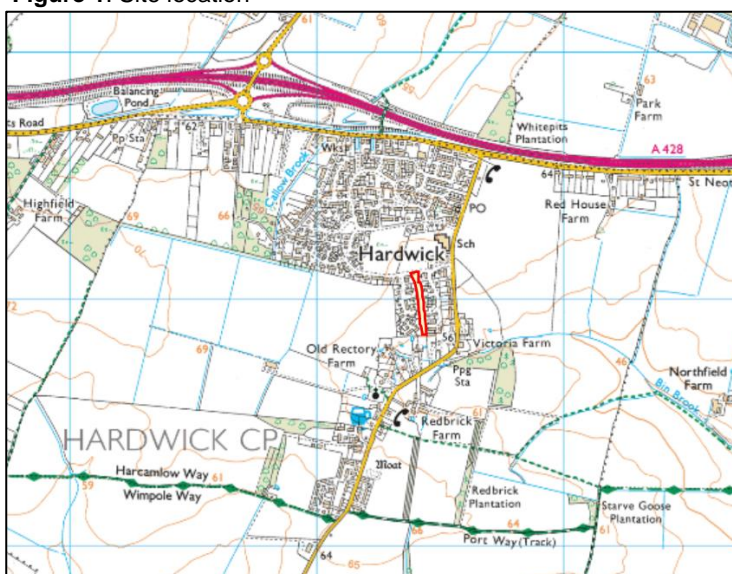
James Blake Associates Ltd. (JBA) was commissioned by Hill Residential Ltd. (Cambridge) to assess the habitat baseline and condition of a section of woodland off Egremont Road and to provide enhancement recommendations in order to improve the current condition of the land. This assessment is required to off-set the proposed development at St Neots Road, Harwick which currently has an overall biodiversity net loss of -0.89 habitat units (Applied Ecology Ltd, 2021).

This statement explains how the condition assessment was carried out and highlights the recommendations for enhancement of the site in order to improve the current condition.

Introduction

The survey area (the site) itself is 0.6 hectares of broadleaved woodland known as ‘The Spinney’ which is Parish owned land. The site is accessed mainly off Egremont Road but runs parallel to Ashmead Drive and Sudeley Grove, in the village of Hardwick, Cambridge (see Figure 1). National Ordnance Grid Reference: TL 37423 58987, taken from the centre of the site.

Figure 1: Site location



Over 30 Years of Service, Value and Innovation

34-52 Out Westgate, Bury St. Edmunds, Suffolk IP33 3PA
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Chairman: James Blake BA (Hons) Dip LA (Hons) CMLI

Company Secretary: Louise Blake BSc PGCE

Directors: Elzbieta Zebrowska MSc Eng LArch MSc EnvSc CMLI

Associate Directors: Vivienne Jackson : Marie Lowe CIMA Cert BA : Paulina Blasiak MSc Eng LA CMLI
Abby Stallwood BSc (Hons) PG Dip LM CMLI

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Registration no. 08169866 VAT no. 512 4127 91

A biodiversity net gain calculation has been carried out using Defra Biodiversity Metric 3.0 (updated September 2019). For more information on the metric, please see [here](#).

Defra's Biodiversity Metric 3.0 provides a way of measuring and accounting for biodiversity losses and gains resulting from development or land management change. The metric encompasses both area (e.g. grasslands) and linear habitats (such as hedgerows, rivers and streams). Note that 'material' enhancements for species, such as bat/bird boxes, reptile hibernacula, hedgehog 'highways' etc. cannot currently be factored into the calculation.

The habitats currently present on site are used to calculate the baseline biodiversity units; the percentage gain that the proposed enhancements can potentially deliver is estimated using the woodland condition table (Natural England, 2021 – *Technical Supplement*). Note, there are no linear features currently present on site.

At present, national policy states '*opportunities to incorporate biodiversity improvements in and around developments should be encouraged, especially where this can secure measurable net gains for biodiversity*' (NPPF, 2019).

Methodology and rationale

A walkover survey of the site was undertaken on 27th October 2021 by Sam Rigg BSc (Hons) ACIEEM; the baseline figures for the metric calculation were based on this survey. The area measurement for the baseline habitat type was made using Defra's MAGIC map: for more information about MAGIC, please see [here](#).

Baseline habitats consist of mainly unmanaged broadleaved deciduous woodland, with a short hardstanding footpath at the southern section of the site which joins the residential areas of Ashmead Drive and Sudeley Grove. A trodden footpath has been made (likely by dogwalkers) running the centre of the site, from north to south until meeting the hardstanding footpath. Two small areas of the woodland on the eastern and western boundary have been cleared due to the installation of residential fences.

