

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 23 February 2021 at 7.00 pm
Held remotely via Zoom due to the current pandemic

Present: Councillors: A Gill (Chairman), I Giddings, D Wellbelove, A Everitt, P Joslin, and S Rose.

In attendance: 3 members of the public, District Cllr Grenville Chamberlain, County Cllr L Nieto and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors
None at this point.

1. To receive apologies for absence

Apologies had been received from Cllr Joolia (unexpected personal commitment).

2. Declarations of interest

2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held

Cllr Rose declared a pecuniary interest in item 4.8 as his property borders the Blue Lion, but it appeared the item was of note only, and he would not participate. He also declared a non-pecuniary interest in item 4.10 as a founder member and life member of HSSC.

Cllrs Giddings, Wellbelove and Everitt declared a non-pecuniary interest in item 4.10 as HSSC members.

2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. To approve the minutes of the January meeting, the meeting on 19 January 2021, and item 3.1 of 8 December 2020 and the confidential minute of item 8.9 of 22 September

RESOLVED that the minutes of the meeting on 26 January be approved and signed by the Chairman as a true record, after changing “along” to “down towards” in item 4.4, line 2. (Prop IG, 2nd SR, unanimous)

RESOLVED that the minutes of the meeting on 19 January be approved and signed by the Chairman as a true record. (Prop PJ, 2nd IG, unanimous)

RESOLVED that the confidential minute of the meeting on 22 September be approved and signed by the Chairman as a true record. (Prop PJ, 2nd AG, unanimous)

RESOLVED that the minute of item 3.1 of the meeting on 8 December be approved and signed by the Chairman as a true record. (Prop AE, 2nd IG, unanimous)

4. Matters arising or deferred from the last or previous meetings for discussion/decision

4.1 (Open) Tree planting in the village

RESOLVED to receive Cllr Giddings’s verbal report that he had been planting trees around the village and had others still to be planted. Care is being taken to ensure trees planted are 5-15 feet apart and not next to properties.

4.2 (4.1) Millers Way improvements – to consider response from MS Ford

RESOLVED, given that the Parish Council has consulted a qualified civil engineer who had produced an alternative detailed specification and given that the Parish Council’s policy is to seek three quotations to ask Persimmon whether they have any

objections to the Parish Council pursuing a different specification and seeking further quotations.,. (Prop AG 2nd SR unopposed)

On a proposition by the Chairman, the order of business was varied at this point to enable District Councillor Chamberlain and County Councillor Nieto to report while the Clerk was checking previous approved minutes.

District Cllr Chamberlain reported on:

- The application for an entertainment venue at Childerley Gate and the potential noise and disturbance. Cllr Chamberlain will raise this with SCDC.
- The approval of the Bourn Airfield application at the SCDC Planning Committee by 6 votes to 5. There will be no direct access to the A428 and traffic will use the Childerley Gate roundabout.
- The rates increase of a nominal £5 for Band D properties.
- The ACV application – SCDC was not aware which community groups used the Blue Lion.

Cllr Chamberlain left the meeting.

County Cllr Nieto reported on:

- CCC had approved its budget and had tried to keep it as low as possible and only to the amount required rather than the maximum possible.
- CCC was working to deliver and co-ordinate services to assist residents with the Covid response.
- A new way of delivering public services and looking at the recovery phase supporting businesses.
- Cllr Nieto undertook to ask Mayor Palmer for an update on the busway and the Metro and circulate the response.

4.2 (Continued) Millers Way improvements – to consider response from MS Ford

RESOLVED to accept retrospectively the quotation from MS Ford dated 19 October to provide the services listed:

1. Review of proposed specification and drawings (Free of charge)
2. Revising the proposed specification and details if necessary so that they are acceptable and recommending approval.
3. Discussions/meetings with both the Parish Council and the Developer and agreeing a programme of works.
4. Visits to site as necessary as the works progress.
5. Certification of the completed works.

for a fee of £100.00 per hour for the number of hours spent, up to a maximum of £600.00, and to act as Project Manager and seek and receive tenders based on the tender documents dated 10 February. (Prop PJ, 2nd AG, unanimous)

RESOLVED with regard to the timing of the installation of the lights, to ask Prolectric whether they would prefer to install the lights before or after the surfacing is carried out.

RESOLVED that the scrub is to be cleared as soon as the transfer has taken place.

Cllr Wellbelove left the meeting.

4.3 (4.4) S/3064/16/OL – Condition 28 update and to consider whether the Parish Council taking on maintenance responsibilities

RESOLVED given that Condition 28 requires the Parish Council to adopt and maintain items not previously known about, to forward Cllr Everitt's draft response to Planning Officer Katie Christodoulides. (Prop AE, 2nd PJ, unanimous)

“Hardwick Parish Council are pleased that the Condition 28 is progressing and we agree it now covers the issues acceptable to us with the following exception regarding Lighting.

