

## HARDWICK PARISH COUNCIL

I hereby give notice that the Meeting of the Parish Council will be held remotely due to the current pandemic on Tuesday 23 March 2021 at 7.00 pm

To join the Zoom Meeting

<https://zoom.us/j/99273195949>

Meeting ID: 992 7319 5949

Or dial (charges apply)

0330 088 5830

0131 460 1196

*The Public and Press are cordially invited to be present. The order of business may be varied.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Mrs Gail Stoehr, Clerk  
17/03/21

### AGENDA

#### Open Public Session including reports from the County & District Councillors Hill – Amended planning application for land at 279 St Neots Road

- 1 To receive apologies for absence
2. Declarations of interest
  - 2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
  - 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
3. To approve the minutes of the February meeting and the meeting on 9 March 2021
4. Matters arising or deferred from the last or previous meetings for discussion/decision
  - 4.1 (4.2) Millers Way improvements and to consider response from MS Ford
  - 4.2 (4.9) Defibrillator proposal <sup>(PJ)</sup>
  - 4.3 (3.3 of 9.3.21) To consider the renewal of the admin support contract <sup>(AG)</sup>
  - 4.4 (4.10) Pavilion ceiling to consider correspondence from HSSC
5. Finance, risk assessment and procedural matters
  - 5.1 To consider any quotes for urgent work required because of risk and the Clerk's use of delegated powers
  - 5.2 To receive play areas and skate park inspection reports and consider if any work is required
  - 5.3 To receive the financial report and approve the payment of bills
6. To consider any correspondence/communications received requiring formal noting by or a decision of the Council
  - 6.1 Resident – request to use wood from the spinney between Ashmead Drive and Sudeley Grove
  - 6.2 Resident request for a lamp post to be placed near the Bramley Way end of Grenadier Walk
  - 6.3 Resident request to replace fence on boundary with Parish Council owned land at Sudeley Grove and clear vegetation from the Council's land adjacent to the fence
  - 6.4 SCDC Grace Crescent S106 Agreement (Community Transport) – to appoint two members to sign the indemnity agreement
  - 6.5 SCDC – Road naming for St Neots Road development
7. To consider any planning applications and decision notices and tree works applications \*
  - 7.1 Planning applications and appeals
  - 7.2 SCDC and appeal decision notices - to note
  - 7.3 Tree works applications
8. Members reports and items for information only unless otherwise stated
  - 8.1 New Housing Developments and Planning Obligations <sup>(SR)</sup> including:
    - 8.1.1 New proposed application for 23 dwellings on the same St Neots Road site of 155 dwellings – to consider correspondence with SCDC and associated S106 funding requirements
    - 8.1.2 Additional houses on St Neots Road site (S/3064/16/L) will this result in more funding for safety measures on St Neots Road, to include traffic calming and lighting. <sup>(PJ)</sup>

\* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/>

- 8.2 Proposal that the Council replaces the Parish Council notice board with a 3-door modern board using the centre panel for putting the Map of the Village<sup>(AJ)</sup>
- 8.3 Main Street Kiosk - Proposal that the Council replaces some panes, clear the area around the kiosk, renew the transom sign which says Hardwick and get the bulb fixed/looked into<sup>(AJ)</sup>
- 8.4 Update on the new website<sup>(AJ)</sup>
- 8.5 Proposal that the Parish Council set the date for the APM<sup>(AG)</sup>
- 8.6 Proposal that the Council sets up Minor Works Working Groups to progress matters<sup>(IG)</sup>
- 8.7 Highways and Road Safety Working Group Report<sup>(AE)</sup> including:
  - 8.7.1 Proposal to ensure the Parish Council is aware that an action is under way to collect evidence and build a case to upgrade the footpaths on the Limes Estate were necessary and that the proposal will be collated by the Highways and Road Safety Working Group. The request is driven by residents who have been encouraged by the suggestions by our County Councillor to report footpath issues. The Parish Council is asked to support this activity.
  - 8.7.2 (4.7) Proposal that the Highways and Road Safety Working Group shall discuss options for defining use of funds with highways Management, Tam Parry (the suggestion came from James Fisher), and bring a suitable proposal to the PC for consideration. Any such proposal will also have to be consistent with S106 rules regarding precise use – which currently it is not.
  - 8.7.3 Proposal that the Council has a vote on the PC stance on the C2C off-road Busway proposal and removal of Hardwick St Neots Road trees.

## **9. Closure of meeting**

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## CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 23 MARCH 2020

### Open Public Session including reports from the County & District Councillors

The Chairman reports that Chloe Houston of Hill will attend in connection with the amended planning application for land at 279 St Neots Road.

1. To receive apologies for absence – will be reported to the meeting.
2. Declarations of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote. If members have a pecuniary interest, having declared an interest they must not take part in the agenda item unless they have been granted a dispensation to do so.

3. To approve the minutes of the February meeting and the meeting on 9 March 2021  
Draft minutes of February – attached. March draft minutes awaited at the time of writing.

4. Matters arising or deferred from the last or a previous meeting for discussion/decision

- 4.1 (4.2) Millers Way improvements and to consider response from MS Ford and to consider response from MS Ford

The Council's Solicitor advises that she is still waiting for Persimmon's signed copy of the transfer to be returned to her. She has the funds and will transfer these to the Council's bank.

Ben Purdy of Persimmon had no objection to the funds being used towards a different specification or the Council obtaining other quotes as long as he was not being asked for any more money.

Proelectric want to install the lights before the surfacing is done.

