

HARDWICK PARISH COUNCIL

I hereby give notice that as previously arranged, the Meeting of the Parish Council will be held on
Tuesday 28 February 2017 in the School at 7.00 pm

The Public and Press are cordially invited to be present. The order of business may be varied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.



Gail Stoehr, Clerk 21/02/17

AGENDA

Open Public Session including reports from the County & District Councillors

1. **To approve apologies for absence**
2. **To consider any applications to fill the casual vacancy**
3. **Declaration of interests**
 - 3.1 To receive declarations of interests from Cllrs on items on the agenda and details of dispensations held
 - 3.2 To receive written requests for dispensation and grant any as appropriate for items on this agenda
4. **To approve the minutes of the last meetings on 24 January and 31 January 2017**
5. **Matters arising and carried forward from the last or previous meetings for discussion/decision**
 - 5.1 (Open and 5.3) Grace Crescent and St Neots Road developments – to consider if any Parish Council action is required including:
 - 5.1.1 Carter Jonas letter of 19 January 2017 to Hardwick Parish Council’s objections along with SCDC planning report for committee ^(SR)
 - 5.1.2 New community centre – to consider Trustees’ response to proposals ^(SR)
 - 5.1.3 Hardwick Community Bus – operation and use ^(SR)
 - 5.2 (5.5) Removal of trees from woodland – to consider quotations
 - 5.3 (8.2) Refurbishment of benches – to consider report and recommendation ^(JH)
 - 5.4 (8.3) Coalition of Parish Councils – preferred busway solution and to appoint a councillor to attend the public meeting ^(SR)
 - 5.5 (9.2) Litter picker’s report and queries including money found, the extent of his responsibility by the pavilion, goal posts, broken gate between the skate park and adj. property and hedging by the skate park
6. **To consider any correspondence / communications received**
 - 6.1 Resident – Public Right of Way Hardwick to Caldecote
 - 6.2 Comberton Parish Council – request for support on MOD permissive path
7. **To consider any planning applications and decision notices and tree works applications ***
 - 7.1 Planning applications
 - 7.1.1 S/3234/16/FL – 3 Laxton Avenue – Change of use from residential to a mixed use of residential and childminding business
 - 7.1.2 S/0369/17/FL – 7 Merton Walk – Single storey front extension to house
 - 7.2 SCDC decision notices – to note
 - 7.3 Tree works applications
 - 7.3.1 S/0399/17/TC – 54 Main Street
8. **Members reports and items for information only unless otherwise stated**
 - 8.1 Neighbourhood Plan update report ^(AG)
9. **Finance, risk assessment and procedural matters**
 - 9.1 To consider any quotes for urgent work required because of risk and Clerk’s use of delegated powers
 - 9.2 To receive play areas and skate park inspection reports
 - 9.3 To receive the financial report and approve the payment of bills
10. **Closure of meeting and items for the next agenda**

* NB Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

Hardwick Parish Council meets on the fourth Tuesday in each month except December when the meeting is on the third Tuesday. Meetings are held in the School but occasionally, when the School is closed they are held in the Pavilion. Please check the notice board for the venue which is shown on the agenda for each meeting.

CLERK REPORT TO HARDWICK PARISH COUNCIL MEETING ON 28 FEBRUARY 2017

1. Apologies for absence – None at the time of writing.
2. To consider any applications to fill the casual vacancy
3. Declaration of interests – members should declare their interests state why they have an interest, the type of interest held and if they have a dispensation state this and the extent of their dispensation i.e. to either speak or speak and vote.
4. To approve the minutes of the last meetings on 24 January and 31 January (attached)
5. Matters arising and carried forward from the last or a previous meeting for discussion/decision
- 5.1 (Open and 5.3) Grace Crescent and St Neots Road developments – to consider if any Parish Council action is required including
 - 5.1.1 Carter Jonas letter of 19 January 2017 to Hardwick Parish Council’s objections along with SCDC planning report for committee
 - 5.1.2 New community centre – to consider Trustees’ response to proposals
 - 5.1.3 Hardwick Community Bus – operation and use

Cllr Rose to report. Background information for these items is below.

