

Hardwick Parish Council
Minutes of the Meeting held on Tuesday 23 June 2020 at 7.00 pm
Held remotely via Zoom due to the current pandemic

Present: Councillors: A Gill (Chairman), P Joslin, S Rose, A Joolia and D Wellbelove.

In attendance: 2 members of the public, District Cllr Grenville Chamberlain and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

A resident reported broken glass, drug paraphernalia and other litter in the play park. He had spoken to the play parks committee who had said the bin was removed by mistake and will be reinstated. The gate lock had been cut. The resident suggested cameras as a deterrent, and the relocation of existing cameras. He indicated his willingness to fundraise for cameras.

Another resident referred to the new CCTV system bought by HSSC. They had investigated extending the system but already had the maximum number of cameras. She also raised the pizza van which traded on Saturday and was using the HSSC bins and recreation ground bins.

District Cllr Chamberlain reported on the postponement of the Greater Cambridge Partnership busway plans and on the importance of having a cycleway. The Comberton Greenways project was briefly discussed.

1. To approve apologies for absence

The resignation of Cllr Ashton was noted. County Cllr Nieto had sent her apologies.

2. Declaration of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of dispensations held

Cllr Joslin declared an interest as a resident of St Neots Road, a member of the Speedwatch group and as a member of the group which had submitted the LHI bid.

Cllr Ackbar declared an interest as a resident of St Neots Road.

2.2 To receive written and grant any requests for dispensation as appropriate for items on this agenda

None.

3. To approve the minutes of the previous meeting on 26 May

RESOLVED that the minutes of the meeting on 26 May be approved and signed by the Chairman as a true record, ^(Prop DW, 2nd AJ, unanimous) after adding under item 4.3 that the LHI bid for 2021/2022 was not discussed. ^(Prop SR, 2nd AG, unanimous)

4. Matters arising and carried forward from the last or previous meetings for discussion/decisions

4.1 (4.3) CCC Local Highways Improvement Scheme 2021/2022 – To note that an application for a permanent physical buffer with the objective of producing a reduction of speed on St Neots Road at the east village entrance and the approach to Cambridge Road has been submitted by a group of local residents

RESOLVED to send a letter to CCC expressing support for the bid submitted by the group of residents. ^(Prop DW, 2nd AJ, unanimous)

On a proposition by the Chairman, the order of business was varied.

4.4 (9) Anti-social behaviour in Hardwick – to consider lack of action by the Police

The Chairman reported that the Egremont Road play area lock had been replaced with a better lock which was the highest grade of bicycle lock.

At this point a resident observed that, according to the SCDC website, the licence for the mobile pizza van had been approved. However SCDC had not informed the Parish Council.

RESOLVED to publish on the website that residents are encouraged to report anti-social behaviour to the Police.

A resident asked that the Parish Council's CCTV camera be turned to face the play park and offered to do it.

RESOLVED that the resident's offer to fundraise for CCTV cameras should be an agenda item for the next meeting.

4.2 (5.2) RoSPA play inspection report – to consider quotations received

RESOLVED to seek clarification of the quotation from ARD.

RESOLVED to accept the quotation from Algar Signcraft for supply of signage, subject to a reduced quotation as Cllr Wellbelove had offered to install the signage free of charge. (Prop AG, 2nd DW, unanimous)

On a proposition by the Chairman, the order of business was again varied to take item 6.1 next.

6.1 Resident – request that the tennis courts/all weather facility is refurbished

RESOLVED that the resident should ask others if they wish to form a tennis club and if so the Parish Council may be amenable to purchasing nets. RESOLVED that Cllr Joolia should place a note on the website, and that Cllr Rose should place a note on Facebook. A note will also be placed on the notice board, and in Hardwick Happenings.

4.3 (9) 27 St Neots Road – update and to consider the next steps

RESOLVED that District Cllr Chamberlain would take this matter up with the enforcement team.

4.4 (9) Anti-social behaviour in Hardwick – to consider lack of action by the Police

Taken earlier.

4.5 (5.2 of April meeting) Millers Way – to consider correspondence between Persimmon and a resident and proposal that the Parish Council agrees that Persimmon should carry out the work, transfer the title and put in any lighting after the Parish Council has considered what is available. Also that scrub clearance is considered.

RESOLVED to accept the offer from Persimmon with the proviso that the kerbing is concrete.

