

HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held
on Tuesday 22 June 2021 at 7.00 pm at the Cabin at St Mary's

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon
the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk
15/06/21

AGENDA

Open Public Session including reports from the County & District Councillors

- 1 To receive apologies for absence**
- 2 Declarations of interest**
 - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
- 3 To approve the minutes of the previous meeting**
- 4 To conclude business outstanding from the last meeting on 25 May**
 - 4.1 (11.2) SCDC and appeal decision notices - to note
 - 4.2 (11.3) Tree works applications
 - 4.3 (12.1) New Housing Developments and Planning Obligations ^(SR)
 - 4.4 (12.3) Proposal that the Council considers the removal of the boat parked on Council land off Egremont Road ^(IG)
- 5 Matters arising or deferred from the last or previous meetings for discussion/decision**
 - 5.1 (7.2) Millers Way improvements – to consider correspondence and fee proposal from consulting engineer
 - 5.2 (9.3) RoSPA report – to consider the quotations received for outstanding issues
 - 5.3 (12.5) To consider quotations for removing the map and old notice boards and install a new one
 - 5.4 (12.6) To consider quotations for telephone kiosk work
- 6 Finance, risk assessment and procedural matters**
 - 6.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
 - 6.2 To receive play areas and skate park inspection reports and consider if any work is required
 - 6.3 To receive the financial report and approve the payment of bills
 - 6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2020 and 31 March 2021)
 - 6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
 - 6.6 To approve the Annual Governance Statement by resolution
 - 6.7 To consider the Accounting Statements (Section 2 of the Annual Return)
 - 6.8 To approve the Accounting Statements by resolution
 - 6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
- 7 To consider any correspondence/communications received requiring formal noting by or a decision of the Council**
 - 7.1 Resident – request that the Council attends to the village pond smells
- 8 To consider any planning applications and decision notices and tree works applications ***
 - 8.1 Planning applications and appeals
 - 8.1.1 20/02728/CONDB – Land South of 279 St Neots Road – Submission of details required by condition 3 (Details of trees with strimmer guard stakes) of planning permission 20/02728/REM
 - 8.2 SCDC and appeal decision notices - to note
 - 8.3 Tree works applications
- 9 Members reports and items for information only unless otherwise stated**
 - 9.1 New Housing Developments and Planning Obligations ^(SR)
 - 9.2 Highways and Road Safety Working Group ^(PJ)

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

- 9.3 Proposal that the Parish Council acts as banker for receipt of Hill funds intended for the Village post Covid celebrations ^(AJ)
- 9.4 Proposal that the Council considers a resident's concerns regarding the closure of Millers Way and its arrangements for notifying residents when works are undertaken ^(AE)
- 9.5 Report to confirm and provide a report that the remedial works and installation of new signage on the Millennium Footpath has now been done by RH landscapes ^(PJ)

10. Closure of meeting

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scamb.org.uk/>

Open Public Session including reports from the County & District Councillors

1. To receive apologies for absence – will be reported to the meeting.
2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.
3. To approve the minutes of the meeting on 25 May 2021 - attached
4. To conclude business outstanding from the last meeting on 25 May
 - 4.1 (11.2) SCDC and appeal decision notices – to note
 - 4.1.1 S/3064/16/CONDJ – Land south of 279 St Neots Road – Submission of details required by Conditions 10 (Foul water) and 12 (Surface water) of planning permission S/3064/16/OL – Condition discharged in full
 - 4.1.2 S/3064/16/CONDN – Land south of 279 St Neots Road – Submission of details required by Condition 28 (Public footpath and street lighting) of planning permission S/3064/16/OL – Condition discharged in full.
 - 4.2 (11.3) Tree Works applications
None.
 - 4.3 (12.1) New Housing Developments and Planning Obligations
Cllr Rose to report.
 - 4.4 (12.3) Proposal that the Council considers the removal of the boat parked on Council land off Egremont Road
The Chairman to report.
5. Matters arising or deferred from the last or a previous meeting for discussion/decision
 - 5.1 (7.2) Millers Way improvements - to consider correspondence and fee proposal from consulting engineer

“Many thanks for sending across the current design / tender information for this project. I have reviewed and I do not believe the current design information is to a standard both in ensuring we obtain like for like quotations from contractors at tender and also in ensuring Local Highway Authority technical approval of the works where we will be tying into the existing public highway. Overall the design package is far too generic and has not been tailored to the unique site conditions (levels / ground conditions / surface features etc). On this basis I have provided an updated fee proposal which includes initial preparation of a detailed design package informed by topographical survey information and fully prepared using computer aided design (cad).
 - 5.2 (9.3) RoSPA report – to consider the two quotations for outstanding issues
Will be circulated
 - 5.3 (12.5) To consider quotations for removing the map and old notice boards and install a new one
Will be circulated.
 - 5.4 (12.6) To consider quotations for telephone kiosk work if received
Will be circulated.
6. Finance and risk assessment and procedural matters
 - 6.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers
 - 6.2 To receive play areas and skate park inspection reports and to consider if any work is required
 - 6.3 To receive the financial report and approve the payment of bills – attached.

