

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 27 July 2021 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), P Joslin, S Rose A Everitt and D Wellbelove.

In attendance: Mr Ben Stoehr (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

None at this point.

1. To receive apologies for absence

Apologies were received from Cllr Joolia and from District Cllr Grenville Chamberlain (out of parish). Cllr Giddings was not present.

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllrs Joslin and Everitt declared an interest as members of the Speedwatch group.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting

RESOLVED that the minutes of the meeting on 22 June be approved and signed by the Chairman as a true record, after an amendment under item 9.3 to change "Community Centre" to "Community Association". (Prop SR, 2nd PJ, unanimous)

The meeting on 20 July did not proceed as it was inquorate.

County Cllr Atkins arrived at 7.05 pm and was invited to report. His report included:

- His apologies for being unable to attend the Cambourne to Cambridge meeting
- The Cambourne to Cambridge bus way (C2C) and the Active Travel Scheme. He sought the Parish Council's views. There should be sufficient funding for all options although these might be placed in order of priority. If Active Travel were to go ahead it should be a trial and reviewed for new traffic patterns and for impact on village transport. There was reluctance from C2C to change the route as they had spent years planning and consulting and there was little incentive to change.

Cllr Atkins left the meeting.

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (5.1) Millers Way improvements – to consider the revised fees and services correspondence from Civilistix, and to consider two quotations for a topographical survey

RESOLVED to accept the revised fee proposal from Civilistix.

RESOLVED to accept the quotation from Survey Solutions for the topographical survey. (Prop AG, 2nd SR, unanimous)

RESOLVED to check with Prolectric when the lights are supposed to come on.

4.2 (5.2) To review the play areas in light of ongoing maintenance and consider what, if anything, should be done

RESOLVED to defer this item to the next meeting when Cllr Joolia would be present.

4.3 (6.2) To consider quotation for replacement litter bin for the Recreation Ground

RESOLVED to note that the contract had already been accepted at the last meeting.

4.4 (8.1) To consider report on road naming and proposal to write to the families of those concerned

RESOLVED to receive Cllr Rose's report that all the proposed names are acceptable to the Parish Council, the developer and SCDC. The proposed names will now go to the emergency services and Royal Mail for consultation, including the name Bhachu in memory of the late Tejinder Bhachu and his late father. Cllr Rose is to ask for the road name to be altered to "Bhachus" if possible.

RESOLVED that Cllr Rose should draft a letter for the Clerk to send to the families and provide addresses. (Prop SR, 2nd AG, unanimous)

4.5 Tam Parry at CCC had confirmed that the cycle rack on St Neots Road from the Meridian Fields S106 will be transferred to CCC's ownership and responsibility.

5. Finance, procedure and risk assessment

5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

None.

5.2 To receive play areas and skate park inspection reports and consider if any work is required

RESOLVED to ask the resident to cut back the brambles growing around Grenadier Walk play area and to ask the litter picker to keep an eye on the area.

RESOLVED to seek advice for ways to mitigate the large amount of pigeon mess on the Egremont Road play equipment, especially the toddler multi-play.

RESOLVED that the Chairman should take a look at the bollard at Grenadier Walk which has not yet been removed.

5.3 To receive the financial report and approve the payment of bills

RESOLVED to note that the sum of £492,000 had been received from SCDC by way of S106 monies for Grace Crescent.

RESOLVED, given that the Pavilion works carried out by DB Roofing have been completed and comply with the survey, that the invoice should be paid.

RESOLVED that the payments as listed in the finance report should be paid. (Prop AG, 2nd DW, unanimous)

Salaries and pensions	£542.96
DB Roofing (Pavilion roof – less 5% retention)	£5881.64
The Cabin (Room hire)	£15.00
X2 Connect (Phone box paint)	£41.71
W Lewis (Internal Audit)	£340.00
LGS Services (Admin support)	£1497.00
RH Landscapes (Grass cutting)	£726.00
SCDC (Litter bin emptying)	£187.20

Credits, including S106 monies for Grace Crescent, a VAT reclaim, and a resident's contribution towards trees, were noted.

6. Correspondence/communications received

6.1 Speedwatch – request for 2 x MVAS mounting poles

RESOLVED to proceed if the cost is under £600.00, but if not to consider this further at the next meeting. (Prop SR, 2nd AG, unanimous)

6.2 To consider if there has been any encroachment of 17 Ashmead Drive onto the Public Open Space and what if any action is required

RESOLVED that the Chairman should take a look and speak to the builder and/or resident.

6.3 Residents – problems with parking in Egremont Road and yacht parking

RESOLVED to reiterate the request to the School that they should ask parents to park sensibly and not block drives, noting that there is a car park a few metres away which can be used safely.

RESOLVED, given that the yacht is now a highways issue that Cllr Everitt should speak to the resident and if it is not to be moved imminently, to report to CCC Highways or the Police as an obstruction and a hazard. (Prop SR, 2nd AG, unanimous)

6.4 SCDC – Gambling Act 2015 – Review of Statement of Licensing policy

Noted.

6.5 SCDC – Visitor attraction and tourism website

RESOLVED to include: the SSSI (Hardwick Wood), the pumps in Main Street and Pump Lane, and the holiday/visitor accommodation in Main Street.