Subsequent to the last meeting, David Thompson of SCDC wrote as follows:

“I am emailing with an update on the healthcare provision issue in relation to the Grace Crescent development.

James Fisher and I have discussed the possibility of Comberton surgery 'manning' some form of service at the community building and essentially the view of the Partners is (without quoting them obviously) is that it is not a viable proposition at this stage. NHS England have requested a financial sum to mitigate the impact of the development and whilst space on the Comberton site is limited, the extent of the additional surgery space they are suggesting could be provided through internal modification or there would appear to be scope to extend the Little Eversden satellite if that was necessary. Whilst I understand it would be desirable to have a service provided within the village and to secure that as part of this outline application, there is a risk that the money will not be spent on the upgrade of the existing facilities if a scheme cannot be identified and the money returned to the developer. Ultimately, we cannot refuse the application if this service is not provided as the developer is only required to mitigate the impact of the additional population and the NHS have provided details of the contribution required to do this and this does not amount to the provision of a facility within the village.

It may be, as the Comberton Practice manager has acknowledged, that once the building is up (should the application be approved) it may be that this issue could be revisited and the physical space would exist for this to happen.

I thought it best to outline this now as I am aware that the possibility of the medical facility is considered to be a key potential benefit but it is not one that we can secure at this stage due to the lack of certainty and lack of support for it from the relevant provider. My view at this stage is that we have taken it as far as we can because NHS England do not require the facility to make the scheme acceptable in planning terms and for that reason, we would not (in my professional opinion) be able to substantiate this as a reason for refusal at appeal.

My view is that, when balancing the package of benefits overall, the value of the community building contribution (£608k) and the provision of the community minibus are elements which go beyond the level at which we could force the developer to offer to get the proposal of the 'acceptable' mark and securing these would represent a significant benefit therefore. I would put the additional equipped play area to provided off site in the same bracket, as the provision of one facility on site would on its own meet the policy requirement.”

Following a meeting between Cllrs Rose and Gill and Mr Thompson on 16 February, the Chairman replied as follows:

“Meeting on 16th February re Grace Crescent development, Hardwick

“Dear David

Thank you very much for agreeing to meet me and Tony yesterday. It was much appreciated.

I am making some notes for the sake of good order. Please let me know if I have misunderstood anything or made any errors for which I apologise.

Timetable and process

You expect that the application will be heard by the SCDC Planning Committee on Wednesday 1st March which starts at 10:00 or 10:30

You will be submitting your report on the application by next Tuesday.

The Committee meeting is held in public so anyone can attend but anyone wishing to speak must apply to do so. This can be done once the agenda for the meeting has been published following the instructions on the SCDC website or contacting Ian Senior. As things stand I have been authorised by Hardwick Parish Council to address the Committee. You said you would also mention this to Ian Senior. This will be helpful as I am on leave from Sunday 19th February to Wednesday 22nd February.

Update on Hardwick Parish Council position

Hardwick Parish Council objected to the original application mostly on grounds of sustainability.

The developer responded to our concerns on 17th November 2016. Hardwick Parish Council reconsidered the application in light of the response, acknowledged those areas where we thought concerns were met or mainly met but the remaining concerns were sufficient for the Council to maintain its objection.

The developer gave a further response on 19th January 2017 which should be considered at the parish council meeting scheduled for 28th February 2017 along with an update from the Trustees of the community rooms and of course your report will also be available then.

I agreed to let you know the outcome of the debate at the parish council meeting on 1st March prior to the Planning Committee meeting.

S106 planning obligations

You kindly explained the process by which you and James Fisher were now checking the s106 planning obligations for this application. The developer has made a number of proposals and has involved Hardwick Parish Council and the community in those discussions.

