

**Hardwick Parish Council**  
**Minutes of the Meeting held on Tuesday 28 November 2017**  
**in the School at 7.00 pm**

Present: Councillors: A Gill (Chairman), P Joslin, J Humphries, D Wellbelove and B Skingle.

In attendance: 6 members of the public, including Peter McKeown and Glyn Matton (Carter Jonas); and Mrs G Stoehr (Clerk).

**Open public session including reports from the County and District Councillors**

Representatives of Carter Jonas reported that planning permission has now been granted and they are now looking at details with a view to submit the detailed application before the year end. They hope to be on site mid- summer with a build time of 2.5 years starting at the top corner and working towards the southern end. Information still needs to be provided to SCDC regarding access. The landscape master plan needs to be adjusted to move bridleway 3-4 m south then re-instate it when the build is completed. There might be a new introduction of access to the north of the site to Sadlers Close; however, they are looking at alternatives as this is not their preferred option.

There was an opportunity for residents to ask questions and comment. A Resident queried the applications revisitation at the SCDC Planning Committee and the Parish Councils consideration. The Chairman explained that the Parish Council had considered it and that he had attended the Planning Committee meeting.

Comments were made by Residents on the new access at the North and land ownership in this area. Another Resident expressed concern at an overheard comment by a Carter Jonas representative to a child about the attractiveness of the proposed pond and that no mention was made of the safety features. Mr McKeown said the feature will only partly have water in it unless there is a 1 in 100 flood. It will be fenced,

There was question on the treatment of trees and the retention of them.

The Chairman questioned the transfer responsibility of the alleviation pond, Carter Jonas responded this will be decided under the S106.

A copy of the Landscape Masterplan as shown at the meeting was requested by the Parish Council.

They were thanked for attending and holding a public exhibition, and left the meeting.

A Resident indicated that she had attended asked regarding access to the school via the play area.

**1. To approve apologies for absence**

Apologies were received from Cllr Rose (out of Parish), Cllr Bhachu (personal), District Cllr Chamberlain and County Cllr Joseph.

**2. To consider any applications to fill the casual vacancy**

None.

**3. Declaration of interests**

**3.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held**

Cllrs Skingle and Wellbelove declared an interest in item 5.1 as members of HSSC.

Cllr Joslin declared an interest in item 7.1.1 as a resident of St Neots Road and 6.5 as a member of litter pickers.

Cllr Gill declared an interest in item 8.1 as a member of the Trustees of the Community Hall and the existence of his dispensation.

- 3.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda  
None.
4. **To approve the minutes of the previous meeting on 24 October 2017**  
RESOLVED that the minutes of the meeting on 24 October be approved and signed by the Chairman as a true record, after amendments under item 6.6 to delete “8.42pm”  
(Prop PJ, 2nd DW, unanimous)
5. **Matters arising and carried forward from the last or previous meetings for discussion/decisions**
- 5.1 (5.3) Pavilion downpipes and soakaways – to consider quotations received  
RESOLVED as only one quote had been received, two have declined and two other companies have expressed interest to defer to the next meeting (Prop AG, PJ 4 in favour and 1 abst)
- 5.2 (5.4) Toft Lions request for permission for regular use of Recreation Ground and changing rooms – to consider responses if received  
RESOLVED to decline the request as the pitch would not be able to take additional clubs using the ground and it is not going to work unless it is being actively managed.  
(Prop BS, 2nd JH unan)
- 5.3 (6.2) Cambridge United Women’s Reserves – request for use of Recreation Ground  
RESOLVED to decline the request as it is not going to work unless it is being actively managed. (Prop BS, 2nd JH unan)
- 5.4 (6.1) Resident – access to the School by parents/carers with triple buggy – to consider quotation for wider gate if received  
RESOLVED to accept the quote from Kompan for £1386.08 for the wider gate to be done at the same time as Phase 1 play equipment installation gate but ask Kompan if the Parish Council can have a refund on the old gate otherwise the Council wishes to keep the gate. (Prop AG, JH, unan)
- 5.5 (10) Webmaster recruitment  
No applications received.  
RESOLVED for Cllr Rose to be appointed as webmaster until the position can be filled. (Prop DW, 2nd JH, unan)
- 5.6 (10) Report back on back up procedures and practice (Clerk)  
The Clerk reported on back up procedures and offsite provision and facilities.
6. **Correspondence/communications received**
- 6.1 Resident – maintenance of fencing between Limes Road and Laxton Avenue  
RESOLVED that whilst the Parish Council repaired the fence last time, the Council doesn’t own any land in that area and it is more likely to be the County Council’s responsibility. The Resident is to be directed to the County Council and Councillor Lina Joseph is to be asked to support the Resident. (Prop BS, 2nd JH, unanimous)
- 6.2 Greater Cambridge Partnership Cambourne to Cambridge Consultation  
RESOLVED to defer this to next meeting and that the Parish Council look only at the effectiveness of the transport system for the Village on the basis of the facts as presented (Prop JH, 2nd BS unanimous).  
RESOLVED to encourage residents to respond to the consultation rather than to the Parish Council.

