

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 26 January 2021 at 7.00 pm**  
**Held remotely via Zoom due to the current pandemic**

Present: Councillors: A Gill (Chairman), P Joslin, S Rose, A Joolia, D Wellbelove, A Everitt and I Giddings.

In attendance: 6 members of the public including Shaun Hughes, Anne Jones and Robbie Thompson, Tony Colleen (HSSC) and Mrs A Griffiths (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

The Chairman conveyed District Cllr Chamberlain's apologies and summarised his report:

- A new planning application had been submitted to SCDC for 5 flats on the site at the corner of Cambridge Road and St Neots Road. The application was for the part of the site that had not been cleared.
- The Combined Authority Transport and Infrastructure Committee meeting on 6 January discussion on the Cambourne to Cambridge route. An extract from the minutes was read out. In response to concerns raised by local residents, the Combined Authority had developed a preferred indicative route corridor (shown on their website) as a proposal for an alternative route. The Greater Cambridge Partnership had asked for further investigations on the additional cost of a northern alignment, an environmental impact assessment and the potential construction complexity and risk. The proposal would require considerable further exploratory work and consultation with the public before any approval could be given.

Shaun Hughes reported that the applications for SCDC Zero Carbon Communities grants, for electric vehicle charging points and tree planting, had been unsuccessful but the tree planting proposals had been forwarded to the Astra Zeneca Community Fund for consideration. With regard to the Local Plan Call for Sites, he commented that Plot 5 was on Green Belt land and comprised two plots, the southern part consisting of meadow land with a dew pond at the centre and forest which hosted a breeding pair of buzzards. He felt that the southern area should be considered separately due to its ecological significance.

Anne Jones spoke to the proposal for a post-Covid village celebration and asked if the Parish Council would be willing to support and fund it. Robbie Thompson outlined the background of the project, which would involve all the village groups, with the aim of bringing the village together. A steering group was being set up and representatives of the Parish Council would be welcome. An article will appear in Hardwick Happenings next week after which the Committee will plan the event, but it was anticipated that it would involve musical entertainment and games. The costs were expected to be between £3000 and £5000. If it is not possible to hold the event this year it will be held in 2022. The Chairman proposed, unopposed, that this item would be brought forward on the agenda.

Tree planting in the village is to be an agenda item for the next meeting.

**1. To receive apologies for absence**

Apologies had been received from District Cllr Grenville Chamberlain and from the Chairman of the Hardwick Community Centre Working Group.

**2. Declarations of interest**

**2.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held**

Cllr Rose declared a non-pecuniary interest in item 4.2 as a life member of HSSC.

Cllrs Giddings, Wellbelove and Everitt declared an interest in item 4.2 as HSSC members.

- 2.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda

None.

3. **To approve the minutes of the December meeting and the meeting on 19 January 2021**

RESOLVED that the minutes of the meeting on 8 December be approved and signed by the Chairman as a true record, after amending item 9, paragraph 3 to read: “RESOLVED that Cllr Everitt should determine whether the Parish Council could use the £15,000 Meridian Fields S106 money to maintain the new lights in Main Street.”  
(Prop AE, 2nd PJ, unanimous)

RESOLVED that approval of the minutes of 19 January be deferred to the next meeting.

On a proposition by the Chairman, the order of business was varied.

- 6.2 Resident – Request for funding for post-Covid village celebration

RESOLVED to support the proposals and to provide the Steering Group with the £3,500 funding provision which has been already been put into the Special Projects budget for this purpose, subject to receipt of a detailed proposal as to how and when the money will be spent.  
(Prop AG, 2nd AJ, unanimous)

4. **Matters arising or deferred from the last or previous meetings for discussion/decision**

- 4.1 (3.8 and 5.6) Millers Way – to consider responses and quotations from surveyors

RESOLVED to note the Chairman’s report that the transfer document had been signed on behalf of the Parish Council and returned to the solicitors and his report on the Solicitor’s advice which warned the Parish Council to exercise caution and avoid making any substantial changes to the agreement lest it run the risk of financial penalties.

RESOLVED that MS Ford should be asked to carry out a site visit at a rate of £100 per hour, up to a maximum of two hours.  
(Prop PJ, 2nd AJ, unanimous)

- 4.2 (5.2) Pavilion works – to consider quotations received

RESOLVED to note that HSSC had been very appreciative of the work carried out on the doors.

RESOLVED having considered four quotations, to accept the quotation from DB Roofing for £6191.20 as being the cheapest, and to clarify whether this includes the clearing of the air bricks and the installation of the gutter guards.  
(Prop SR, 2nd AJ, unanimous)

- 4.3 (6.2) To consider quotation for spot welding of rivets at skate park

RESOLVED to accept the quotation from RPM for £650.00 plus VAT, and to ask them to contact Cllr Wellbelove in advance of the work being carried out.  
(Prop AG, 2nd DW, unanimous)

- 4.4 (9.1) S/3064/16/OL Condition 28 St Neots Road Hardwick off site works and road crossing – to consider if the Parish Council agrees to taking on the maintenance responsibilities for lighting

RESOLVED having received Cllr Everitt’s update on discussions regarding the proposals for street lighting including an additional four street lights down towards Hall Drive and the hope that CCC will maintain eight of these lights and negotiations are in progress with a view to SCDC taking on responsibility for the other four to defer this item to the next meeting.