You explained that you needed to check that the proposals were Community Infrastructure Levy [CIL] compliant. The developers had costed their s106 proposals at £1,646,000 but not all of these were deliverable. If a project is not CIL compliant then it cannot form part of the obligations.

We discussed some of the developer's proposals.

New Community Centre – up to £608,000

I confirmed that the Trustees of the community rooms at the school had recently met and that they were prepared to agree, in principle, to the proposal for a new community centre so that the space released could be used to accommodate provision for additional pre-school places.

The existing community rooms at the school were paid for by the Trustees from the sale of the old village hall in Hardwick and from a subsequent payment by them for extra space. The existing community rooms occupy 250 sq. m. at the school and the proposal is that a new community centre of 250sq. m. be built on the recreation field probably on the site of the existing skate park.

I explained that the village was getting the same size facility as at the school and asked that consideration should be given to extra s106 funding to accommodate the increase in population arising from the new development.

In particular, the original proposals included CIL compliant based contributions of £101,843.61 for off-site sports facilities and £46,237.20 for indoor community facilities. The developers tell us these amounts have been subsumed into the £608,000 but we ask that it be considered as additional funding for the community centre. The community centre will be used for various indoor sporting activities so we think this is justified. I would be grateful if you would consider this point again.

Furthermore, the trustees are very mindful that the community centre will be about a mile distant from the development site. The trustees would like to see some community facilities built closer to the development. St. Mary's Church is building a community hall next to the church and which is not far from the development. The community hall has been accepted by the Parish Council as a village project. The community hall currently has a funding gap of £60,000 and the Trustees request that some of the s106 funds for a community centre be applied to this project. I acknowledge your reservations about project deliverability but would point out that this project already has planning permission and is already part funded. Again, may I ask you to consider this point?

Transport £200,000

The developer is willing to assist with public transport provision to and from the development and there is a recognised need for this. It is regrettable that there is no public transport project available that can benefit. I thank you for considering a community bus project as an alternative. The developers have offered a capital sum of £25,000 and operating costs of £4,000 a year for five years. I have not checked whether these costs are reasonable – is this something you will look at? I left with you some documents relating to the operation of a community bus at Histon which I expect would have similar uses at Hardwick with the possible addition of a shuttle service between the south and north ends of the village to link with regular bus services. The Parish Council already has a community bus on its list of approved village projects. This was for a 17-seater bus for youth groups, doctors run etc. and had been costed at a capital cost of c£30,000. I agreed that I would ask that the Parish Council discussed the proposed operation of a community bus in more detail at its next meeting and advise you.

Healthcare £50,000

Along with education and traffic, healthcare provision is a major concern for residents.

Hardwick is the largest village in South Cambs without a doctors' surgery and if applications are approved it will become larger still with a population exceeding 3,500. Local surgeries are full. Other villages may well grow in like manner to Hardwick, which will exacerbate the situation with Comberton surgery and others. There are other surgeries more or as accessible to Hardwick than Comberton namely Bourn and Cambourne which may want to operate in Hardwick and we believe they should be given this opportunity.

Residents in Hardwick want a local healthcare provision and are loath to see money go to Comberton surgery who appear to have no interest in providing Hardwick with local healthcare. Can I ask that Bourn and Cambourne surgeries also be asked if they would be prepared to provide services in Hardwick, using for example the community centre to begin with?

Off-site play equipment

There is a strong local group already lobbying and fund raising for better play equipment for children in the village. The existing equipment compares unfavourably with that available in other villages in the area. This project is also one of the approved projects by Hardwick parish Council. I have been asked to point out that the Egremont Road play area already has detailed plans and agreement locally for those plans and is waiting only to raise further funds to complete the scheme. The scheme has a funding gap of about £100,000 but is progressing in stages. Given the already inadequate provision in the village can this scheme be considered for funding? You mentioned that perhaps the sum of £30,000 for play equipment Grace Crescent might be applied to the Egremont Road scheme if the Grace Crescent scheme was not viable.

If you have any questions please let me know.

Thank you again for your time and to you and James Fisher for your work on this application.”