The meeting was closed at 8.05pm to allow Mr Cassey to report that information could be extracted from the Village Plan data and also the Grace Crescent Transport Plan. At the time of the Survey on water works the Park and Ride site was not known. Meeting was re-opened at 8.07pm.

- 6.3 Resident – Speedwatch including his resignation as a volunteer and his suggestions for appropriate traffic calming measures and interactive speed signs and that speedwatch is taken outside of the Parish Council

Chairman's opinion is different.

RESOLVED to note that the Chairman's view differed and to place an article on the website to clarify that Speedwatch is not a Parish Council scheme it is run by for Volunteers who are trained by the Police on use of the equipment. Hardwick Parish Council happy to support and facilitate. Councillor Humphries is to include in her a Hardwick Happenings article.

RESOLVED to ask Toft Volunteers if they are willing to assist in Hardwick.

- 6.4 Hardwick Village Plan request for funding

The meeting was opened and closed several times between 8.18pm and 8.40pm to enable M Cassey to answer questions relating to this agenda item.

RESOLVED grant up to the Hardwick Village Plan £2,000 for purposes of printing and associated costs of the summary for each home using the Council's special project budget (BS, JH, unanimous)

RESOLVED for Parish Council to have draft plan and survey results as soon as possible but before it goes to print as funding the project.

Meeting closed at 8.40pm and reopened at 8.43pm.

RESOLVED that money to be released on sight of invoices.

- 6.5 Hardwick Litter Picking Group – request for litter picking tools

RESOLVED in response to the Group's request to purchase 10 circular hoops at a cost of £69.90. (Prop AG, 2nd DW unanimous)

## **7. Planning Applications and Decision notices and tree works applications**

- 7.1 Planning applications received since the last meeting

- 7.1.1 S/3749/17/DC 303 St Neots Road – Discharge of conditions.

- 7.2 SCDC Decision Notices

- 7.2.1 St Neots Road, Dry Drayton - Lock up container  
Appeal dismissed by Planning Inspectorate.

- 7.3 Tree Works Applications

None.

## **8. Members reports and items for information only**

- 8.1 New Housing Developments and Planning Obligations including Hill's public exhibition for detailed proposals in relation to the outline permission for the development at Grace Crescent

RESOLVED to defer until the planning application is received.

- 8.2 Report on LLF meeting on 30<sup>th</sup> October

Cllr Joslin didn't attend. Cllr Gill reported the meeting was mainly on Western Orbital being suspended until 2019 due to the timing of the National Infrastructure report. The LLF for Western Orbital has been split into Junction 11 and 13 and there are changes to the proposals for Junction 10.

- 8.3 Village Plan report

Cllr Joslin reported that the Village Plan Committee are going to put a Christmas Tree in the Church. They are extending survey monkey to gain further data, and taking photos of the Village for the summary report. Meetings are enjoyable.

## **9. Finance, procedure and risk assessment**

### **9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers**

RESOLVED to note

- that the Chairman had looked at a tree in Lambourne Road which is large and healthy, the adjacent tree in a private garden is not the Parish Council's responsibility and the Council's tree is not considered to be causing a problem or interfering with reception therefore no work is due at this time.
- The Litter Picker had been asked to clear up as much as possible behind the Scout Hut.
- Universal Fencing were contracted to replace the broken fencing panel at the Worcester Ave Play Area at a cost of £159.30 plus VAT.
- The WREN contract had been signed and the order for the play equipment placed with Kompan.

### **9.2 To receive play areas and skate park inspection reports**

RESOLVED the Litter Picker is to be asked to pick up the litter at the skate park.  
RESOLVED to monitor the surfacing at the play area needs to see if it dies back,  
RESOLVED that no action was needed to the remainder of the fencing at this time unless Cllr Bhachu raises it in his monthly report.

### **9.3 To receive the financial report and approve the payment of bills**

RESOLVED that the payments as listed in the finance report should be paid, plus LGS £73.74 website renewal.

L G Stoehr (Salary)	£90.36
S Turner (Salary)	£136.00
LGS Services (Admin support)	1316.68
Herts and Cambs Ground Maintenance (Grasscutting)	£564.00
Universal Fencing (Grenadier Walk Fence)	£191.16
Sherriff Amenity (Recreation Ground fertiliser)	£456.00
Cambs Cricket Ltd (Recreation Ground Decompaction)	£400.00
NEST Pension	£166.75
SCDC (Bin Collection)	£46.80

Credits, including investment interest, and receipt of the precept, were noted.

### **9.4 To consider the General Data Protection Regulations Bill 2017 and its requirements**

RESOLVED to note the requirements and consider the model policy at a future meeting.

## **10. Members' items for the next agenda and for the Clerk's information and Closure of meeting**

Millers Way is to be an agenda item for next meeting and to chase James Stringer for an update report.

RESOLVED that the next Parish Council meeting is to be held at the School and not the Pavilion.

There was no further business and the meeting closed at 9.20 pm.

Signed .....Chairman .....date.