Once the transfer has been completed the scrub clearance will take place by RH Landscapes.

Correspondence from MS Ford regarding his contract and costs has already been forwarded to the Council.

- 4.2 (4.9) Defibrillator proposal  
Resolved at the February meeting that Cllr Joslin should make a proposal to this meeting. Nothing received at the time of writing.

- 4.3 (3.3 of 9.3.21) To consider the renewal of the admin support contract  
Deferred at the last meeting.

- 4.4 (4.10) Pavilion ceiling

"HSSC have written:

Deferred at the February meeting "The Club do not have any plans to repair or repaint the ceiling at this time, this is owing to the fact that the location is very much beyond the sight of any of our Members so it is not considered a priority for us at this time.

Additionally, our staff spent very little of their time in there.

Hopefully the forthcoming work to repair the area of roof that is causing the problem will prevent the current state of the ceiling from becoming any worse.

If the PC take the view that the ceiling should be repaired to a better condition, then we can make arrangements between us to have the work completed."

(6.3 of January meeting)

SCDC have stated, in response to the Parish Council's submission on the LDF, that it should have been filled out on Survey Monkey and not in format agreed by the Parish Council at the meeting.

The Clerk has transposed the comments into Survey Monkey.

5. Finance and risk assessment and procedural matters

- 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

The Clerk used delegated powers to order a new toddler swing seat for Egremont Road Play Park at a cost of £240.00 plus VAT.

5.2 To receive play areas and skate park inspection reports and to consider if any work is required The RoSPA inspection will take place in April or May.

5.3 To receive the financial report and approve the payment of bills – attached.

6. To consider any correspondence/communications received

6.1 Resident – Spinney between Ashmead Drive and Sudeley Grove

“Many thanks for permission to plant some plants. I have planted a few.

May I check a few things about the spinney between Ashmead Drive and Sudeley Grove.

1. We noticed that there are a lot of threes / branches have been cut and left in there. May I ask what are the plans with this wood? Will it be cleared at some point? I’m checking for this for a few reasons:
  - a. I’m part of Hardwick Pre-School Committee and we are trying to raise some money for the Pre-School so some things could be fixed / replaced / improved. I was thinking maybe I could use a few pieces of cut wood from there and make some kind of accessories for Easter, sell it and this way raise some money for the Pre-school if it’s ok to take a few pieces of wood from there?  
I have done something similar for Christmas from our own wood as per picture below (pruned some trees in our garden).
  - b. Maybe some thicker wood could be usable in the spinney by making some seats etc. My husband and I very keen to contribute to community and we like DIY and could potentially help with some things.
  - c. This spinney is used a lot by dog walkers, families with their little explorers and various other walkers who love walking and or green spaces. Currently, it’s not very safe place for the little children to explore with spiky weeds around. Thick undergrowth of weeds creates a tempting shelter for some people to gather for drinking and smoking weed (we can sometimes smell it from our garden).
2. May I check what is the future plan for the spinney? I was thinking whether it would be possible:
  - a. to clear this area from rubbish, debris, and weeds, especially most or all the spiky wild blackberries.
  - b. to enhance this green space and make it nicer by planting some plants, flowers, or bushes. I think it would improve the lifestyle of any by passer, big or little explorer, or walker of the Hardwick community if this spinney made nicer.
  - c. To improve the path by laying some wood bark on the path so it is less muddy, and the spinney could be used for walks and exploring all year round.  
My husband and I and maybe other people from Hardwick community would be willing to help with clearing this area, planting some plants / flowers and improving the path and this way to enhance our lifestyle in our own community. I think that the only limitation we have that we do not have appropriate equipment to clear the area from big debris or remove spiky wild blackberries. What are your thoughts on this?



- 6.2 Resident request for a lamp post to be placed near the Bramley Way end of Grenadier Walk  
 “After reading the Parish Council Update in the February edition of Hardwick Happenings I would like to request if a lamppost could be placed near the Bramley Way end of Grenadier Walk. Obviously because it's a very dark spot at night.”
- 6.3 Resident request to replace fence on boundary with Parish Council owned land at Sudeley Grove  
 “Just touching base with the Parish Council as the new owners of the property at (redacted) Cambridge Road, Hardwick.  
 Our plans are to completely renovate the property by replacing the existing Bungalow with a new build modern Bungalow. An application for planning permission has been submitted through the Planning Portal in the usual way.  
 In the meantime we are looking to replace the existing rear garden fence, the boundary of which backs on to an area owned by the Parish Council along Sudeley Grove.  
 Along the fence line there is a fair amount of dense shrub / tree growth which will require removal to allow the work.  
 To this end we are just checking that there would not be any objection to us carrying out any required clearance.  
 We would look to retain if possible any large established shrubs / trees and would let you know separately if a fencing contractor advises the removal of any along or close to the borderline.  
 We are currently renting a house in Hardwick and are loving the village and really looking forward (like everyone else!) to a time when we can start to socialise with others.”
- 6.4 SCDC Grace Crescent S106 Agreement (Community Transport) – to appoint two members to sign the agreement  
 “As you will likely be aware, a Section 106 Agreement was entered into in respect of the above development with effect 18 October 2017. This required the Developer to pay over the sum of £45,000 (in 3 instalments) as a financial contribution towards community transport. The second instalment has been received by the Council (£10,672.51). It is the Council’s intention for this money to be remitted to the Parish Council, upon the Parish Council entering into an appropriate form of Indemnity, for use for such purposes in accordance with the Section 106 Agreement that relates to securing the use of the money in this manner. The Agreement can be viewed on the website by using the planning application search. It will be listed under the plans and docs tab.  
<https://applications.greatercambridgeplanning.org/online-applications/search.do?action=simple>  
 I attach a copy of an appropriate Indemnity for execution on behalf of the Parish Council and, assuming the Parish Council is content to proceed on this basis, perhaps two copies of the indemnity form can be printed and that both copies could be executed in pursuance of an appropriate resolution of the Parish Council. You will see that the document provides for the date of the resolution to be inserted and would be grateful if this could be completed and for the document to be executed by two Parish Councillors on behalf of the Parish Council.