Regards

Steve Rose

Chairman

Hardwick Parish Council

David Thompson also wrote regarding the contribution for a Community Bus:

“Caldecote and Hardwick Community Car Scheme

I wondered if you are able to help me. One of the contributions being offered on the Grace Crescent scheme is £456k for a community bus. I note that the above scheme community cart scheme is in operation. Do you happen to know who co-ordinates this - is it something the Parish Council are involved in? I'm considering whether we could accept the vehicle on the basis that the Parish Council have ownership of it on the basis that it is used to widen the accessibility of this service for residents in Hardwick and would welcome your views on whether this is something you would consider practical?”

5.2 (5.5) Removal of trees from woodland – to consider quotations if received
Quotations will be brought to the meeting if received.

5.3 (8.2) Refurbishment of benches – to consider report and recommendation
Cllr Humphries to report

5.4 (8.3) Coalition of Parish Councils – preferred busway solution and to appoint a councillor to attend the public meeting

Cllr Rose to report. He writes:

“Can we also consider the Coalition of 20 Parish Councils preferred busway solution. The Parish Council advised the City Deal that it preferred a segregated busway alongside St Neots Road rather than one to the north of the A428 or to the south of the village. The Coalition and the LLF both favour an online solution. This is something that the PC did not discuss and so I think it is appropriate to ask their views on this as an alternative to a segregated busway. This is particularly relevant as a) we are a member of the Coalition and b) there is a public meeting in Hardwick on 7th March on this issue. A councillor ought to attend the public meeting to explain the HPC position. Our original decision was subject to a solution being found to address the valid concerns of the residents along St Neots Road and an on road solution may be just such a solution. I think we should discuss without needing to overturn our decision at the December meeting.”

5.5 Litter picker’s report and queries

The litter picker has raised the following issues:

- Some money has been found – what should be done with it?
- How close to the Social Club does the Litter Picker’s responsibility extend?
- The goal posts need moving for access as there is glass there. Whose responsibility is it to move the posts?
- The fence gate between the skate park and the property north of the skate park has broken security bolts and padlock which are therefore unusable
- Pruning of the hedge at the skate park is necessary as some parts are still inaccessible

Prior to Mr Gidding’s enquiry as to how close to the Social Club does his responsibility extend the Clerk had already provided him with the HSSC lease plan showing the extent of the HSSC’s responsibilities.

Other to for info only:

(6.6) NALC advice that S8 of the Local Government Act 1894 specifically prohibits parish councils funding churches.

The Clerk sought further clarification of the advice as follows:

“1) Does S8 of the LGA 1894 prevent the Parish Council giving funds to the Church towards either its insurance premium or electricity bill?

2) Does S8 of the LGA 1894 prevent the Parish Council giving funds to the Church towards a new church hall which it is fundraising for if it is open to the community to use or hire?”

To which NALC has replied:

“Parish councils have very limited powers to grant monies to the church. In response to both queries the council does not have the power to make such payments.

A recent legal query sent to NALC confirmed that community space within a church is the responsibility of the church to fund not the parish council.”

6. Correspondence

6.1 Resident – Public Right of Way Hardwick to Caldecote

“The footpath that runs from Hardwick to Caldecote is generally fine to walk on at most times of the year, however the 100 yard section that dog legs toward the Hardwick Wood is constantly wet and muddy. This is probably from water run off from the properties in Caldecote. With it being a bridal way as well the track here is not ideal for the casual walker. It appears that the track here is part of Hardwick Parish, so I wonder whether there could be some support towards a simple wooden walkway that is covered in chicken wire to assist in safety. I would be happy to research this further and providing there was support from Hardwick Parish Council see if Caldecote Parish Council would offer support as it borders their parish and would benefit many of their residents that use the path.”

6.2 Comberton Parish Council – request for support on MOD permissive path

Comberton Parish Council has written as follows to the Ministry of Defence and is seeking support from the Parish Council.