7. Planning Applications and Decision notices and tree works applications

7.1 Planning applications received since the last meeting

7.1.1 21/03028/PRI01A – 38 Ellison Lane – Ground floor rear extension

RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 4 in favour and 1 abstention)

7.1.2 21/00869/NMA1 – 37 Cambridge Road – Non-material amendment on application 21/00869/FUL for changes to the fenestration of the utility

Noted.

7.1.3 21/02303/HFUL – 25 Ashmead Drive – Demolition of existing wall and re-build to the same height, using materials to match and move the existing northern garden wall to the boundary line – to note response made between meetings using Clerk’s delegated powers – The Parish Council was neutral and made no comments.

Noted.

7.1.4 21/03043/HFUL – 1 Worcester Avenue – Ground and first floor side extension, removal of entrance porch and alterations to window openings on front elevation

RESOLVED to support the application. (Prop AG, 2nd PJ, carried with 4 in favour and 1 abstention)

7.2 SCDC and appeal decision notices - to note

None.

7.3 Tree works applications

7.3.1 21/0800/TTCA – 38 Main Street

RESOLVED there were no objections.

7.3.2 21/0801/TTCA – Old Rectory, Main Street

RESOLVED there were no objections.

8. Members reports and items for information only

8.1 New Housing Developments and Planning Obligations

RESOLVED to receive Cllr Rose’s report that he had written to James Fisher of SCDC regarding the S106 funding for St Neots Road with the comments agreed at the last meeting.

With regard to Millers Way, Cllr Rose had also written after the meeting about the number of lights required between Millers Way and St Neots Road (3 additional) and that they should be funded, owned and maintained by SCDC or CCC, not by the Parish Council. The cycle stand is to be owned and maintained by CCC.

The Planners are giving pre-planning advice on the Community Hall.

It was noted that the S106 money received for Grace Crescent was £492,000 rather than the expected sum of £456,000 plus interest.

It was noted that there were to be approximately 200 new houses near the entrance to Cambourne.

- 8.2 Proposal that the Council make sure there is proper mitigation in place for the village of Hardwick with respect to environmental impact that the C2C would have: including but not limited to noise, air, visual, and privacy implications/pollution to a good portion of residents. Can the Council be pro-active about these already and make sure proper proven actions are taken to mitigate such impacts, which will have a long-lasting effect on our Village, and coming generations. As such, enquire about establishing constant close communication with the project manager about such mitigations and confirmation from them about taking the Council/village concerns seriously

RESOLVED to note that the proposal had been sent to County Cllr Atkins and Jo Baker of the Greater Cambridge Partnership, and to note the response from Jo Baker.

RESOLVED to start a dialogue with Jo Baker and Cllr Atkins and set up a meeting in August between a new Working Group consisting of all Councillors except Cllr Rose.

RESOLVED that the Chairman should contact Jo Baker to arrange to meet, and provide Councillors' questions.

- 8.3 Proposal that the Council consider allotment allocation, tenancy agreements and rents in preparation for the allotments being handed over to the Council and in response to enquiries from residents

RESOLVED to ask the Allotment Association for their template tenancy agreement before considering this further.

RESOLVED to ask the resident whether they would be interested in helping to run the allotments or forming an association to run them.

RESOLVED to ask Hill when the allotments will be ready.

- 8.4 Proposal that providing Councillors are not soliciting other councillors to support proposals for Parish Council decisions, then Parish Councillors are free to engage with each other by email or otherwise between meetings. This shall not be limited to Councillors in the same working group and is proposed in the interest of normal communications practice, to ensure a shorter time-frame both at meetings and in the conclusion of business that specifies an urgent time

Advice from the Clerk and guidance from CAPALC had been received.

The second half of the proposal was withdrawn.

RESOLVED to approve the amended proposal as follows:

Proposal that providing Councillors are not soliciting other councillors to support proposals for Parish Council decisions, then Parish Councillors are free to engage with each other by email or otherwise between meetings. (Prop AE, 2nd SR, carried with 4 in favour and 1 against)

- 8.5 Cambourne to Cambridge busway

- 8.5.1 Proposal that the Parish Council agrees how it will engage with Greater Cambridge Partnership on the C2C busway going forward

- 8.5.2 Proposal that HPC should ask questions raised at the GCP Executive Board Meeting on 1 July directly to Jo Baker, now the HPC has established a line of communications.

- 8.5.3 Proposal that HPC should ask County and GCP to explain how the Active Travel proposal and the C2C busway proposal are likely to be implemented. The village Facebook community soundly rejected the Active travel proposal last year.

8.5.4 Proposal that HPC should ask County Highways Management for clarification of what co-ordination is required to achieve the best outcome for Hardwick given the issues outlined above.

Taken earlier under item 8.2.

8.6 Proposal that HPC should ensure that any lighting improvement plans set as Conditions by the Planning Authority have Lighting Maintenance contributions is S106 Agreements when accepting or requesting Lighting improvements as part of Conditions set by Planning. The guiding principle should be that Lighting adoption, reporting and maintenance should not normally be a Hardwick Parish Council responsibility.

RESOLVED to ask SCDC for a breakdown of the annual street light maintenance costs per light.

8.7 Proposal whether the PC would consider a bench or similar to mark the passing of Tejinder

RESOLVED to approve the proposal in principle and to discuss aspects including the location, at the next meeting.

9. **Closure of meeting and items for the next agenda**

RESOLVED that the village pond and an issue with smells should be an agenda item for the next meeting.

There was no further business and the meeting closed at 9.44 pm.

SignedChairmandate