Once executed, please date the Indemnity and return one part to me, retaining the other copy for the Council's records. I will then arrange for the second instalment of the Community Transport Contribution to be remitted as quickly as possible."

6.5 SCDC – Road naming for St Neots Road development

"Street Naming – Development off St Neots, Hardwick

I have received an application from the developers of the above proposing the street name 'Newman' for the above development.

Please could I have in writing within twenty-one days from the date of this letter your comments on, or agreement to the use of the proposed names. If I have received no comments from you within this time I shall assume that you have no objection and shall proceed with naming the development."

"Just so you are aware the developers have forwarded Newman after the name of the people who owned the land."

Other for info:

CCC has notified the Parish Council that it will be removing a cherry tree from its land in Limes Road before the end of March due to an insurance claim. Two hornbeams will be planted to replace the cherry, suitably distanced from houses.

7.1 Planning applications and appeals

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations and appeals on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

7.2 SCDC and appeal decision notices - to note

7.2.1 21/00128/HFUL – 3 Manor Crescent – Single storey front extension – Permission granted.

7.2.2 21/00074/S73 – 45 Meridian Close – S73 to vary Condition 2 of planning permission S/3541/19/FL (single storey rear side and front extension) to change of roof to front/side extension from flat roof to pitched roof – Permission granted.

7.2.3 S/3064/16/COND21 – Land South of 279 Neots Road – Submission of details required by Condition 21 (Cycle storage) of planning permission S/3064/16/OL – Condition discharged in full.

7.2.4 20/02728/COND5 – Land south of 279 St Neots Road – Submission of details required by Condition 5 (Cycle storage) of reserved matters approval 20/02728/REM – Condition discharged in full

7.2.5 20/02728/COND2 – As above, Condition 2 (Materials) – Condition discharged in full

7.2.6 20/02728/COND4 – As above, Condition 4 (Substation) – Condition discharged in full

7.2.7 20/02568/FUL – Former Gestamp Factory, Bourn Airfield - Hybrid planning application consisting of full planning permission for Phase 1 and outline planning permission with all matters reserved except access for Phase 2 of the redevelopment of the former Gestamp Factory site at Bourn Airfield for up to 26,757sqm/288,000sqft of commercial floorspace purposes (use class B1c light industry, B1b research and development and B8 warehouse and distribution with supplementary use classes A3 restaurant and cafe, D1 day nursery/creche, D2 gym), associated car parking and service yards, external earthworks, attenuation basins and landscaping. This application is subject to an Environmental Impact Assessment – Permission granted.

7.3 Tree works applications

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on

<http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

None at the time of writing.

8. Members' reports and items for information only unless otherwise stated

8.1 New Housing Developments and Planning Obligations

8.1.1 New proposed application for 23 dwellings on the same St Neots Road site of 155 dwellings – to consider correspondence with SCDC and associated S106 funding requirements

Cllr Rose has written to SCDC as follows:

“Hill have been in contact with Hardwick Parish Council to advise them of a potential planning application for 23 dwellings on additional land acquired by them on the St Neots Road site.

If this application goes forward what considerations will apply to further mitigation of the impact on the village by means of s106 contribution? The village has further projects arising from its village plan that it would like to progress as well as enhancements to the existing projects which received funding from s106 on the original application for 155 dwellings.

The mitigating contributions for the 155 dwellings were

		£
1	Contribution to the Community Centre	424,000
		£
2	Bus Shelter and Maintenance to be given to HPC	7,000
		£
3	Maintenance of a Community Vehicle	20,000
		£
4	Contribution to Little Eversden Surgery	58,673
		£
5	Shelving at Comberton Library	11,076
		£
6	Off site Play equipment	45,000
		£
7	Extension to the Social Club Pavillion for additional changing space	45,000
		£
8	2 x Real time passenger displays on St Neots Road	54,000
		£
	<b>Sub Total</b>	<b>664,749</b>
	<b>PLUS</b>	
	Other Conditions non-S106	
9	Condition 28 <b>Unspecified</b> upgrade footpath and lighting on St Neots Road. being provided under S.278	No limit

I am looking for your advice as to how we should go about advising the GC Planning and the developers about the projects the Parish Council would like to see funded. This is not entirely a question from me – Hill raised this briefly when they spoke to us and they appear to be assuming that they will have a s106 mitigations to provide for this smaller site.

The above contributions are for 155 dwellings. Might it be reasonable to suppose that a s106 contribution for an additional 23 dwellings on the same site would be pro rata i.e. approximately  $£665,000 \times 23/155 =$  approximately £100,000 + further lighting along St Neots Road?

If so would this be expected to be pro rata on each broad individual heading e.g. an extra £63,000 or thereabouts towards a new community centre, etc – I know this would be a great help to the work being done by the Hardwick Community Centre Working Group.

None of this prejudices what comments the Parish Council might have towards yet more housing in the village but I would like to be prepared in case you wish to obtain views from the Parish Council on such mitigation and what information you would want to satisfy yourself about the appropriate figures.