“Dear Sir Michael Fallon MP,

The Parish Council is writing to you to explain a slightly awkward situation and request your assistance in its resolution.

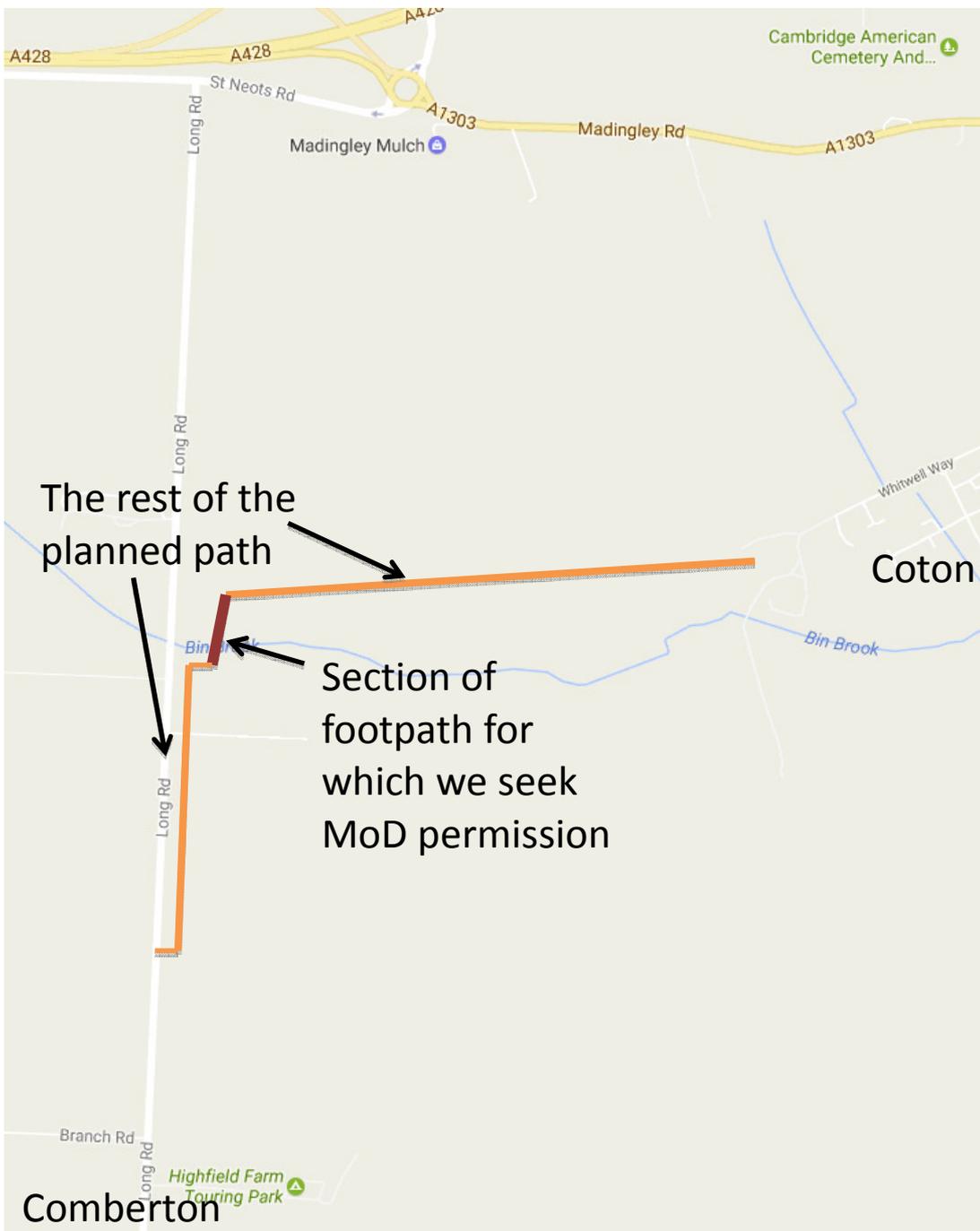
The South Cambridgeshire Parish Councils of Comberton and Coton are attempting to establish a permissive footpath between its villages. The footpath would offer the most direct route between these two villages, and connect with an established footpath to the village of Hardwick. For some of the route the path runs parallel to the very narrow, but straight and fast (60mph) Long Road. Being on the other side of a high hedge from this road means that walkers are being considerably protected from the dangers and noise of fast traffic.