On a proposition by the Chairman, unopposed, the order of business was varied to take item 8.1 next.

## 8.1 New Housing Developments and Panning Obligations including

### 8.1.1 Proposal that Hardwick Parish Council, as the owner of the building, now instructs our architects to prepare and submit a planning application for the Community Centre, based on the attached plans

RESOLVED to receive Cllr Rose's report that a grant has been obtained for expert advice on energy systems within the building and a meeting will take place with the architects and consultants soon. Grant funding is being explored. The hall will be used for all kinds of activities but is not a full-size sports centre.

RESOLVED to record the Parish Council's thanks to all those involved with the project for their hard work.

RESOLVED that Hardwick Parish Council, as the owner of the building, now instructs its architects to prepare and submit a planning application for the Community Centre, based on the attached plans. (Prop IG, 2nd AG, unanimous)

## 5. Finance, procedure and risk assessment

### 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

None.

### 5.2 To receive play areas and skate park inspection reports and consider if any work is required

RESOLVED to note that the report from RoSPA on the home-made skate ramp was still awaited despite being pursued, but that the structure appeared solid.

RESOLVED to take no action regarding a small hole in the tennis court fence near the gate at this time.

### 5.3 To receive the financial report and approve the payment of bills

RESOLVED that the payments as listed in the finance report should be paid plus Parish Online (Online maps) £63.00, noting that the payment to LGS Services for December 2020 should be £1316.22 rather than £1097.08 as shown in the finance report. (Prop AG, 2nd IG, unanimous)

Salaries and pensions	£593.07
Shaw and Sons (Book of condolence)	£33.54
LGS Services (Admin support Nov 20)	£1388.74
LGS Services (Admin support Dec 20)	£1316.22
RPM (Play equipment repairs)	£1092.00
R King (Pavilion doors – balance)	£813.38
SSE (Streetlight electricity)	£77.90
SSE (Streetlight electricity)	£34.61

RESOLVED to note the following payment made between meetings:

R King (Pavilion door deposit)	£903.75
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RESOLVED to note that the Chairman had paid the web hosting invoice for \$96.00 and would submit an expenses claim at the next meeting.

## 6. Correspondence/communications received

### 6.1 Cambourne Town Council – Proposed East-West Rail station at Cambourne

RESOLVED to respond that the Parish Council does not have enough information yet to make a considered decision. (Prop AE, 2nd PJ, unanimous)

### 6.2 Resident – Request for funding for post-Covid village celebration

Taken earlier.

- 6.3 Greater Cambridge Local Development Plan Site information survey  
RESOLVED that Cllr Joolia should place details on the website to seek the views of residents and that he and the Chairman should collate responses and report back to the next meeting when the Parish Council's response will be an agenda item. Shaun Hughes was asked and agreed to look at the environmental aspects. (Prop AG, 2nd PJ, carried with 1 abstention)
- 7. Planning Applications and Decision notices and tree works applications**
- 7.1 Planning applications received since the last meeting  
On a proposition by the Chairman, the order of business was varied.
- 7.1.2 S/0477/19/NMA – 18 Hall Drive – Non-material amendment of planning permission S/0477/19/FL (Front entrance, automatic gates and fence) to Change to fencing and removal of automatic gates  
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, unanimous)
- 7.1.3 20/05155/HFUL – 52 Laxton Avenue – Single storey rear extension and part garage conversion, plus conversion of conservatory extension of lounge  
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, carried with 1 abstention)
- 7.1.4 20/05042/HFUL – 126 Limes Road – Two storey side and ground floor extensions  
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, carried with 1 abstention)
- 7.1.5 20/05220/FUL – Newton House, 147 St Neots Road – Redevelopment to form 2no. 1 bed and 3no. 2 bed apartments, with associated car parking, cycle storage and bin storage  
RESOLVED that the Parish Council supports the application. (Prop AG, 2nd PJ, carried with 4 in favour, 2 against and 1 abstention)
- 7.1.1 S/3440/18/OL – Bourn Airfield, St Neots Road – AMENDED - Outline planning permission for a new mixed use village comprising residential development of approximately 3500 dwellings mixed uses comprising employment retail hotel leisure residential institutions education community facilities open space including parks ecological areas and woodlands landscaping engineering for foul and sustainable urban drainage systems footpaths cycle ways public transport infrastructure highways including a principal eastern access from the roundabout on St Neots Road and western access with Broadway including first section of strategic public transport route associated infrastructure groundworks and demolition with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access. This application is subject to an Environmental impact assessment.  
RESOLVED to object to the application and to refer to the Parish Council's previous comments. (Prop SR, 2nd AG, unanimous)
- 7.2 SCDC and appeal decision notices - to note
- 7.2.1 20/04774/HFUL – 22 Laxton Avenue – Loft conversion to rear - Permission granted.
- 7.2.2 20/04311/HFUL – 277 St Neots Road – Re-submission of previously approved planning application (S/2205/16/FL) for proposed loft conversion with dormer windows – Permission granted.
- 7.2.3 20/04225/HFUL – 41 Ashmead Drive – Demolition of ground floor porch and WC and replacement with two storey front extension – Permission granted.
- 7.2.4 20/04087/HFUL – 17 Ashmead Drive – Two storey side and rear extension – Permission granted.
- 7.2.5 20/04079/HFUL – 91 Limes Road – Single storey front extension – Permission granted.
- 7.2.6 20/02728/REM – Land south of 279 St Neots Road – Approval of matters reserved for appearance, landscaping, layout and scale following outline planning permission

