

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 25 August 2015
in the Community Room at the School at 7.45 pm

Present: Councillors: S Rose (Chairman), J Humphries, J Coe, C Cracknell, B Grimes and R Worland.

In attendance: 8 members of the public, District Cllr Grenville Chamberlain and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

A resident of Kesters Close commented that residents had not been given an opportunity to inform the Parish Council of their views about the planning application for 11 Cambridge Road at the last meeting. The Council will consider this under item 7.3.

A resident highlighted the implications of the Cambridge BOLD proposal for people living at the southern end of the village, given the current limited bus provision. He felt a new bus and cycle route to the south of Hardwick would provide a solution for the village. The Parish Council was asked to support this option. The resident volunteered to contribute towards the Community-led planning project.

A resident of St Neots Road spoke to her comments with regard to the proposed location of a new Park and Ride site near St Neots Road and requested adequate screening.

District Cllr Chamberlain reported. He clarified that the Cambridge BOLD proposal was a discussion document to enable affected villages to see the various options, and that the village should advocate the outcome it wanted. He reported on the Council's work on the Local Development Plan, its reconsideration by the Inspectorate in February 2016 and the submission of speculative planning applications.

1. To approve apologies for absence

Apologies were received from Cllr Stewart (out of parish).

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Cracknell declared an interest in item 5.4 as an HSSC committee member, and also the existence of his dispensation.

Cllr Grimes declared an interest in item 5.4 as an HSSC committee member, and also the existence of her dispensation and declared a pecuniary interest in item 7.1 as an adjacent resident with a possible interest in the sale of the land.

Cllr Coe declared an interest in item 5.4 as a member of the HSSC, and also the existence of his dispensation allowing him to speak and vote.

Cllr Rose declared an interest in item 5.4 as a member of the HSSC, and also the existence of his dispensation allowing him to speak and vote.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 28 July 2015

RESOLVED that the minutes of the meeting on 28 July 2015 be approved ^(Prop SR, 2nd JC) and signed by the Chairman, after an amendment in item 4.2 to delete "Primec are to continue to carry out the six-monthly checks." ^(Prop SR, 2nd JH unanimous)

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 (4.1) Village Improvement Plans – to consider setting up a Working Group and any other action to be taken

RESOLVED having agreed a village improvement plan to be a good idea to gratefully accept the kind offer of Mr Martin Casey to lead the production of a village development plan and appoint Cllrs Humphries and Grimes to be the Parish Council's representatives to work with Mr Cassey and future volunteers to produce the plan for consideration at a future Council meeting..

RESOLVED to ask people at the drop in event on 8 September whether they would be willing to be involved with the village improvement plan (Prop JH, 2nd BG unanimous)

4.2 (5.1) Dog fouling at wooded area off Egremont Road – to consider the costs of a notice

RESOLVED not to proceed with the dog fouling sign. (Prop JH, 2nd CC unanimous)

4.3 (5.2) Operation Oaklands Smart Water signs – to consider the costs of additional signs

RESOLVED to buy one more sign at a cost of £35 for Toft Road and that Cllr Worland should install this subject to a written risk assessment. (Prop JH, 2nd CC unanimous)

4.4 (7.4) Proposal to appoint a notice board key holder

RESOLVED unanimously to appoint Cllr Cracknell as the notice board key holder. (Prop SR, 2nd JH unanimous)

4.5 (7.7) Proposal that the Egremont Road play area gate be re-hung outwards – RoSPA's advice

RESOLVED to accept the quote from Cambourne Parish Council for approximately £40 to adjust the spring on the gate. (Prop BG, 2nd JH unanimous)

4.6 (9) Proposal that the meetings start earlier

The proposal was withdrawn by Cllr Humphries..

4.7 (9) Proposal that Finance be an earlier agenda item

This item was deferred to the next meeting as Cllr Stewart was not present.

4.8 (Open) Hardwick Happenings appointment of Editor(s) and terms and conditions

RESOLVED to appoint Peter Cornwell as Editor and to defer discussion of the terms and conditions to a future meeting. The Chairman will advise Mr Cornwell of the appointment.

4.9 (Open) Hardwick Happenings advertising income and Editor's request for funding

RESOLVED to defer this item to a future meeting and to note the Clerk's advice on the VAT implications and requirements for advertising income and business supply. The Chairman has advised the Editorial team on VAT issues.

Other

4.10 (7.6) It was noted that there was already a dog bin in this location.

5. Correspondence/communications received

5.1 Resident – complaint about the Parish Council's voting procedure at the last two meetings

RESOLVED to consider this matter in the complainant's absence and that the public and press should not be excluded. (Prop JH, 2nd JC)

The Council's policy for handling complaints was followed.

RESOLVED to thank the complainant sincerely for bringing this matter to the Council's attention and to confirm that the Parish Council will comply with Standing Orders in the future. (Prop CC, 2nd JH unanimous)