The difficulty the Parish Council faces is as follows. Cambridge Past, Present and Future granted permission for this path to cross a small and pretty area of woodland. This section is a critical link between two longer sections of the path for which there is existing access. The map on the next page roughly locates this route. Embarrassingly, it has subsequently emerged that the group that granted public access through the woodland do neither own nor have authority to offer permission for access. As the Parish Council understands, the landholder is in fact the Ministry of Defence.

The Parish Council would like to make a humble request that you consider whether you might be able to grant permission for a path through this woodland area, in order to complete the path that the Parish Council is hoping to establish. The land in question is close to a public highway, so perhaps there is little military danger associated with people walking through the woodland. The Parish Council is asking for permission because it considers that it would be strongly in the public interest to improve connections between villages. It would enable school children from Coton to get to the Comberton Village College by foot, thus increasing exercise and reducing traffic. It would also improve walkers’ access to the countryside.

Thank you very much for taking the time to read and consider the Parish Councils request. The Parish Council is happy to provide any further information that is needed, and is very hopeful that it might be able to resolve this together.”

A map of the location is below.



Map: Route of planned permissive path between Comberton and Coton

7.1 Planning applications

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

7.1.1 S/3234/16/FL – 3 Laxton Avenue – Change of use from residential to a mixed use of residential and childminding business

Correspondence in support of this application was circulated before the last meeting. SCDC responded that the application had not yet been sent out for consultation at that time.

7.1.2 S/0369/17/FL – 7 Merton Walk – Single storey front extension to house

7.2 SCDC decision notices

7.2.1 S/2943/16/OL – Land at 41 St Neots Road – Outline planning permission for one dwelling with all matters reserved except access – Permission refused.

7.2.2 S/3816/16/FL – 89 Limes Road – Single storey front and rear extensions and garage conversion – Permission granted.

7.3 Tree works applications

7.3.1 S/0399/17/TC – 54 Main Street

Tree works applications may now be viewed on the SCDC Planning Portal. NB Some tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current tree works application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

8. Members' reports and items for information only unless otherwise stated

8.1 Neighbourhood Plan update report^(AG)

Cllr Gill to report.

9. Finance and risk assessment and procedural matters

9.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers

None at the time of writing.

