

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 26 October 2021 at 7.00 pm**  
**Held at The Cabin at St Mary's, Hardwick**

Present: Councillors: A Gill (Chairman), A Everitt, P Joslin, S Rose and D Wellbelove.

In attendance: 2 members of the public: Steve Gaze and Daniel Lee (Climate Action Group) and Mrs Gail Stoehr (Clerk).

**Open public session including reports from the County and District Councillors**

District Cllr Grenville Chamberlain's written report was read in his absence. This covered the festivals held at Childerley in September and the SCDC audit.

The report from County Cllr Michael Atkins circulated between meetings did not include any new developments on the Active Travel scheme as of September.

**1. To receive apologies for absence**

Apologies received from Cllr Giddings (unwell) and Cllr Joolia (other commitment) RESOLVED to Cllr Joolia's formally approved absence <sup>(Prop AG 2nd PJ unanimous)</sup>.  
 Apologies were also received from District Cllr Grenville Chamberlain.

**2. Declarations of interest**

**2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held**

Cllr Rose declared an interest in item 8.1 as a life member of HSSC, as part of his report covered access to the new Community Centre.

Cllr Joslin declared an interest in any item affecting St Neots Road as a resident of St Neots Road, and in item 5.4 as a member of the Climate Action Group.

**2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda**

None.

**3. To approve the minutes of the previous meeting**

RESOLVED that the minutes of the meeting on 28 September be approved and signed by the Chairman as a true record. <sup>(Prop DW, 2nd PJ, unanimous)</sup>

**4. To conclude business outstanding from the last meeting on 28 September due to time constraints**

**4.1 (6.1) SCDC – Street lighting from new development – to consider correspondence from Helen Taylor**

RESOLVED, given that the Parish Council had not received all the information it needed, that Cllr Everitt should seek the assistance of the District Councillor in progressing this matter. <sup>(Prop SR, 2nd PJ, unanimous)</sup>

**4.2 (6.2) Resident – Trees around the Recreation Ground**

RESOLVED to put the work in hand to remove the tree <sup>(Prop PJ, 2nd AG, unanimous)</sup>

**4.3 (6.3) Resident – Complaint about noise and granting of music licences for festival events**

RESOLVED to respond that the District Councillor has been looking into this matter and suggest that the resident could take this up with Cllr Chamberlain.

**4.4 (6.6) MAGPAS – request for financial support**

RESOLVED to decline the request as it is Parish Council policy to only to support village based charities. <sup>(Prop SR, 2nd DW, unanimous)</sup>

**4.5 (8.5) Cambridge Road LHI give way scheme – to consider correspondence from CCC on increased costs**

RESOLVED to agree to pay the additional £500 contribution which is to be taken from the existing S106 funds of £54,000 from the Meridian Fields development. <sup>(Prop AE, 2nd PJ, unanimous)</sup>

**5. Matters arising or deferred from the last or previous meetings for discussion/decision**

**5.1 (4.7) Lighting on St Mary's access road – to consider information on lighting options and legal requirements**

RESOLVED to write to The Cabin at St Mary's seeking their views and those of nearby residents as to whether lighting should be provided adjacent to the access track before the Parish Council progresses the project and seeks quotations for two lighting columns on the northern side. Once the results of the consultation are known and the quotes received the Council will then consider whether to proceed with electric or solar lighting. <sup>(Prop SR, 2nd AG, unanimous)</sup>

**5.2 (4.8) Allotments – to consider information from National Allotment Society and request from Steve Gaze that the Parish Council writes to Hill to ask them to provide a double gate and move the bench at the allotments site**

RESOLVED to appoint Steve Gaze Project Manager.

RESOLVED that the Parish Council is agreeable to a double gate and that the bench be moved. <sup>(Prop AG, 2nd PJ, unanimous)</sup>

RESOLVED that Steve Gaze should attend the training course run by CAPALC on 8 November.

RESOLVED that the Parish Council should join the National Allotment Society at a cost of £50 per annum.