The woodland was assessed as being in 'moderate' condition using the woodland condition table (Natural England, 2021 – *Technical Supplement*). For full condition table and assessment, see Appendix A, which are highlighted below;

- All trees are considered to be of 'young' age class (under 20 years) due to their size;
- No significant browsing damage is evident;
- No invasive species are present;
- Five or more native tree or shrub species are present;
- One or two woodland regeneration classes are present;
- Ash die-back is evident;
- No veteran trees are present;
- Deadwood is present but no more than 50%; and
- Less than 20% of the woodland has damaged ground.

The site therefore has a current habitat unit value of 5.47.

Management for Enhancement

Within 5 years, it is considered that two age classes of trees will be present within the woodland; those trees on the cusp of the 'young' age class will move into 'intermediate'. Therefore, the site would gain 2 points for 'age distribution of trees' rather than 1 point (see Appendix A).

The site currently has frequent ash trees (*Fraxinus excelsior*) throughout which suffer with ash dieback (*Hymenoscyphus fraxineus*); these trees should be felled and removed from site to reduce the chance of spreading spores. New trees should be planted to replace those lost. The site will therefore gain an additional indicator point (Appendix A) for 'woodland regeneration' and an additional point for 'tree health'.

The site currently has some deadwood and brash present due to fallen trees and clearance works from adjacent residential properties. Deadwood provides foodstuff and shelter for a number of species such as reptiles and stag beetles (*Lucanus cervus*). Any felled trees or wood from tree management in the surrounding area could be placed in piles in the site to provide additional deadwood.

Areas of bramble (*Rubus fruticosus*) scrub is located throughout the woodland, mainly at the boundaries; these areas should be retained but managed so as not to encroach into the more open woodland flora at the centre of the site. Management should be done on rotation of three years so there is a mix of young and mature scrub, for example, an area should be cut back (but not removed completely) one year and left for two, while other areas are cut. Cutting should be undertaken from the edge of the scrub, to leave central areas of the woodland free for new tree saplings and other flora.

Evaluation

With the above management measures, the site will have an increased indicator score of 34, with a condition score of 'good' (see Appendix A). Once this is included within the Defra's Biodiversity Metric 3.0, 1.14 habitat units are gained from management of 3530m², see Appendix B for approximate management location.

Management of the woodland will be required for at least 10 years in order for the condition to be improved, and should be continued for at least 30 years as suggested by the draft Environment Bill. A management plan may be required and agreed with the landowner and the Local Planning Authority as part of the proposed development at St Neots Road, Hardwick.

Conclusions

With at least 3530m² of the woodland under management, the site is calculated to deliver 1.14 habitat units and therefore provides a 10% biodiversity net gain for the proposed development at St Neots Road, Hardwick.

The above management measures must be undertaken in full and continued for the period of at least 30 years; a management plan may be required.

Yours sincerely,

Sam Rigg
James Blake Associates Ltd.

References

Applied Ecology Ltd. (2021) *Preliminary Ecological Appraisal*. Produced for Hill.

Natural England Joint Publication JP039 (2021) *The Biodiversity Metric 3.0. Auditing and accounting for biodiversity Technical Supplement*.