- S/3064/16/OL for 155 dwellings following demolition of two existing dwellings – Permission granted.
- 7.2.7 20/02219/OUT – Land adj to 283 St Neots Road – Outline planning permission for the erection of 1 no. one and a half storey dwelling and associated works with all matters reserved – Permission refused.
- 7.2.8 20/04682/HFUL – 32 Main Street – Erection of single storey side extension to create utility room – Permission granted.
- 7.2.9 S/1719/18/COND16 – Plot of land behind St Mary’s Church off Main Street, Hardwick and adjacent to the Rectory and the Old School House (48) – Condition discharged in full.
- 7.2.10 S/3064/16/COND/.. – Land south of 279 St Neots Road – Submission of details required by conditions of planning permission S/3064/16/OL- the following conditions discharged in full:
- COND B – Condition 15 (Waste management plan) TMP  
 COND C – Condition 13 (Acoustic fencing)  
 COND E – Condition 9 (Phasing programme)  
 COND F – Condition 27 (Electronic vehicle charging)  
 COND G – Condition 24 (Ecological enhanced plan)  
 COND H – Condition 16 (Boundary treatment)  
 COND I – Condition 29 (Badger protection strategy)  
 COND K – Condition 20 (Refuse)  
 COND L – Condition 14 (Travel plan)  
 COND M – Condition 23 (Fire hydrants)

7.3 Tree works applications

- 7.3.1 20/2382/TTCA – One tree in front of no 26 and two trees in the boundary of no 26 and 28 Main Street

RESOLVED to note that this application had already been approved by SCDC.

At 9.00 pm, on a proposition by the Chairman, it was resolved to extend the meeting for another half hour.

**8. Members reports and items for information only**

8.1 New Housing Developments and Planning Obligations

- 8.1.1 Proposal that Hardwick Parish Council, as the owner of the building, now instructs our architects to prepare and submit a planning application for the Community Centre, based on the attached plans

Taken earlier.

8.2 Planting in spinney between Ashmead Drive and Sudeley Grove

RESOLVED to grant permission to a resident to plant surplus evergreen shrubs and spring bulbs in the spinney. (Prop IG, 2nd DW, unanimous)

8.3 Hardwick Community Centre Working Group Zero Carbon Communities Grant decision

Cllr Rose’s previously circulated report was taken as read.

8.4 Proposal that the Parish Council has lighting installed in the St Neots Road bus shelters

RESOLVED, having considered Cllr Everitt’s proposal and the one quotation he had obtained, given that the Parish Council felt this to be a good idea, to obtain further quotations and defer this item to the next meeting. (Prop AE, 2nd AJ, unanimous)

8.5 Highways and Road Safety Working Group report

Cllr Everitt spoke to his report and added:

- The north-south footpath upgrade is expected to start on 1 March.

- Greenways – The Greenways manager is hoping to get a team of stakeholders together to discuss. The Parish Council asked that it be included in discussions. If Bourn Airfield proceeds, one of the developers has offered to extend the Greenway from the airfield via Caldecote to Hardwick.
- Hall Drive – Hill have put a wooden post barrier across the contractors’ access but residents are considering erecting gates to prevent pedestrians walking through. Cllr Everitt has been looking into the ownership of Hall Drive and has suggested to Hill they should come to an arrangement with the residents and asked them to look into the matter.

8.6 Proposal - Hardwick Parish Council Facebook group has only 10 members (does the Parish Council know who they are?) and has not posted anything in months - probably not for over a year. Proposal that the Council discusses whether it serves any purpose now or for the future and if not should it be closed?

Cllr Everitt reported that the Hardwick Parish Council Facebook Group now had 193 members and he outlined the difference between the Facebook page and the Facebook group, the latter being by invitation only.

The Chairman reminded all members of procedure that discussion of Parish Council business between members should take place between members in Council meetings.

8.7 Proposal that the Parish Council considers the condition of the village notice boards and decides which should be replaced or refurbished  
RESOLVED to defer this item to the next meeting.

8.8 Communications Working Group update  
RESOLVED to defer this item to the next meeting. The test version of the new website is online and Cllr Joolia sought feedback. He also reported that Hardwick Happenings had submitted a page for the website and asked that anyone who wished to propose items for Hardwick Happenings should send it to the Communications Group.

9. Closure of meeting and items for the next agenda  
There was no further business and the meeting closed at 9.35 pm.

Signed .....Chairman .....date

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