We have our next Parish Council meeting on Tuesday 23 March. It would be great to have a response by then by email or by contacting me on my mobile phone number.”

The SCDC S106 officer has replied as follows:

“What will generally happen is that the application is submitted, I will receive a consultation request and then make contact with the Parish Council to discuss possible projects. There are a small number of times when a developer likes to pre-load the process in advance of planning and this appears to be one of those occasions.

Cambridgeshire County Council will respond in relation to highways and transport matters although they may need some convincing that an additional 23 dwellings requires further mitigation. As the Parish Council is in regular contact with Tam Parry I am sure that the appropriate level of pressure can be applied in due course. Similarly the County Council will be responsible for responding on education and library matters (if the Parish Council is intending having any library or learning space within the community centre this may be a good time to initiate conversations with the County Council).

I will ensure that the CCG request contributions from the scheme to expand local surgeries.

In relation to Parish Council contribution a development of 23 dwellings would typically be required to contribute something along the lines of the following:

Sports - £25k

Children’s Play - £30k

Community orchards and allotments - £2k

Indoor community meeting space - £12k

Green infrastructure - £2k

**Total - £71k**

A modest contribution would also be sought towards community transport here on the basis of the precedent set by the 2 larger permissions.

However, as this proposal appears to be an extension to the St Neots Road development, where the overriding objective was to delivery a new community building for the village, it is plausible for a pro rata approach to be taken as an alternative to the ‘standard’ approach. If a pro rata approach was used the section 106 would look like this:

Contribution to the Community Centre - £63k

Off-site Play equipment - £6.5k

Extension to the Social Club Pavilion for additional changing space - £6.5k

**Total - £76k**

A modest contribution would still be sought towards community transport on the basis of the precedent set by the 2 larger permissions. I would also expect a nominal contribution to be made towards Green infrastructure which was a new policy introduced under the 2018 local plan.

The point that I am trying to make is that either through precedent or existing policy a contribution from 23 dwellings would be somewhere in the region of £75k-£80k for Parish Council related infrastructure. What I think the Parish Council needs to decide on is its priorities which will influence distribution.

I hope this is helpful. I look forward to working with you and others on this as and when the application is submitted.”

- 8.1.2 Additional houses on St Neots Road site (S/3064/16/L) will this result in more funding for safety measures on St Neots Road, to include traffic calming and lighting.<sup>(PJ)</sup>

Cllr Joslin writes ““I have read on the Hardwick Facebook page that Hills are intending to extend their site on St Neots Rd (S/3064/16/L) by an additional 23 house, utilising the back gardens of existing properties on St Neots Rd. I would like to think that our HPC Highways working group will be receiving an extra amount of S106 as a result of the extra housing.”

- 8.2. Proposal that the Council replaces the Parish Council notice board with a 3-door modern board using the centre panel for putting the Map of the Village<sup>(AJ)</sup>  
Cllr Joolia's report is attached.

- 8.3. Main Street Kiosk - Proposal that the Council replaces some panes, clear the area around the kiosk, renew the transom sign which says Hardwick and get the bulb fixed/looked into<sup>(AJ)</sup>  
Cllr Joolia's report is attached.

- 8.4. Update on the new website<sup>(AJ)</sup>  
Cllr Joolia to report.

- 8.5. Proposal that the Parish Council set the date for the APM<sup>(AG)</sup>  
The APM has to be held between 1<sup>st</sup> March and 1<sup>st</sup> June. The Council has to hold its annual meeting in May.  
The current regulations allowing councils to meet remotely ends at the beginning of May. The School presently does not have a date when it will be taking room bookings but expects it won't be before 21<sup>st</sup> June.

- 8.6. Proposal that the Council sets up Minor Works Working Groups to progress matters<sup>(IG)</sup>  
Cllr Giddings to report.

- 8.7. Highways and Road Safety Working Group Report

- 8.7.1. Proposal: To ensure the Parish Council is aware that an action is under way to collect evidence and build a case to upgrade the footpaths on the Limes Estate were necessary and that the proposal will be collated by the Highways and Road Safety Working Group. The request is driven by residents who have been encouraged by the suggestions by our County Councillor to report footpath issues. The Parish Council is asked to support this activity<sup>(AE)</sup>

- 8.7.2. Proposal: That Highways and Road Safety Working Group shall discuss options for defining use of funds with highways Management, Tam Parry (the suggestion came from James Fisher), and bring a suitable proposal to the PC for consideration. Any such proposal will also have to be consistent with S106 rules regarding precise use – which currently it is not<sup>(AE)</sup>

Cllr Everitt writes: “The S.106 Manager at Greater Cambridge Shared Planning has now given clear actions for the PC to follow regarding variation in S.106 on S/3064/16/OL. This results from the request to vary the use of £54K Electronic Bus sign fund for other Highways uses.” And

“It is likely that this will overlap the budgetary proposals previously provided by Highways September 2019 for work on the St Neots Road so it will be important to ensure there is clarity on what is included in the current proposals and what may need to await this second £54K variation.”

- 8.7.3. Proposal the Council has a vote on the PC stance on the C2C off-road Busway proposal and removal of Hardwick St Neots Road trees<sup>(AE)</sup>

9. Closure of Meeting

# HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Mar-21

## Summary of previous month

Balance brought forward £374,862.65

## Adjustments and amendments

SALARIES FEB HMRC -234.00

## Expenditure approved at last meeting/between meetings

RH LANDSCAPES POND CLEARANCE -222.00  
OPUS STREETLIGHT ELECTRICITY -8.53 DD

## Misc credits

RESIDENT TREES 35.00  
PERSIMMON HOMES MILLERS WAY SURFACE 17311.30

## Total Adjustments

16881.77

Balance revised after adjustments

£391,744.42

## Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Account	266,840.51	249910.03	16930.48
Cambridge & Counties Bank	96,903.91	96,903.91	
NS&I Income Bond	28,000.00	28,000.00	
Total	391,744.42	374,813.94	16,930.48

## Expenditure for approval

£

SALARIES & PENSIONS 539.27  
AMA ARCHITECT FEE 5,664.00  
RPM CRADLE SEAT REPAIR 288.00  
LGS SERVICES ADMIN SUPPORT 1,450.27

## Total expenditure

7941.54

Balance c/f

£383,802.88

## Notes:

Late invoices will be brought to the meeting

**THIS AGREEMENT** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2021  
**B E T W E E N** HARDWICK PARISH COUNCIL care of 30 West Drive, Highfields, Caldecote, Cambridge, CB23 7NY ("the Parish Council") of the one part and SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL of South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA ("the District Council") of the other part

W H E R E A S :

- (1) Under the terms of a Section 106 Agreement ("the Section 106 Agreement") dated 18 October 2017 and made between the District Council (1) Cambridgeshire County Council (2) Peter James Sadler and Linda Carol Sadler (3) and The Agricultural Mortgage Corporation PLC (4) a contribution of £45,000.00 (subject to indexation) is payable towards the provision and maintenance of a community vehicle to run between the village and key destinations in the local area ("Community Transport Contribution") in the circumstances and on the conditions therein prescribed
- (2) The Community Transport Contribution is to be paid in three instalments;  
£25,000 (subject to indexation) paid prior to occupation of any dwelling  
£10,000 (subject to indexation) paid 9 months after first occupation of the first dwelling and  
£10,000 (subject to indexation) paid a further 9 months thereafter
- (3) The second instalment of £10,672.51 was received by the Council on 9 February 2021
- (4) The District Council agrees to transfer the second instalment of the Community Transport Contribution to the Parish Council SUBJECT TO the Parish Council agreeing to comply with those covenants given in the Fifth Schedule Part I of the Section 106 Agreement as if those Covenants themselves had been given by the Parish Council in favour of the Owner mutatis mutandis and to provide an indemnity as hereinafter described

NOW THIS DEED WITNESSETH as follows:

IN CONSIDERATION of the payment by the District Council to the Parish Council of the Community Transport Contribution the Parish Council covenants with the District Council

1. to use the Community Transport Contribution solely for the purposes specified in the Section 106 Agreement
2. that if it has not applied or made arrangements for the application of all or any part of the Community Transport Contribution within ten years from the date of receipt of each instalment then those Contributions or unexpended proportion thereof (as the case may be) shall be payable to the Owner as provided in the Section 106 Agreement ("the Owner") with interest accrued from the date of receipt of each instalment by the Parish Council until such sum is paid in full PROVIDED ALWAYS that if before the expiry of the said ten year period there is any contract or contracts in existence to which the Community Transport Contributions are attributable and which contract or contracts shall be completed after the expiry of the said ten year period any sum to be repaid to the Owner shall be repaid (together with interest thereon as aforesaid) following payment of the final account in respect of any and all such contracts and the sum to be repaid shall be less all costs incurred and/or paid to provide the said infrastructure pursuant to such contract or contracts

3. that it shall if requested by the Owner produce to the Owner within 28 days of such a request a statement of account as to how the Community Transport Contribution or any part thereof shall have been spent
4. that it will indemnify the District Council fully against any costs or claims which may arise in respect of any breach by the Parish Council of the terms of this Agreement.

IN WITNESS of which two members of the Parish Council have pursuant to a resolution of the Parish Council passed on \_\_\_\_\_ signed and delivered this Deed on the day and year first above written.

SIGNED AND DELIVERED as a Deed by       )  
Councillor                                       )  
in the presence of :-                               )

Witness Signature:

\_\_\_\_\_  
Witness Name: (Block Capitals)

\_\_\_\_\_  
Witness Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED AND DELIVERED as a Deed by       )  
Councillor                                       )  
in the presence of :-                               )

Witness Signature:

\_\_\_\_\_  
Witness Name: (Block Capitals)

\_\_\_\_\_  
Witness Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Rev. No.	Date	Amendment.	Initial.
A	04/09/2019	Revised Unit Mix requested by JT	PD
B	04/09/2019	Revised Unit Mix requested by JT	PD
C	05/09/2019	Adjustment to affordable flats @ JET Request 2019-09-05	IA
D	05/09/2019	Adjustment to affordable flats @ JET Request 2019-09-05	IA
E	09/12/2019	Changes to remove frontage parking	PD
F	20/12/2019	Changes following design team meeting	PD
G	09/01/2020	Changes following design team meeting	PD
H	17/01/2020	Changes following Pre Application Meeting	PD
I	05/02/2020	Changes following Design Enabling Panel	PD
J	06/03/2020	Changes following second Pre Application Meeting	PD
K	10/03/2020	Changes following consultant input	PD
L	12/03/2020	Changes following Clarion comments	PD
M	25/03/2020	Changes following Landscape & Clarion comments	PD
N	31/03/2020	Changes following Clarion comments	PD



Client:  
Hill Residential Limited  
The Courtyard, Abbey Barns,  
Ickleton, CB10 1SX

Project:  
St Neots Road  
Hardwick  
Cambridgeshire

Drawing:  
Proposed Site Layout

Scale: 1:1000@A1	Date: March 2018
Drawn By: PD	Checked By: NF
CAD Ref:	Drawing No: Sketch-20-12-2020
	Rev. No: N

THIS DRAWING IS A COPYRIGHT  
All dimensions to be checked on site or in the workshop before work commences.  
Only figured dimensions to be worked to. Any discrepancies to be reported to the Architect.

PRELIMINARY



# HPC Parish Notice Board

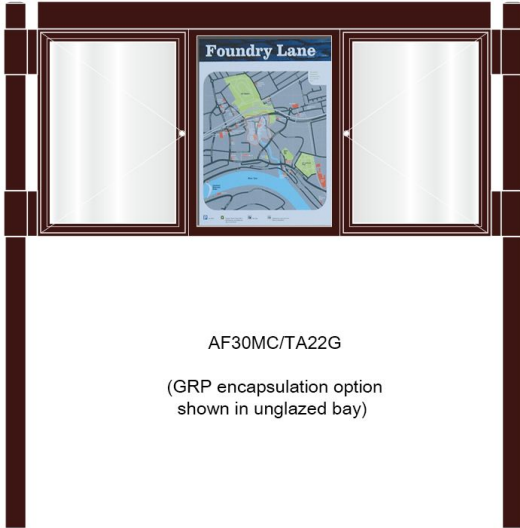
January 2021



# Current status...



# Options



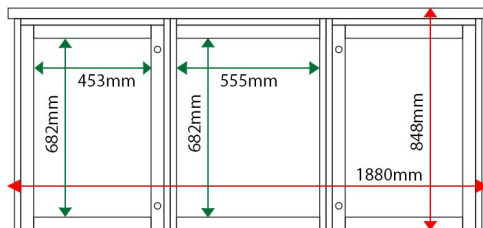
- Man-made timber (recycled plastic)
- Oak noticeboards
- Aluminium noticeboards



Cost with Header ~ £1700

Size: ~ 1900mm x 848mm

Includes mounting posts



I want the unglazed bay to be

**Centre bay**

Left-hand display panel (glazed) (£90.52)

**Magnetic, supplied with 12 x 20mm diameter magnets per bay (white)**

Centre display panel (unglazed)

**Self-healing pinboard (standard)**

Right-hand display panel (glazed)

**Self-healing pinboard (standard)**

Access (glazed bays)

**I want the same access arrangements to apply to each bay**

Access (both glazed bays)

**Lock with square insert (standard)**

Header type (£94.15)



Header finish (£28.87)

**Contrasting header colour**

Header colour

**Moss Green (RAL6005)**

Lettering style

**Computer-cut vinyl lettering**

Header text (£65.52)

**Hardwick Parish Council**

Font

**Arial**

Font colour

**Gold**

Mounting method (£204.35)



# noticeboardcompany.com



## Breeze Post Mounted Triple Door External Notice Board

- ☒ Boards mounted onto shaped back panel
- ☒ Powder coated frame
- ☒ 3mm thick perspex glazing
- ☒ Allen key lock as standard
- ☒ Magnetic back panel for use with magnets
- ☒ Includes text to header
- ☒ Pair of 76mm grey posts

3 x A2 Boards 1650 x 1050mm high

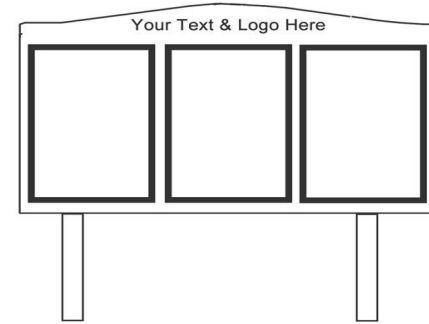
Carmine Red (RAL 3002)

Dome

Hardwick Parish Council

Pack of 10 neodymium magnets and two additional keys

**£1,133.98** ex. VAT



## Breeze Post Mounted Triple Door External Notice Board

- ☒ Boards mounted onto shaped back panel
- ☒ Powder coated frame
- ☒ 3mm thick perspex glazing
- ☒ Allen key lock as standard
- ☒ Magnetic back panel for use with magnets
- ☒ Includes text to header
- ☒ Pair of 76mm grey posts

3 x A1 Boards 2300 x 1200mm high

Signal Blue (RAL 5005)

Arc

Hardwick Parish Council

Pack of 10 neodymium magnets and two additional keys

**£1,413.98** ex. VAT

# noticeboardcompany.com



£1,750 + vat (1400mm x 1200mm)



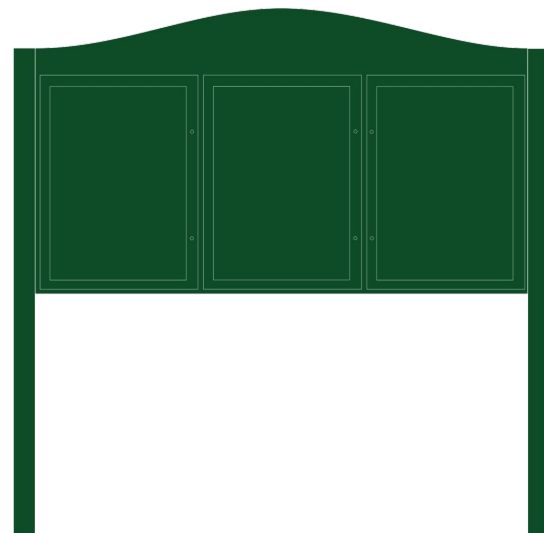
£1,400 + vat (1550mm x 730mm)

<https://www.parishnoticeboards.co.uk/>



1. 3 doors, (black, dark green, blue), A2 (594 x 420mm), D-shaped = £1,620 incl vat
  2. 3 doors, color, A1 (841 x 594mm), D-shaped = £1,836 inc vat
- Header : **Hardwick Parish Council**

- Single, Double or Triple door options
- Toughened glass glazing as standard
- A2, A1 or 9 x A4 displays
- Front key locks or 'All Access' thumb locks
- Magnetic or pinboard interiors
- 'Ornate' style posts for a traditional look
- 'D-shaped' posts for a modern look
- Integral weatherproof rubber seals
- Available as 95mm or 50mm deep profiles
- Free-standing or wall-mounted



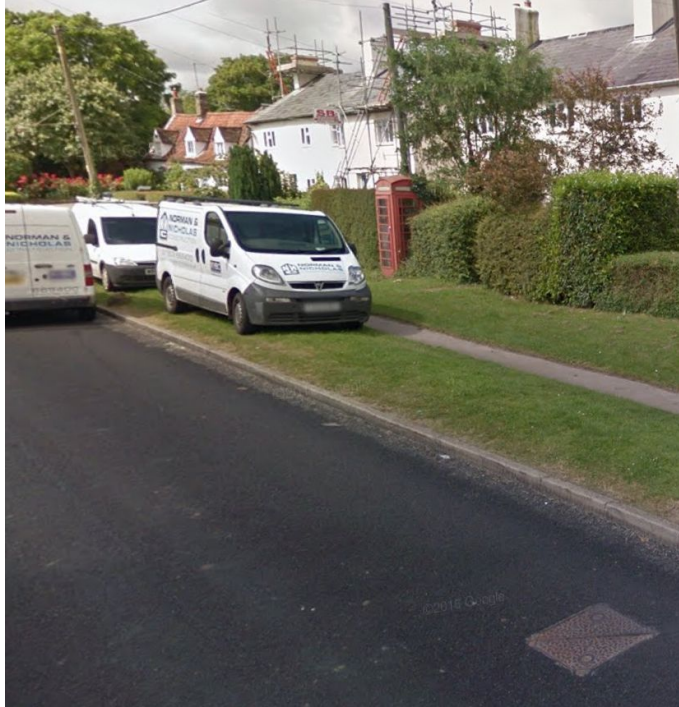
# To resolve:

- To replace the Parish Council noticeboard with a 3-door modern board.
- Using the centre panel for putting the Map of the Village (can be updated more readily), which will complement the Parish Council new board
- One less “notice board”, village map
- There is budget in 2020-2021 financial year
- Appoint local tradesman to fix?

A large red square with a white border, containing the text "Red Phone Box" in white.

**Red Phone Box**

# Outside 64 Main St



- On the Main Street, between the Blue Lion and St Mary's Church, so potentially well visited path



# Status...

- There is a small pane which is missing, therefore rain is getting in
- There is around 5 big panes on the door which are cloudy (polycarbonate) and prevents visibility through the box. Mix of Glazing
- One Transom sign is blurred
- Door is swollen a bit most likely weather, dampness, but it shuts/seals
- The light is not coming up, so maybe bulb needs changing (local electrician?)

Residents in vicinity eager to help make use of it e.g. Art project, Seeds/ sampling swapping...doing different things through the year...

... but we need to address some of the above issues to make more usable

# Costs...

Have looked around for what these materials can cost:

- *For glazing: need a piece of glass, a frame and four/two pins and washers per window. Glass and frames are sold separately and may be able to reuse the existing pins. Will also need clear silicone to fix the glass. The frame hides the silicone for a cleaner appearance.*
  - Customised transom signs = £ 31.80 + VAT
  - K6 Small toughened glass @ £2.41 + vat (Each)
  - K6 Large toughened glass @ £4.61 + vat (Each)
  - K6 Large steel glazing frame @ £11.41 + vat (Each)
  - K6 Small steel glazing frame @ £9.81 + vat (Each)
  - K6/K2 Glazing pin set. Tapered for cast frames @ £ 23.31 + vat

*E.g If we were replacing the small pane with a frame, it will be ~ £13+VAT , big pane with frame ~ £16+VAT*

*8 big panes + 1 small pane + frames + glazing pin ~ £170+VAT*

*Transom sign saying "Hardwick" = £31.80 + VAT*

# Recommendation

- Replace the missing pane, and cloudy ones to provide visibility inside and avoid water getting in
- Clear area around box to avoid dampness rising (resident said they could help)
- Renew transom sign which says “Hardwick”
- Get bulb fixed / looked into

## **March 2021: Highways and Road Safety Working Group Report for HPC**

15<sup>th</sup> March 2021

Status and Activities this month

### **Reassignment of S106 funds from Bus Signs to Traffic Islands.**

James Fisher has confirmed that the Deed of Variation has now been signed off and that we should contact Tam Parry to access the funds for the project for St Neots Road pedestrian safety islands

### **Millers Way**

Awaiting news on construction appointment. No copy of contract received by our Group?

### **S/3064/16/OL Condition 28 – New St Neots Road Development**

We have not yet heard from Planning whether the proposal we made regarding street light maintenance has been accepted. 12 lights in the scheme agreed with Hill but of these their proposal is that Parish maintain 4 of them, County 8 of them. In the area in question SCDC own and maintain all the lights. Hill proposal is that of the 12 new lights, 3 are replacing existing SCDC lights.