- 6.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1 April 2020 and 31 March 2021)
- 6.5 To prepare the Annual Governance Statement (Section 1 of the Annual Return) - AGAR attached for 6.5 to 6.9.
- 6.6 To approve the Annual Governance Statement by resolution
- 6.7 To consider the Accounting Statements (Section 2 of the Annual Return)
- 6.8 To approve the Accounting Statements by resolution
- 6.9 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting

7. To consider any correspondence/communications received

Resident – request that the Council attends to the village pond smells

“I’m writing to draw your attention to the pond beside our house on Main Street. It has been massively ‘clogged’ up for the past year or two, and is currently hardly recognizable as a pond. But what has really driven me to write is that it is now emitting a very distinct odour, and not a pleasant one! The smell of blocked drains and sewage is quite awful and I guess the warmer weather arriving has played its part in this.

So, we would be very grateful if someone could please take a look at this with a sense of urgency about the situation. We are needing to keep windows closed which is a bit stifling at the moment.”

RH Landscapes has been asked to investigate and provide a quote.

8.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 8.1.1 20/02728/CONDB – Land South of 279 St Neots Road – Submission of details required by condition 3 (Details of trees with strimmer guard stakes) of planning permission 20/02728/REM

8.2 SCDC and appeal decision notices - to note

- 8.2.1 21/01677/HFUL – 143 Bramley Way – Single storey rear, two storey front and side extensions - Permission granted.
- 8.2.2 S/3064/16/CONDO – Land south of 279 St Neots Road – Submission of details required by Condition 8 (Contamination) of permission S/3064/16/OL – Condition discharged in part
- 8.2.3 20/02728/CONDA – Land south of 279 St Neots Road – Submission of details required by Condition 6 (Street management and maintenance) – Condition discharged in full
- 8.2.4 21/01578/HFUL – 2 Quince Road – Two storey side extension – Permission granted.
- 8.2.5 21/00869/FUL – 37 Cambridge Road – Replacement dwelling, remodelled access, turning, parking, landscaping and associated infrastructure – Permission granted
- 8.2.6 20/04463/FUL – 303 St Neots Road – New three bed dwelling – Permission granted

8.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

9. Members’ reports and items for information only unless otherwise stated

9.1 New Housing Developments and Planning Obligations

Cllr Rose to report.

9.2 Highways and Road Safety Working Group

Cllr Joslin to report.

9.3 Proposal that the Council acts as banker for receipt of the Hill funds

Cllr Joolia has written asking that this be an agenda item.

“The Hardwick Party group has been seeking some funding/sponsorship and Hills was approached. They kindly said they can give £1,500 which would be for the Hardwick party in September.” And “To discuss about accepting the Hill's donation into our bank account (which is seen to be a "reputable" one), and then we will aim to transfer this money to the Hardwick party group. The group doesn't have and would not have its own bank account, so it would have to work with another formal group within the village, and is looking into this.”

The RFO advises that it is inappropriate for the Council to act as banker for a third party (the group).

- 9.4 Proposal that the Council considers a resident's concerns regarding the closure of Millers Way and its arrangements for notifying residents when works are undertaken^(AE)
Cllr Everitt has asked that this correspondence from a resident (dated 9th June) be discussed at the Council's meeting

“I've just been out to look at why our driveway has been blocked off and the footpath closed, both with no notice. Very surprised and disappointed at the lack of communication. Looks like they're stump grinding the old trees. We're worried that we won't be told when the work, proper, will start, and we won't be able to get our car off the drive. We don't use it every day by any means, but there are some journeys we have to make. The folks who use Millers Way to get to the bus stop will also be mightily cheesed off if they miss the bus and are late for work! Might I suggest that the PC put a notice up at both ends of MW, on both bus stops (to and from town) and on the village FB page. Plus leaflet all the starter homes and the 2 residents of Worcester Ave who all rely on the footpath for access!!”

- 9.5 Report to confirm and provide a report that the remedial works and installation of new signage on the Millennium Footpath has now been done by RH landscapes^(PJ)
Cllr Joslin will provide photos before the meeting.

10. Closure of Meeting

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jun-21

Summary of previous month**Balance brought forward** £404,190.60**Adjustments and amendments****Expenditure approved at last meeting/between meetings**

RH LANDSCAPES	GRASSCUTTING	-624.00
PROLECTRIC	SOLAR LIGHTING - MILLERS WAY	-3,741.60
I GIDDINGS	EXPENSES - CABLE TIES	-13.20

Misc credits

RESIDENT	TREES	35.00
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<i>Total Adjustments</i>	<u>-4343.80</u>
Balance revised after adjustments	<u><u>£399,846.80</u></u>

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	274,942.89	275179.04	-236.15
Cambridge & Counties Bank	96,903.91	96,903.91	
NS&I Income Bond	28,000.00	28,000.00	
Total	399,846.80	400,082.95	-236.15

Expenditure for approval

		£
SALARIES & PENSIONS		812.76
OAKES AND WATSON	REPLACEMENT FIELD MAPLES	636.00
OAKES AND WATSON	TREE WORKS - SUDELEY GROVE	108.00
RH LANDSCAPES	MILLENIUM FOOTPATH WORKS & £	630.00
LGS SERVICES	ADMIN SUPPORT MAY	1413.90

<i>Total expenditure</i>	<u>3600.66</u>
Balance c/f	<u><u>£396,246.14</u></u>

Notes:*Late invoices will be brought to the meeting*