Appendix A. Woodland Condition Table

Condition Sheet: WOODLAND Habitat Type						
This condition sheet is based on the England Woodland Biodiversity Group (EWBG) Woodland Condition Survey Method, available here: https://woodlandwildlifetoolkit.sylvia.org.uk/assess						
UKHab Habitat Type(s)						
Woodland and forest - Other woodland; broadleaved						
Habitat Description						
See UKHab						
Condition Assessment Criteria						
Indicator		Good (3 points)	Moderate (2 points)	Poor (1 point)	Score per indicator	Score after management
1	Age distribution of trees ¹	Three age classes present	Two age classes present	One age class present	1	2
2	Wild, domestic and feral herbivore damage	No significant browsing damage evident in woodland ²	Evidence of significant browsing pressure is present in 40% or less of whole woodland	Evidence of significant browsing pressure is present in 40% or more of whole woodland	3	3
3	Invasive plant species ³	No invasive species present in woodland	Rhododendron or laurel not present, other invasive species < 10% cover	Rhododendron or laurel present, or other invasive species > 10% cover	3	3
4	Number of native tree species	Five or more native tree or shrub species found across woodland parcel	Three to four native tree or shrub species found across woodland parcel	None to two native tree or shrub species across woodland parcel	3	3
5	Cover of native tree and shrub species	> 80% of canopy trees and >80% of understory shrubs are native	50-80% of canopy trees and 50-80% of understory shrubs are native	< 50% of canopy trees and <50% of understory shrubs are native	3	3
6	Open space within woodland ⁴	10 – 20% of woodland has areas of temporary open space, unless woodland is <10ha in which case lower threshold of 10% does not apply	21- 40% of woodland has areas of temporary open space	More than 40% of woodland has areas of temporary open space	3	3
7	Woodland regeneration ⁵	All three classes present in woodland; trees 4-7cm dbh, saplings and seedlings or advanced coppice regrowth	One or two classes only present in woodland	No classes or coppice regrowth present in woodland	2	3
8	Tree health	Tree mortality less than 10%, no pests or diseases and no crown dieback	11% to 25% mortality and/or crown dieback or low risk pest or disease present	Greater than 25% tree mortality and or any high risk pest or disease present	2	3
9	Vegetation and ground flora	Ancient woodland flora indicators present	Recognisable NVC plant community present	No recognisable NVC community	3	3
10	Woodland vertical structure ⁶	Three or more storeys across all survey plots or a complex woodland	Two storeys across all survey plots	One or less storey across all survey plots	2	2
11	Veteran trees ⁷	Two or more veteran trees per hectare	One veteran tree per hectare	No veteran trees present in woodland	1	1
12	Amount of deadwood	50% of all survey plots within the woodland parcel have standing deadwood, large dead branches/ stems and stumps	Between 25% and 50% of all survey plots within the woodland parcel have standing deadwood, large dead branches/ stems and stumps	Less than 25% of all survey plots within the woodland parcel have standing deadwood, large dead branches/ stems and stumps	2	3
13	Woodland disturbance ⁸	No nutrient enrichment or damaged ground evident	Less than 1 hectare in total of nutrient enrichment across woodland area and/or less than 20% of woodland area has damaged ground	More than 1 hectare of nutrient enrichment and/or more than 20% of woodland area has damaged ground	2	2
Total score (out of a possible 39)					30	34
Condition Assessment Result				Condition Assessment Score		
Total score >32 (33 to 39)				Good (3)		
Total score 26 to 32				Moderate (2)		
Total score <26 (13 to 25)				Poor (1)		
Notes						

Appendix B. Approximate location of management



Phase 2, St Neots Road, Hardwick - Off-site Financial Contribution Calculation for a 10% Biodiversity Net Gain				
Item	Consultant	Quoted Cost	Quantity/Years Required	Total Cost
Initial Works (Felling)	F.R Barton & Son	£7,641.03	1	£7,641.03
Initial Works (Planting replacement trees)	Contour Landscapes	£4,267.92	1	£4,267.92
6 month maintenance of replacement trees	Contour Landscapes	£3,461.25	1	£3,461.25
Ongoing Annual Maintenance of Scrub	James Blake Associates	£975.00	30	£29,250.00
Total				£44,620.20

Standing Orders

At the suggestion of the Clerk, I have taken a look at our current Standing Orders and I have some proposed changes for debate.

I have included here **December Agenda Point 7.4 under Order 11 Management of information** but realise there may be a more appropriate place to put it.

Working Groups

There are 80 references to Committees and Sub-committees in Standing Orders and 1 reference to Working Groups yet this Parish Council has no Committees or Sub-Committees but operates with Working Groups. I propose Working Groups be added as follows

4. Committees, Sub-Committees and Working Groups

All Working Groups, Committees and Subcommittees should have published well defined Terms of Reference. We can refer to responsibilities in Councillor's pen picture on Parish web site

Working Groups shall then be added in text within Standing Orders as appropriate. With a Working Group, there need be no formal Meetings, chairman or Minutes so the term **lead member** might be more appropriate term.

6 a Extraordinary Meetings. To add, The Chairman shall consult the Parish Council Committees, Sub-Committees and Working Groups appropriate to the subject matter before calling or cancelling an Extraordinary Meeting. This is to ensure good communications with all involved.

To replace the word "or" with the word "and" (to avoid the doubt as to whether the Chairman is available or not).

11. Management of Information

Proposal that issues that arise when Information is received when the Clerk is unavailable. Two recent examples, both relating to Active Travel concern how urgent information addressed to the Clerk does not always get dealt with when the Clerk is on a non-working day. Proposal that requests to cancel imminent meetings, should be immediately flagged to the Chairman by Clerks Support Staff. The Clerk to ensure such arrangements are in place. On receipt of such information, the Chairman should then immediately share that issue with a minimum of 3 Councillors or members of a Working Group if there is one appropriate for discussion on what action requires to be taken. This should be added to Standing Orders.

This will ensure timely notice to potential attendees and opportunity to create alternative action eg preparation of presentations etc

15 a When unavailable, the Clerk being the Proper Officer should nominate a replacement acceptable to the Council who will deal, as a minimum, with correspondence in their absence.