While negotiating the extent of the Scheme, we were offered 8 new street lights on St Neots Road. When we asked if this was final, we were offered either additional 4 street lights so total of 12 or a section of upgraded footpath.

The Parish Council opted for the 12 Street Lights. However in the design process, the Condition for adoption and maintenance has been construed by the Developers Lighting Consultants with the following Remarks:

- 8 Lights adopted and maintained by the County Council
- 4 Lights adopted and maintained by the Parish Council

This was not part of the discussion and the Parish Council would expect not to be adopting and maintaining street lights as part of the Condition 28 Scheme. The remarks are on drawing 132-07-S278-200611-CD-LI-B (attached) which also states the additional 4 lights “were at the request of the Parish Council” which we believe may have misled the decision for the remarks, underlined on the drawing in pink. The Parish Council would not wish to accept the adoption or maintenance of any of these lights.

We would also like to point out that as part of this Scheme, 3 SCDC Lights are due to be replaced so actually it is a net provision of 9 new street lights. This Scheme does not state what happens to the SCDC maintenance liabilities of the 3 lights to be replaced but we would much appreciate this is clarified and a change in the adoption and maintenance liability before acceptance, please.”

Cllr Wellbelove re-joined the meeting.

4.4 (6.3) Greater Cambridge Development Plan site information survey – to consider response in the light of the views of residents

RESOLVED, having considered the collated responses of residents, to send the survey results to the Greater Cambridge Planning, once the Chairman has checked the site references, along with a copy of the Village Plan pointing them to pages 23-25 Development, , and to explain that the survey results came from individuals in the village and that the plan responses came from a greater number of individuals. ^(Prop SR, 2nd AG, carried with 3 in favour, 2 against and 1 abstention)

4.5 (8.4) Bus shelter lighting – to consider quotations received

RESOLVED having considered Cllr Everitt’s report and recommendation on the quotations, to accept the quotation from Zeta for the bus shelter lighting, and that Cllr Everitt should be the point of contact should the contractor wish to meet someone on site. ^(Prop SR, 2nd IG, unanimous)

4.6 (8.8) Communications Group update

RESOLVED to note that Cllr Joolia had circulated the Hardwick Happenings report between meetings.

4.7 (4 of Jan 2020) Hardwick Transport Contribution S106 ref S/1694/OL – Proposal that the Parish Council review the earlier resolution of Jan 2020 Item 4 at next Meeting and RESOLVE that the wording shall be the draft Deed of Variation Schedule 1.1

RESOLVED that the proposal be accepted. ^(Prop AE, 2nd PJ, unanimous)

RESOLVED that Cllr Everitt should submit a proposal for the deed of variation for the development south of St Neots Road for the next meeting.

Cllr Rose left the meeting.

4.8 (7.1 of 8.12.20) SCDC – outcome of application for designation of Blue Lion as Asset of Community Value

RESOLVED to note that the application had not been successful as information on community use was required.

Cllr Rose re-joined the meeting during this item.

- 4.9 (4.4 of 24.11.20) Defibrillator – to consider information and the next steps
RESOLVED, having seen some quotations, that Cllr Joslin should make a proposal to the next meeting.
- 4.10 (4.2) Pavilion works – HSSC notification of damage to the office ceiling
RESOLVED, given that there was no imminent danger, to defer this item to the next meeting.
- 4.11 (3.1 of 8.12.20) To consider the renewal of the admin support contract
On a proposition by the Chairman this item was deferred to the end of the meeting.

5. Finance, procedure and risk assessment

- 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

RESOLVED to note that the Clerk used delegated powers to arrange emergency repairs to the Pavilion roof at a cost of £387.16.

- 5.2 To receive play areas and skate park inspection reports and consider if any work is required

Cllr Wellbelove left the meeting briefly during this item.

RESOLVED to delegate to Cllr Wellbelove and the Clerk to repair or replace the broken toddler swing at Egremont Road playpark, which had been taken out of action.

RESOLVED that the Litter Picker should attend to the rubbish at the skate park.

RESOLVED noting the recommendation of the Play Inspection Company that the home made skate ramp should be removed, to place an article on Facebook stating that the temporary piece of equipment does not meet regulations and requirements for insurance purposes and if those responsible wish to keep the wood they need to remove it, otherwise the Parish Council will remove it.

- 5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid plus RH Landscapes (Pond maintenance) £222.00. (Prop SR, 2nd IG, unanimous)

Salaries and pensions	£539.07
RPM (Skate park welding)	£780.00
Carstairs Roofing (Pavilion roof emergency repair)	£387.16
A Gill (Expenses – web hosting)	£73.42
LGS Services (Admin support)	£1328.14
ICO (DPA) (DD)	£35.00

Credits, including a VAT reclaim and a resident's contributions towards trees, were noted.