RESOLVED to also appoint Cllr Giddings as a project manager and that he could also attend the training if he is able. <sup>(Prop AE 2nd PJ unanimous)</sup>

**5.3 (5.4) Review of banking arrangements – proposal from the Chairman that funds are moved to the Cambridge and Counties Bank**

RESOLVED having considered interest rates and the benefit of not holding all the S106 funds in the current account to move £400,000 from Unity Trust Bank to Cambridge and Counties Bank.

RESOLVED that Cllr Rose be authorised to seek free guidance on how the Parish Council might best spread the risk. <sup>(Prop SR, 2nd AG, unanimous)</sup>

**5.4 (5.5.1) Grass cutting and village maintenance contract 2022-24 – to review the current specification and consider if any changes are required, in the light of information from the Climate Action Group if received, so that the contract may be put out to tender**

On a proposition by the Chairman, at 8.14 pm the meeting was briefly adjourned to allow Daniel Lee of the Climate Action Group to speak.

RESOLVED to approve the specification for 2022-2024 inclusive, excluding the areas that the Climate Action Group will manage, but to also include the annual clearance of the spinney and also the annual maintenance of the Millennium Path. <sup>(Prop AG, 2nd SR, carried with 3 in favour and 2 against)</sup>

On a proposition by the Chairman, at 8.21 pm the meeting was again briefly closed and resumed shortly afterwards.

**5.5 (5.5.2) To consider quotations for clearing tranche following the footpath in the spinney if received**

RESOLVED having considered three quotations/estimates to accept the quotation from RH Landscapes at an estimated cost of £450 plus VAT as best value given the known standard of their work but on the understanding that their invoice will not exceed their estimate and indeed the Council would hope it would be less. Cllr Joslin

was appointed to be RH Landscapes point of contact for this contract. (Prop AG, 2nd SR, unanimous)

- 5.6 (5.5.2) To consider quotations for removing brambles and scrub from the north east corner of the Recreation Ground if received  
RESOLVED to defer this item to the next meeting to enable Cllr Giddings to comment on the quotations received.

- 5.7 (4.1 of 27.7.21) Millers Way – to consider correspondence from Civilistix on specification prior to seeking tenders  
RESOLVED to respond that the Parish Council would like a staggered chicane similar to those outside 120 Limes Road the width of Millers Way and that no sign is required.  
RESOLVED that the Parish Council has no objections to the permeable asphalt surface as recommended by Civilistix. (Prop AG, 2nd PJ, unanimous)

## 6. Finance, procedure and risk assessment

- 6.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers  
None.

- 6.2 To receive play areas and skate park inspection reports and consider if any work is required  
RESOLVED to note the photographs received of the shackles, and that the brambles at the Grenadier Walk play area have not been removed.

- 6.3 To receive the financial report and approve the payment of bills  
RESOLVED that the payments as listed in the finance report should be paid, plus RPM (Cradle swing) £480.00, RPM (basket swing repair) £180.00 and RH Landscapes (Grass cutting) £624.00. (Prop DW, 2nd SR, unanimous)
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|--------------------------------------|----------|
| Salaries and pensions                | £542.96  |
| RH Landscapes (Grass cutting)        | £624.00  |
| LGS Services (Admin support Sept 21) | £1414.94 |

Credits, including a wayleave payment, a resident's contribution towards trees, and receipt of the precept, were noted.

- 6.4 Street lighting energy supply costs – to consider provider from 1 November 2021  
RESOLVED having noted the continuing under-billing to stay with Opus for one year pending Opus resolving the problem with billing and energy prices stabilising. (Prop SR, 2nd AG, unanimous)

## 7. Planning Applications and Decision notices and tree works applications

- 7.1 Planning applications received since the last meeting
- 7.1.1 21/04480/HFUL – 293 St Neots Road – Single storey rear extension, front porch, loft conversion with dormers  
RESOLVED, the Parish Council is neutral. (Prop AG, 2nd PJ, unanimous)
- 7.1.2 21/04214/CL2PD – 12 Merton Walk – Certificate of lawfulness under S192 for a proposed garage conversion (internal only) to home office/games room  
Noted.
- 7.2 SCDC and appeal decision notices - to note
- 7.2.1 21/03598/HFUL – 293 St Neots Road – Demolition of existing rear garden room and front porch. Single storey front and rear extensions and front and rear roof extension – Withdrawn.