- 5.2 Residents' play equipment meeting – Charity bank account opening and signatories
RESOLVED to thank the group for their kind offer to raise funds and to point them in the direction of Comberton Playground Project for information, and ask them to bring proposals for a play scheme and how it should be funded to a future meeting. (Prop SR, 2nd BG unanimous)
- 5.3 Resident concern at the loss of a street light in Pippin Walk
RESOLVED unanimously to respond that the loss of street lighting following the County Council's recent project was the decision of the County Council. Lighting is to be considered under the Village Improvement Plan. (Prop BG, 2nd SR)
- 5.4 HSSC request for a stud wall for new darts area
RESOLVED unanimously that the Parish Council grants permission for the temporary stud wall, (Prop BG, 2nd CC unanimous) subject to the amendment (Prop SR) that the Parish Council retains the right to its removal having given 6 months' prior notice, and the amendment (Prop JH) that the window should be retained.
- 5.5 Speedwatch
RESOLVED unanimously to resurrect the Speedwatch team, arrange training and place an article in the newsletter and on the website inviting volunteers to come forward. (Prop SR, 2nd RW unanimous)
- 5.6 Proposed yellow lines from Cambridge Road, along Egremont Road to the first cul-de-sac on the right hand side, from Cambridge Road, along Limes Road to Ellison Lane and from the junction with St Neots Road, to the BT telephone exchange – to consider correspondence from CCC and the next steps
The Clerk advised the Parish Council before the motion was voted on that the Council could incorporate what had been considered and the reasons for the decision into the resolution should it so wish as the minutes did not record the discussions at meetings. RESOLVED to ask CCC to proceed with the installation of yellow lines at all the locations, to encourage safer parking around the School and legal parking. (Prop JH, 2nd BG, carried with 3 in favour, 2 against and 1 abstention)
- 5.7 Cahills Corner proposed works - to consider costs and the next steps
Cllr Grimes left the meeting briefly at 9.35 pm and re-joined the meeting at 9.37 pm. RESOLVED to proceed with the project at the cost of £25,635.70, as detailed by Skanska and with the County Council admin and overseeing costs at approximately 20%. (Prop RW, 2nd JH, carried with 5 in favour and 1 against)
- 5.8 CCC Minor Highway Improvement Scheme invitation to bid
RESOLVED that no application is to be made at this time. (Prop SR 2nd JH unanimous)
6. **Planning Applications and Decision notices and tree works applications**
Mr Tony Gill and Mrs Pauline Joslin were invited by the Chairman to outline the applications and make their recommendations for items 6.1.1 to 6.1.3
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/1794/15/FL – 325 St Neots Road – single storey rear extension
RESOLVED to recommend approval. (Prop BG, 2nd SR unanimous)
- 6.1.2 S/1831/15/FL – 19 Laxton Avenue – two storey side extension
RESOLVED unanimously that the Parish council had no objections. (Prop BG, 2nd JH unanimous)
- 6.1.3 S/1881/15/FL – 37 St Neots Road – Change style of roof to form rooms in a roof space with rear balcony
RESOLVED to recommend approval. (Prop BG, 2nd JH unanimous)

6.2 SCDC Decision Notices

Details of planning permissions granted by SCDC or refusal notices since the last meeting can be viewed on the SCDC Planning Portal at <http://plan.scams.gov.uk/>.

- 6.2.1 S/1822/15/FL – 4 Sadlers Close – Retractable swimming pool enclosure over an existing swimming pool – Permission granted by SCDC.

The planning application for 11 Cambridge Road had not as yet been determined. Letters of objection from residents were noted.

6.3 Tree Works

None.

7. **Members reports and items for information only**

- 7.1 Report on St Neots Road development; report on S106 planning obligations meeting held at SCDC offices on 30 July and to consider if any action is necessary

Cllr Grimes, having previously declared an interest in this item, left the meeting at 10.02 pm.

RESOLVED unanimously that all members should attend the Developer's drop in meeting on 8 September. (Prop JH, 2nd CC unanimous)

RESOLVED that the Parish Council survey the residents at the drop in meeting on 8 September, and to issue 300 copies of the survey, which is to run for one month, and also to be published on the website. Cllr Coe is to hand out and collect the surveys (Prop JH, 2nd CC unanimous)

Cllr Grimes re-joined the meeting at 10.17 pm.

- 7.2 Report on meeting with the Sports Club to discuss recreation ground maintenance and to consider any actions necessary

RESOLVED to check when the Amenity spray is taking place.

Cllr Coe is to draw up a three year programme for all grounds maintenance (including aspects such as top dressing, vertidrainage, weed spraying, fertilising and boundary maintenance) so that the Council can consider this at a future meeting.

- 7.3 To consider how the Council can respond to planning applications between meetings and if a planning committee is required

Deferred to a future meeting.

8. **Finance, procedure and risk assessment**

- 8.1 To consider any quotes for urgent work required because of risk

- 8.1.1 St Mary's play area swing end and central casting replacement

Clarification is to be obtained from RPM before this to be considered further as to how they had come to the conclusions that the part required replacement as cllr Worland had been on site when RPM had been unable to get the bolts undone.

Reports had been received that the public right of way path leading to the play area was in poor condition. This is to be reported to CCC.

- 8.2 To receive play areas and skate park inspection reports

RESOLVED to receive the reports on the Egremont Road and Church play areas. The remaining reports are to be emailed to the Clerk.

- 8.3 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the invoices and bank statements be checked before the cheques are signed (Prop SR, 2nd JH unanimous)

RESOLVED that the payments as listed in the finance report should be paid, plus Coulson (pavilion tiles) £214.92, Maypole Manufacturing Ltd (bus shelter repairs) £987.90, Grounds by Rounds (grounds maintenance) £1041.53 and RPM (skate park

repairs) £456.00 and RPM (Rospa repairs) £2304.00 should be paid, but to withhold the remaining balance of £216.00 to RPM for the bearings and fencing subject to RPM clarifying if the casing and fencing work had been completed.^(Prop CC, 2nd JH unanimous)

Salary	£227.97
LGS Services (Admin support)	£1304.84

9. Members’ items for the next agenda and for the Clerk’s information and Closure of meeting

There was no further business and the meeting closed at 11.00 pm.

SignedChairmandate.

APPROVED