At 8.57 pm, on a proposition by the Chairman, it was agreed to continue the meeting for a further half hour.

6. Correspondence/communications received

- 6.1 SCDC Strawberries and Creem – New premises licence application, Childerley Orchard

RESOLVED to object on the grounds that 25,000 people in close proximity to Hardwick would cause problems with traffic and noise. (Prop AG, 2nd PJ, carried with 1 abstention)

- 6.2 Anthony Browne MP – South Cambridgeshire Development Survey

Noted.

- 6.3 CCC – Consultation on Draft Local Validation Checklist
Noted.
- 6.4 SCDC consultation on new housing policies relating to Build to Rent, Clustering and Distribution of Affordable Housing and Affordable Rent setting
Noted.
- 7. Planning Applications and Decision notices and tree works applications**
- 7.1 Planning applications received since the last meeting
- 7.1.1 21/00128/HFUL – 3 Manor Crescent – Single storey front extension
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)
- 7.1.2 S/3064/16/CONDN – Land South of 279 St Neots Road – Submission of details required by Condition 28 (Public footpath and street lighting) of planning permission S/3064/16/OL
Noted.
- 7.1.3 21/00074/S73 – 45 Meridian Close – S73 to vary condition 2 of planning permission S/3541/19/FL (Single storey rear side and front extension) to change of roof to front/side extension from flat roof to pitched
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)
- 7.1.4 20/02728/COND2 – Land South of 279 St Neots Road – Submission of details required by Condition 2 (Materials) of reserved matters approval 20/02728/REM
Noted.
- 7.1.5 20/02728/COND5 – As above, Condition 15 (Cycle storage)
Noted.
- 7.1.6 20/02728/COND21 – As above, Condition 21 (Cycle storage)
Noted.
- 7.1.7 20/02728/COND4 – As above, Condition 4 (Substation)
Noted.
- 7.1.8 21/00420/HFUL – 93 Ellison Lane – Front and rear single storey extensions following removal of existing rear single storey garden room
RESOLVED to support the application. (Prop AG, 2nd PJ, unanimous)
- 7.2 SCDC and appeal decision notices - to note
- 7.2.1 20/05155/HFUL – 52 Laxton Avenue – Single storey rear extension and part garage conversion plus conversion of conservatory extension of lounge – Permission granted.
- 7.2.2 20/05042/HFUL – 126 Limes Road – Two storey side and ground floor rear extensions – Permission granted.
- 7.2.3 S/3064/16/CONDA – Land South of 279 Neots Road – Submission of details required by Condition 8 (Investigation of contamination) of planning permission S/3064/16/OL – Condition discharged in part.
- 7.2.4 S/3318/19/DC – Land at the Rectory, 50 Main Street – Discharge of Condition 3 (Scheme of biodiversity enhancement), 4 (Arboricultural method statement and tree protection strategy), and 7 (Surface water drainage) pursuant to planning permission S/1719/18/FL – Condition discharged in full
- 7.3 Tree works applications
None.
- 8. Members reports and items for information only**
- 8.1 New Housing Developments and Planning Obligations
RESOLVED to note that the Hardwick Community Centre Working Group had identified a need for landscaping and having obtained quotations, had proposed Allen

Pyke Associates as their preferred supplier. Cllr Rose and the Clerk using delegated powers would be accepting the quotation from Allen Pyke Landscaping at a cost of £3255.00 plus VAT

RESOLVED to note the plans of the elevations for the Community Centre.

RESOLVED to note that Cllr Rose had spoken to James Fisher of SCDC regarding further instalments of the S106 monies which SCDC had agreed were due and James Fisher will raise an invoice for Hill. Hill is to pay the second instalment for the Community Bus.

8.2 Proposal that the Council starts a photo gallery of the village as it is now to be added to as the village develops

RESOLVED to set up a photo gallery/library of the village. Selected photographs are to be available on the website and Cllr Joolia is to put them on the website. ^(Prop AG, 2nd IG, unanimous)

8.3 Proposal that the Parish Council considers what response it will give to the Independent Review of the GCP Cambourne to Cambridge busway

RESOLVED that the Chairman should seek the views of members to collate into a recommendation within two weeks, for further consideration at the next meeting. ^(Prop SR, 2nd AG, unanimous)

RESOLVED to hold a Parish Council meeting in two weeks' time to discuss this further and to consider questions for the village survey and also the Chairman's report.

8.4 Highways and Road Safety Working Group report

RESOLVED to defer items 8.4 and 4.11 to the meeting in two week's time

9. **Closure of meeting and items for the next agenda**

There was no further business and the meeting closed at 9.47 pm.

SignedChairmandate