- 7.2.2 21/00869/CONDA – 37 Cambridge Road – Submission of details required by Condition 5 (Biodiversity enhancements) and 11 (Construction Environmental Management Plan) of planning permission 21/00869/FUL – Condition discharged in full.
- 7.2.3 S/1204/04/CONDA – 3-25 (odd) Meridian Close – Confirmation that all conditions have been complied with of planning permission S/1204/04/O – Condition discharged in full.
- 7.2.4 21/03012/FUL – 32 Meridian Close – Change of use from agricultural to garden use (retrospective) – Permission granted.

7.3 Tree works applications

7.3.1 21/1290/TTCA – 54 Main Street

RESOLVED to note that the Clerk used delegated powers to record no comment.

**8. Members' reports and items for information only**

8.1 New Housing Developments and Planning Obligations

RESOLVED to receive Cllr Rose's report that the Working Group had met and had agreed to proceed with the existing plans. A report to update residents has been placed on the website and the village Facebook page.

The group will write to those most likely to be affected by noise or traffic.

The group is discussing with HSSC a workable solution for access by the beer barrels so that a recommendation can be made to the Parish Council at a future meeting.

Monitoring had shown over 90% of the MUGA use is by the Boot Camp.

The group was considering the SCDC question regarding the MUGA and alternative outdoor gym equipment.

The planning application was likely to be submitted by the end of November. Any building was unlikely to commence before the summer.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 8.4 next.

8.4 Highways and Road Safety Working Group report <sup>(AE)</sup>

8.4.1 Update on the St Neots Pedestrian Islands, village new entrance, LHI 2021-22, conflicts with GCP C2C re-routing and the status of the £54K earmarked for the scheme

8.4.2 Update on the Cambridge Road Give Way scheme, Highways funding requirements exceeding expectations

RESOLVED, in response to the recommendations from the Highways and Road Safety Working Group:

Cllr Everitt declared an interest as he helped find the funding for the application, helped Cllr Joslin to write it, negotiated with Highways Officers and presented it at a Q & A session.

1) That HPC agree Highways proceed with the pedestrian islands and traffic calming PFHI and LHI 2021/2. <sup>(Prop AE, 2nd PJ, unanimous)</sup>

2) That a Deed of Variation for S/3064/16/OL S106 should be sought from SCDC James Fisher with the wording:

"Transport Contribution

Means a contribution in the sum of FIFTY FOUR THOUSAND POUNDS (£54,000) towards either:

a) the provision and maintenance of real time passenger information displays at two bus stops in the vicinity of the development or:

- b) the provision of a proper surface to Millers Way in the vicinity of the Development and the completion of traffic calming measures and pedestrian safety islands on St Neots Road."

RESOLVED to appoint Cllr Everitt to progress both of these. (Prop AE, 2nd PJ, unanimous)

- 8.3 Toft Speed Watch Team has requested that the Old Speed Watch kit be handed over to them <sup>(PJ)</sup>

RESOLVED to give the Speed Watch display equipment to Toft free of charge with the caveat that it does not work. (Prop AE, 2nd PJ, unanimous)

- 8.2 Local Plan consultation and report from Area 3 meeting

Cllr Everitt reported on a meeting he had attended with Cllr Joslin.

- 9. To consider any correspondence/communications received requiring formal noting by or a decision of the Council

None.

- 10. Closure of meeting and items for the next agenda (next meeting 14 December)

There was no further business and the meeting closed at 9.38 pm.

Signed .....Chairman .....date

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