We believe that as far as possible, street light maintenance should not be a Parish Council responsibility

### **North South Footpath Upgrade**

Now under way. Dates advised on Facebook, Village Web site and will be in HH. Seems there has been creep in costs. Should have more by time of PC Meeting. May have to lose some elements. We will not however compromise on width.

### **Further Footpath Upgrades**

Limes Estate

Following the comments by the County Councillor to report footpath issues and with the work on Cambridge Road we have received enquiries about resurfacing of footpaths on the Limes Estate. We are working with Anne Jones to collect the evidence we need to progress this further. An approach to get this done as a County Council Transport Improvement Plan, TIP is now under way. This follows the approach taken to get the North South footpath upgraded (TIP 143).

St Neots Road

This will be covered in the plans for mixed use upgrade as mentioned above.

### **GCP Busway**

Following the follow-on PC Meeting on 9<sup>th</sup> March, a report was sent to the C2C Auditor describing Hardwick experience with GCP over the consultations and discussions on alternative solutions

We have had an acknowledgement that the report we sent to C2C Audit has been acknowledged by Phil Swann, "the contents of which will be taken into account in the Audit".

### **Rights of Way**

The hedging work and provision of waymarkers is now scheduled to be completed in March 2021 – delayed by wet weather.

### **LHI 2020/21 Cambridge Road Traffic Calming**

Awaits final scheme from John O'Donnell. The Highways plan for coordination with North South footpath Upgrade to share some traffic management costs seems still not finalised. If they can agree this while the contractor is on site, this may be in place by May 2021

### **LHI 2021/22 Village Entrance**

Awaiting decision end March 2021. If successful this will be done at same time as the PFHI Gates to save admin costs. Includes transferring one traffic island from the Highways proposal Sept 2019 together with the appropriate funds for one island approx, £7k with the implementation, the 60 to 50 speed limit change, white lining and cross hatching (dragons teeth) and some footpath widening covered by Highways.

### **PFHI Village Gates**

Work moved to 2021/2 financial year. See comments regarding joint implementation to save costs

### **Lighting in Bus Shelters**

Solar lights now on order. Expecting implementation not yet advised

A panel in bus shelter 2 (counting from west) has been removed by others.

### **Replacement Street Lighting on Main Street by Blue Lion**

The S/1640/16/OL £15k S.106 fund. Update on replacement Street Lights on Main Street, 3 new lights replacing 2 old lights). SCDC have now agreed that they will treat two of the lights as replacements (SC4 and SC5). They are still considering whether the extra light (no number yet) can be absorbed into their scheme at no cost to the PC and I have continually asked Helen Taylor for a price she would accept for maintenance if not. We expect to resolve this in our favour.

Lights obscured by trees. Paper sent to SCDC Helen Taylor. Still no response. Query discussed with SCDC, about lights obscured by trees.

Await Helen Taylor response on several issues and so have asked her if she would kindly attend PC Zoom. No response.

### **Bourn Airfield**

The two positives for Hardwick in the Heads of Agreement are

1. Extension of Greenways from Bourn to Comberton
2. The mixed use cycle and footpath along St Neots Road (believe this will be identical to that proposed by both GCP for C2C and Cambourne West in their S.106 Agreement

### **Greenways**

Volunteers for Stakeholder discussion announced 9<sup>th</sup> March PC Meeting. One volunteera already – Shaun Hughes.

Await feedback from the Chairman regarding any outline discussions with Chivers.

## Hall Drive

At the February 25<sup>th</sup> Liaison Meeting with Hill, Chloe Huston for Hill agreed to write to the resident at 51 Hall Drive (acting for the other residents) to explain their position regarding any solution to the impasse over threat to erect gates.

Residents who deal with the upkeep of that section of Hall Drive don't want hundreds of new residents walking and cycling over their Gravel and Puddle road. Residents nearby are threatening to put up gates. The possibility of them putting up gates was stated in CCC Highways comment on planning portal.

**Routine – still** currently done by Speed Watch

Providing MVAS maintenance (changing batteries, extracting data and reporting data to Highways).

Speedwatch did not take place from December to date on instruction from Police regarding Covid 19 restrictions.

## Summary of data sent to Highways – for information only

Although Speedwatch hasn't really been operative for a year on instruction from Police to comply with Covid 19 regulations, we have still been extracting and submitting data to County Highways as part of the Parish Council Memorandum of Understanding. Traffic counts are around 25% to 30% of Pre-covid 19 levels,

## Report to Highways - St Neots Road

Parish Name: Hardwick			
Date of Publication	Dates of Data Range (28 Day)	Location of Data Taken	Speed Limit
06/03/2021	03/02/2021- 03/03/2021	77 St Neots Road display facing east	40
Inbound			
85% Speed	Average Speed	Vehicle Count	Highest Speed
42	37	40946	91
Outbound			
85% Speed	Average Speed	Vehicle Count	Highest speed
46	40	34338	86

## Report to Highways - Main Street

Parish Name: Hardwick			
Date of Publication	Dates of Data Range	Location of Data Taken	Speed Limit
19/02/2021	17/01/21 to 17/02/21	100 Main Street Hardwick Facing south	30
Inbound facing Toft			
85% Speed	Average Speed	Vehicle Count	Highest Speed
31	25	17476	67
Outbound towards Toft			
85% Speed	Average Speed	Vehicle Count	Highest speed
34	27	17534	87

## Traffic Speed violations related to these reports

St Neots Road 46 mph and above, 8,703.

Main Street 36 mph and above, 2,452.