9.2 To receive play areas and skate park inspection reports

9.3 To receive the financial report and approve the payment of bills – attached

10. Closure of Meeting and items for the next agenda

Hardwick Parish Council

	Approved Budget 2017	Amount to Date Feb 17	Percentage of Budget Spent	Amount Remaining	Approved Budget 2018	Notes 2017	Notes 2018
Payments							
Advertising	6,600.00	5,746.60	87%	853.40	3200	Includes website costs	Includes website costs and Hardwick Happenings
Insurance	1,800.00	1,863.50	104%	-63.50	1900	year 3 of 3	New insurance policy due in Sept 17 (estimate)
Salaries, pension & PAYE	4,200.00	3,777.30	90%	422.70	5133	assuming no overtime.	Based on NALC Payscales. assuming no overtime. Includes pension and litterpicker
Admin support	11,700.00	12,130.30	104%	-430.30	11700	year 3 of 3. Includes backdated admin support to 1/4/14	Current admin support price is due to expire on the 31st March 2017
Ground maintenance, grasscutting & trees	17,500.00	17,866.42	102%	-366.42	13000	Grasscutting contract £7822.00 Year 3 of 3 £ Tree survey last done in March 2013. Is a new due in 2016 if so contract o/s (170131 contingency £2k moved to Grounds Maint)	Grasscutting contract FY18 £5760 Year 1 of 3. Tree survey last done in July 2016 contract placed all works all works completed. FY17 includes Tree/hedge works of £7468 and Rec vertidrain/fertilizer works of £5732
Admin (Affiliation fees, Gen. supplies)	2,600.00	2,309.92	89%	290.08	2600	estimated	estimated based on workload
Repairs & Assets maintenance	7,000.00	7,048.15	101%	-48.15	8000	lots of play equipment and bus shelter repairs in FY16 PC to consider from which budget heading the overspend is to be taken. Pavilion roof/guttering and bus shelter repair invoices o/s approx £1900. Drains at the pavilion continue to be a problem.	Drains at the pavilion continue to be a problem.
Street lights	1,450.00		0%	1,450.00	1550	No notification received from CCC but recent streetlighting upgrade programme.	No notification received from CCC cost for FY16=£1546.46
Audit & acct	480.00	442.65	92%	37.35	480	External audit fee £25k to £50k = £200, £50k to £100k = £300 Internal Audit approx £180	External audit fee £25k to £50k = £200, £50k to £100k = £300 Internal Audit approx £180
S137	5,000.00	3,428.60	69%	1,571.40	5000		
Special projects	5,000.00	1.00	0%	4,999.00			
Agency services (P3)		0.00		0.00		170131 moved contingency to Grounds Maint	
Unallocated/Contingency	0.00			0.00	2,000.00		Suggest at % unless genreal reserves can be used
Total payments	£63,330.00	£54,614.44	86%	8,715.56	£54,563.00	Baseline budget = £18480.00 (note grass, trees and assets maintenance not included)	Baseline budget = £23363.00 (note grass, trees and assets maintenance not included)
Receipts							
Income pitches	750.00	£500.00	67%		750	FY16 Football Club and Harriers o/s. Additional fees of £150 Coton Netball. FY17 Harriers o/s.	
Advertising	3,000.00	323.60	11%		0	Period when HH advertising FOC. Fees increased in 2015	
Bank Interest	1,500.00	1,567.44	104%		1600		
Assets maintenance		10.61			10	UKPN wayleave	UKPN wayleave
Precept	47,580.00	47,580.00	100%		42453	To be decided after the PC consider if any reserves can be released or the reserves need to be increased.	To be decided after the PC consider if any reserves can be released or the reserves need to be increased.
Special Projects		0.00					
Pavilion rent	3,500.00	2,625.00	75%		3750	£4k from September 2018	£4kpa from September 2018
Misc		£0.00				FY16 admin	FY16 admin
Release from Reserves	7,000.00		0%		6000		
Total receipts	£63,330.00	£52,606.65			£54,563.00		
Reserves							
S106 Taylor Woodrow (Cahills Corner Improvements)	29148.07			29148.07	0.00	FY17 Cahills Corner LHI	
Cahills Corner Improvements	1614.77		1140.22	474.55		FY16 Balance moved to Gen Res. Except balance of Cahills Corner works (£1614.77 moved to fund by RFO to match order placed by PC on 17/9/15)	
S106 Lark Rise POS contribution (received 28/01/14)	863.63			863.63		Public open space £3147.29 and community space contribution £520.13 Community fund spent in Jan 2014 on community room. POS fund adjusted for the Worcester Ave swing in FY15.	
S106 Lark Rise Community space contribution (received 28/01/14)	520.13			520.13			
S106 Land adj 3 Lark Rise POS contribution	4947.02			4947.02			
S106 Land adj 3 Lark Rise Community Space contribution	817.56			817.56			
S106 Land Adj 311 St Neots Road POS contribution (received 12/04/16)	0.00	4936.04		4936.04			
S106 Land Adj 311 St Neots Road community space contribution (received 12/04/16)	0.00	815.75		815.75			
Bus Shelter Grant	0.00			0.00			
P3 Scheme	825.00		555.98	269.02			
Scout Hut	240000.00			27000.00		PC has increased by £3000pa in previous years.	PC has increased by £3000pa in previous years.
PARC fund	83.25			83.25		PC could consider it being used towards the new play equipment project eg recent surveys.	PC could consider it being used towards the new play equipment project eg recent surveys.
Cricket Club Loan	-1200.00	£400.00		-800.00		£200 every six months. One receipt relates to FY16 received late.	£200 every six months.
Transport consultant	240.22			240.22		Commitment to Bourn Parish Council	Commitment to Bourn Parish Council
CC Yellow lines installation	222.26			222.26		invoice for FY2016 o/s	
General Fund	113723.33			102217.17		Policy 1.5 times annual expenditure	Policy 1.5 times annual expenditure
Total	£391,805.24	£6,151.79	£30,844.27	£142,606.60			
Receipts		£58,758.44					
Payments			£85,458.71				