19. HANDLING STAFF MATTERS

I propose that in the interests of transparency and to avoid any public criticism of a one to one relationship, HR matters should be handled through an HR Committee of more than one but no more than 3 members.

Matters affecting all staff are to be reviewed by the HR Committee who will report to Council with a recommendation.

b Subject to the Council's policy regarding absences from work, the Council's most senior member of staff shall notify the chairman of the HR Committee or, if he is not available, the vice-chairman of absence occasioned by illness or other reason and that person shall report such absence at the next meeting.

c The HR Committee shall upon a resolution conduct a review of the performance and annual appraisal of the work of employees. The reviews and appraisal shall be reported in writing and are subject to approval by resolution at a Meeting.

d Subject to the Council's policy regarding the handling of grievance matters, the Council's most senior member of staff shall contact the chairman of the HR Committee or in their absence, the vice-chairman in respect of an informal or formal grievance matter, and this matter shall be reported back and progressed by resolution at a meeting.

26 e The definition regards a minutes secretary as exceptional. How often should we have a minutes secretary instead of Clerk at Parish Council Meetings? Propose to add, Once a year would be exceptional and any more than this shall be reviewed by the HR Committee. When a minutes secretary is to be used, Councillors should be advised before the meeting.

26 g The definition of Presentation should be included and should relate to duration and expectations. There have been many short presentations at PC Meetings since April 2020 by non-PC participants.

Proposed wording for 26 g is, If the duration of a proposed presentation is likely to exceed 30 minutes, this is to be held at a separate meeting and not at the beginning of a PC meeting.

THIS AGREEMENT is made the _____ day of _____ 2022
B E T W E E N HARDWICK PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge, CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

W H E R E A S :

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 18 October 2017 and made between the District Council (1) Cambridgeshire County Council (2) Peter James Sadler and Linda Carol Sadler (3) and The Agricultural Mortgage Corporation PLC (4) contributions of a) £30,000.00 (subject to indexation) is payable towards the provision, refurbishment, of any sports facilities which will benefit the Development and will make acceptable in planning terms that which would otherwise be unacceptable and which may include (but not necessary limited to) works to and/or otherwise associated with changing rooms at the existing pavilion at Hardwick Recreation Ground ("The Off-Site Sports Contribution") and b) £30,000.00 (subject to indexation) is payable towards the provision, refurbishment, improvement and/or maintenance of any off-site play equipment which will benefit the development and will make acceptable in planning terms that which would otherwise be unacceptable and which may include (but not necessary limited to) works to and/or otherwise associated with the provision of childrens' play equipment at either Grace Crescent or Hardwick Recreation Ground ("The Off-Site Childrens' Play Space Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution, £35,087.72 and £35,087.72 respectively, were received by the District Council on 24 December 2021
- (3) The District Council agrees to transfer the Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in Part I of the Fifth Schedule of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution the Parish Council covenants with the District Council

1. to use the Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution within ten years from 24 December 2021 then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Off-Site Sports Contribution and the Off-Site

Childrens' Play Space Contribution are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Off-Site Sports Contribution and the Off-Site Childrens' Play Space Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on _____ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by)
Councillor)
in the presence of :-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

SIGNED AND DELIVERED as a Deed by)
Councillor)
in the presence of :-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

THIS AGREEMENT is made the _____ day of _____ 2022
B E T W E E N HARDWICK PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge, CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

W H E R E A S :

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 18 October 2017 and made between the District Council (1) Cambridgeshire County Council (2) Peter James Sadler and Linda Carol Sadler (3) and The Agricultural Mortgage Corporation PLC (4) a contribution of £45,000.00 (subject to indexation) is payable towards the provision and maintenance of a community vehicle to run between the village and key destinations in the local area ("Community Transport Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Community Transport Contribution is to be paid in three instalments;
£25,000 (subject to indexation) paid prior to occupation of any dwelling
£10,000 (subject to indexation) paid 9 months after first occupation of the first dwelling and
£10,000 (subject to indexation) paid a further 9 months thereafter
- (3) The third instalment of £11,695.91 was received by the Council on 24 December 2021
- (4) The District Council agrees to transfer the third instalment of the Community Transport Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in the Fifth Schedule Part I of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Community Transport Contribution the Parish Council covenants with the District Council

1. to use the Community Transport Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Community Transport Contribution within ten years from the date of receipt of each instalment then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt of each instalment by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Community Transport Contributions are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Community Transport Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on _____ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by)
Councillor)
in the presence of :-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

SIGNED AND DELIVERED as a Deed by)
Councillor)
in the presence of :-)

Witness Signature:

Witness Name: (Block Capitals)

Witness Address:

