

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 22 June 2021 at 7.00 pm
Held at The Cabin at St Mary's, Hardwick

Present: Councillors: A Gill (Chairman), P Joslin, S Rose and A Joolia.

In attendance: Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

None.

1. To receive apologies for absence

Apologies were received from Cllrs Wellbelove (out of parish) and Giddings (personal). Cllr Everitt was not present (illness).

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllr Rose declared a non-pecuniary interest in the Pavilion invoice from DB Roofing as a founder member and life member of HSSC.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting

RESOLVED that the minutes of the meeting on 25 May be approved and signed by the Chairman as a true record. (Prop SR, 2nd PJ, unanimous)

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (11.2) SCDC and appeal decision notices – to note

4.1.1 S/3064/16/CONDJ – Land south of 279 St Neots Road – Submission of details required by Conditions 10 (Foul water) and 12 (Surface water) of planning permission S/3064/16/OL – Condition discharged in full

4.1.2 S/3064/16/CONDN – Land south of 279 St Neots Road – Submission of details required by Condition 28 (Public footpath and street lighting) of planning permission S/3064/16/OL – Condition discharged in full.

4.2 (11.3) Tree works applications

At the time of the last meeting there were none.

4.3 (12.1) New Housing Developments and Planning Obligations

The report had been superseded.

4.4 (12.3) Proposal that the Council considers the removal of the boat parked on Council land off Egremont Road

RESOLVED to note that the boat had been moved onto the road and was a bit of an obstruction but the ruts had been repaired and grass seed had been sown.

5. Matters arising or deferred from the last or previous meetings for discussion/decision

5.1 (7.2) Millers Way improvements – to consider correspondence and fee proposal from consulting engineer

RESOLVED, given that intention isn't to upgrade the road to an adoptable standard, and as the Council was unclear as to Civilistix's proposal and costs to arrange a site

meeting with Civilistix as soon as possible to clarify matters. Cllrs Gill and Rose to attend. Other members may attend if they so wish. (Prop SR, 2nd AG, unanimous)

- 5.2 (9.3) RoSPA report – to consider the quotations received for outstanding issues
RESOLVED, having considered two quotations, to accept the quotations from ARD Playgrounds at an approximate cost of £1600. (Prop AG, 2nd SR, unanimous)
RESOLVED to explain to Hardwick Play Parks that if the jigsaw items keep going missing the Parish Council cannot keep replacing them.
A review of play area maintenance is to be an agenda item for the next meeting.

On a proposition by the Chairman, items 5.3 and 5.4 were taken together

- 5.3 (12.5) To consider quotations for removing the map and old notice boards and install a new one
RESOLVED to accept the offer from Michael Barry to carry out the work free of charge and to thank him for his generosity, subject to the Clerk confirming his public liability cover with him. (Prop AJ, 2nd AG, unanimous)
- 5.4 (12.6) To consider quotations for telephone kiosk work
RESOLVED to accept the offer from Michael Barry to carry out the painting free of charge, subject to the Clerk confirming the public liability cover with him.
RESOLVED to accept the quotation from the Handyman Contractor for the remaining work to the kiosk plus fixing the door but excluding the painting and to delegate to the Clerk to renegotiate the price. (Prop AJ, 2nd AG, unanimous)

6. Finance, procedure and risk assessment

- 6.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
RESOLVED to note that the Clerk used delegated powers to order a new toddler swing seat for Egremont Road Play Park at a cost of £240.00 plus VAT.
- 6.2 To receive play areas and skate park inspection reports and consider if any work is required
RESOLVED to ask ARD Playgrounds to replace the cap on the Egremont Road multiplay. (Prop AG, 2nd PJ, unanimous)
RESOLVED to seek a quotation to replace the litter bin at the Recreation Ground.
- 6.3 To receive the financial report and approve the payment of bills
RESOLVED that the payments as listed in the finance report should be paid plus RH Landscapes (Stump) £720.00 and Kompan (Spares) £319.68. (Prop SR, 2nd AG, unanimous)
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| Salaries and Pensions | £812.76 |
| Oakes and Watson (Replacement field maples) | £636.00 |
| Oakes and Watson (Tree works – Sudeley Grove) | £108.00 |
| RH Landscapes (Millennium footpath works) | £630.00 |
| LGS Services (Admin support May) | £1413.90 |
- Credits, including a resident's contribution towards trees, were noted.
- RESOLVED that the Clerk and Chairman should investigate the scope of the work carried out on the Pavilion roof and to put the invoice on hold pending their report to the next meeting. (Prop SR 2nd PJ unanimous)
- RESOLVED that if the Clerk and Chairman are unable to assess the work they be delegated to ask a surveyor to check. (Prop SR 2nd PJ unanimous)
- 6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2020 and 31 March 2021)

RESOLVED to record that the system of internal control had been satisfactory despite the pandemic. ^(Prop AG, 2nd SR, unanimous)

RESOLVED that the original bank statement be checked by a non-signatory at the next meeting.

RESOLVED to note the completion of the Internal Audit.

6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)

RESOLVED that statements 1-8 in the Annual Governance Statement be all answered “Yes,” apart from Question 9 (Trusts) which was not applicable. ^(Prop SR, 2nd PJ, unanimous)

6.6 To approve the Annual Governance Statement by resolution

RESOLVED that the Annual Governance Statement be approved and signed by the Chairman and the Clerk on the Council’s behalf. ^(Prop SR, 2nd PJ, unanimous)

6.7 To consider the Accounting Statements (Section 2 of the Annual Return)

The Accounting statements were considered.