Notes to draft budget meeting

1. The Council is asked to review its budget to date.

receipts os = Hardwick Harriers £500 for past 2 seasons. Is usually 3x£250 and invoiced in March.

Estimated at approx £14500 outstanding

2. Reserves review

The PC to agree the level of reserves it wishes to hold. Current policy is 1.5 to 2x annual expenditure

S106 moiney for Larkrise can only be spent on outdoor play facilities. The indoor facilities section of the fund has already been allocated to the Community Room

3. Draft Budget FY2018

Please note the comments alongside the budget. The unshaded cells are based on contracts in place or historic receipts & payments. (RFO to support)

The Council is asked to review all cells and complete the shaded cells, eg grasscutting and trees, assets maintenance, S137 donations to Clubs & organisations, special projects.

S137 if the PC budget an amount it should only spend upto this amount and not over (as in the current year). If not used the balance is released to the general reserves it can not be carried forward. Please Note NALC advice that money can not be given to churches (LGA 1894 S8)

Are there any special projects for FY 2017 that have not been put in hand and should be?

4. Precept required

The baseline amount required to balance the budget is £23363 (£21105 last year). Any changes to shaded cells, S137 donations and special projects which are not out of the S106 money would raise the resulting Precept demand accordingly

The amount required to balance the budget - payments - receipts = the precept

To work out the amount a band D house pays the Precept should be divided by 939.1 (the advised collation rate). In the current FY2017 the number of Band D properties was 944.4 = £50.38, in FY16 it was 938 = £55.06, in FY2015 it was 922.1 = £56.01, in FY2014 it was 921.3 = £56.06pa and in FY2013 it was 921.3 = £56.33pa).

HARDWICK PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Feb-17

Summary of previous month

Balance brought forward **£149,631.89**
Adjusts/transfs/inc during period

Expenditure approved at last meeting/between meetings

ICO	DPA	-35.00
PARISH ONLINE	MAPPING	-50.40
HARDWICK HAPPENINGS	ADVERTISING	-185.60
HARDWICK VILLAGE PLAN GROUP	S137	-250.00

Misc credits

J KIRBY	HH ADVERTISING	75.00
NS&I	INTEREST	23.78

Total Adjustments -422.22
Balance revised after adjustments £149,209.67

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Current Account	28,889.31	32178.11	-3,288.80
Business Account	546.44	546.44	
Cambridge Counties Bank	91,773.92	91,773.92	
Bonds	28,000.00	28,000.00	
Total	149,209.67	152,498.47	-3,288.80

Expenditure for approval

		£
DYNO ROD	PAVILION DRAINS	96.00
GROUNDS BY ROUNDS	GRASS CUTTING	309.07
R CASSEY	WEBMASTER	78.00
CCC	STREETLIGHT ELECTRICITY	1583.20
LG STOEHR	SALARY	22.38
I GIDDINGS	SALARY	100.00
NEST	PENSION	160.64
LGS SERVICES	ADMIN SUPPORT	3586.60
CGM	MILLENIUM FOOTPATH	667.18

Total expenditure 6603.07
Balance c/f £142,606.60

Notes:

Late invoices will be brought to the meeting