6.8 To approve the Accounting Statements by resolution

RESOLVED that the Accounting Statements be approved. ^(Prop SR, 2nd PJ, unanimous)

6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting

RESOLVED that the Accounting Statements be signed and dated by the Chairman on the Council’s behalf. ^(Prop SR, 2nd PJ, unanimous)

7. Correspondence/communications received

7.1 Resident – request that the Council attends to the village pond smells

RESOLVED to monitor the situation as rain may have dampened the smell.

8. Planning Applications and Decision notices and tree works applications

8.1 Planning applications received since the last meeting

8.1.1 20/02728/CONDB – Land south of 279 St Neots Road – Submission of details required by condition 3 (Details of trees with strimmer guard stakes) of planning permission 20/02728/REM

Noted.

8.1.2 21/02303/HFUL – 25 Ashmead Drive – Demolition of existing wall and rebuild to the same height, using materials to match and move the existing northern garden wall to the boundary line

RESOLVED to delegate to the Clerk to submit a response based on the working group’s recommendation. ^(Prop AG, 2nd PJ, unanimous)

8.2 SCDC and appeal decision notices - to note

8.2.1 21/01677/HFUL – 143 Bramley Way – Single storey rear, two storey front and side extensions - Permission granted.

8.2.2 S/3064/16/CONDO – Land south of 279 St Neots Road – Submission of details required by Condition 8 (Contamination) of permission S/3064/16/OL – Condition discharged in part

8.2.3 20/02728/CONDA – Land south of 279 St Neots Road – Submission of details required by Condition 6 (Street management and maintenance) – Condition discharged in full

8.2.4 21/01578/HFUL – 2 Quince Road – Two storey side extension – Permission granted.

8.2.5 21/00869/FUL – 37 Cambridge Road – Replacement dwelling, remodelled access, turning, parking, landscaping and associated infrastructure – Permission granted

8.2.6 20/04463/FUL – 303 St Neots Road – New three bed dwelling – Permission granted

8.3 Tree works applications

None.

9. Members reports and items for information only

9.1 New Housing Developments and Planning Obligations

RESOLVED to receive Cllr Rose's report that Meridian Fields is nearing completion and detailing the S106 funding.

RESOLVED having considered correspondence between Cllr Rose and James Fisher as to the £15,000 S106 funding for the street lighting the Council confirmed that that it had originally requested the £15,000 contribution with the intention that it would be used for additional and/or replacement street lighting between St Mary's Church and the corner of Main Street and Cambridge Road (aka Cahills Corner) and that this was still the intention and that the Parish Council would like to proceed with a plan to install such lighting before the dark nights arrive later this year. (Prop PJ, 2nd AG, unanimous)

RESOLVED that Cllr Rose should write on the Council's behalf to James Fisher to convey this. (Prop PJ, 2nd AG, unanimous)

RESOLVED that Cllr Rose should check whether the cycle rack is to become a Parish Council asset, and if so to check its value.

RESOLVED that if the cycle rack is to become Parish Council property a quote to insure it should be obtained so that a decision could be made at the next meeting.

RESOLVED to note that Cllr Rose had given James Fisher the financial information on the Community Centre and brought him up to date, including the request from residents for improvements to the skate park.

RESOLVED that the Parish Council supports and agrees with the approach taken by James Fisher in his email of June 2021, for the S106 funds for the additional houses that is:-

Community Centre - £62,905

Sports - £23,992.40

Children's play - £31,629.55

Green infrastructure - £4,600

Total - £123,127

Cllr Rose is also to let James Fisher know that a response is awaited from Mia Cassey on community transport and that the Parish Council supports further provision of allotments. Further information on the Hardwick Wood SSSI is to be sought as the Parish Council was not aware of any such project.

Finally the Parish Council wishes to see additional/ replacement street lighting that has already been agreed in principle for phase 1 to be extended to at least the start of the Millers Way footpath. This was originally requested for phase 1 but the Developer was reluctant to take the lighting so far so the Parish Council is now asking for it as part of phase 2.

RESOLVED that the Council is prepared to meet the electricity costs for such lighting but requests that SCDC or CCC includes all such columns in its maintenance plans. This is in common with other street lighting in the village and it makes sense for all the new street lights to be treated the same and for maintenance costs to be met from the villages council tax payments to SCDC and CCC. (Prop SR, 2nd AG, unanimous)

RESOLVED that the Parish Council was concerned at the response from SCDC as to the proposed street naming and that Cllr Rose should follow this up with the officer.

RESOLVED, with regard to Chloe Huston's email regarding the Parish Council taking over the public open space at Capstone Fields, as the Parish Council had with

Meridian Fields, it agrees in principle to take on the Public Open Space, subject to an acceptable level of maintenance, and requests more information on the amounts. ^(Prop AG, 2nd SR, unanimous)

9.2 Highways and Road Safety Working Group
Nothing to report.

9.3 Proposal that the Parish Council acts as banker for receipt of Hill funds intended for the village post Covid celebrations
The RFO’s advice was noted.
Cllr Joolia withdrew his proposal as the Community Association was willing to assist.

9.4 Proposal that the Council considers a resident’s concerns regarding the closure of Millers Way and its arrangements for notifying residents when works are undertaken
RESOLVED to consider whether to notify residents either by leaflet drop or signage to request the contractor to do so when the contract is put in place for the works.
RESOLVED to reply to the resident that the Parish Council takes their concerns seriously and will look to address this when other works for resurfacing are contracted.

9.5 Cllr Joslin’s report on the Millennium Way works was noted. It was nice to receive a resident’s thanks. Peter Gaskin is to be asked for replacement waymarkers.

9.6 Cllr Joslin’s report on the recent Liaison Meeting was noted.

9. **Closure of meeting and items for the next agenda**
RESOLVED to note that no response had been made on the East West Rail consultation.
There was no further business and the meeting closed at 9.03 pm.

SignedChairmandate