RESOLVED to seek quotations for the removal of the scrub at Millers Way prior to Persimmon undertaking their work and the land being transferred.

RESOLVED to delegate to the Clerk and the Chairman together to seek quotations and accept a quotation for levelling the scrub area and removing trees.

RESOLVED to seek quotations for bollard type lighting and UKPN connections with a hope that the lighting can be installed ASAP so that the hard surfacing being laid by Persimmon does not have to be dug up again which would be more costly to the Council.

RESOLVED to appoint Irena Spence of Tees Law to handle the matter for the Parish Council, her costs being met by Persimmon. Ms Spence will have to ensure that the necessary permission is in place for the Council to undertake its work prior to the land transfer.

RESOLVED to note that the Parish Council will have to pay Land Registry.

(All the above were Prop SR, 2nd AG, unanimous)

- 4.6 (4.3 of February meeting) Hardwick Church request for drainage pipe under Parish Council land – to consider draft Deed of Easement
RESOLVED to proceed with the Deed of Easement as drafted by the Council's solicitor and to authorise any two members to sign the Deed of Easement. (Prop SR, 2nd AG, unanimous)
- 4.7 To consider the offer of transfer of Grace Crescent Public Open Space
RESOLVED to accept the offer of funds from Hills as offered in their correspondence of 17th December 2019. (Prop SR, 2nd AG, unanimous)
RESOLVED, noting that the matter of the allotments was still outstanding, to ask Cllr Giddings to report to the next meeting.
- 5. Finance, procedure and risk assessment**
- 5.1 To consider any quotes for urgent work required because of risk and Clerk's use of delegated powers
RESOLVED to note that the theft of the lock at Egremont Road play area and vandalism to the Pre-school sign has been reported to the Police and a crime reference number received.
- 5.2 To receive play areas and skate park inspection reports and consider if any work is required
RESOLVED having considered the play area inspection reports, to note that the swing seat has been repaired by Kompan under warranty.
RESOLVED to delegate to the Clerk to ask SCDC to clear the camp at the back of the Pavilion, and that the Parish Council agrees to pay SCDC to remove it. (Prop AG, 2nd DW, carried with 4 in favour and 1 against)
RESOLVED to delegate to the Clerk to accept the lower of the two quotations for repairs once clarification on one of the quotations has been obtained and to also arrange for a missing tile on the Multiplay to be replaced (Prop AG 2nd DW unanimous)
- 5.3 To receive the financial report and approve the payment of bills
RESOLVED that the payments as listed in the finance report should be paid, plus William Lewis £340.00 (Internal audit). (Prop AG, 2nd PJ, unanimous)
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| Salaries | £545.62 |
| CCC (Street light electricity) | £138.53 |
| SSE (Street light electricity) | £82.75 |
| RH Landscapes (Grass cutting) | £906.00 |
| LGS Services (Admin support – May) | £1379.84 |
- Credits, including bank interest, and receipt of the precept, were noted.
- The District Councillor and all members of the public had left the meeting at this point.
- 5.4 To consider the tree survey and any quotations for tree works including removal or replanting
RESOLVED having considered three quotations, to accept the quotation from Town & Country Tree Surgery for the following works, all to be carried out at their earliest convenience:
Priority A works – All for the sum of £960.00 plus VAT.
Priority B works – All for the sum of £2915.00 plus VAT.
Priority C works – All for the sum of £1560.00 plus VAT.
RESOLVED to ask whether a price reduction would be possible if all the works were to be carried out at the same time. (Prop AG, 2nd PJ, unanimous)

RESOLVED that the following items 5.5 to 5.10 inclusive be deferred to the next meeting until the FO had had an opportunity to consider Cllr Rose's queries:

- 5.5 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1st April 2019 and 31 March 2020) and consider the Internal Auditor's report
- 5.6 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
- 5.7 To approve the Annual Governance Statement by resolution
- 5.8 To consider the Accounting Statements (Section 2 of the Annual Return)
- 5.9 To approve the Accounting Statements by resolution
- 5.10 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting

6. Correspondence/communications received

- 6.1 Resident – request that the tennis courts/all weather facility is refurbished
Taken earlier.
- 6.2 SCDC – proposal to set up Mobile Warden Scheme in the parish
Noted.
- 6.3 Resident request to remove two trees in Sudeley Grove woodland
RESOLVED to give permission for the Resident to remove one self-set ash and treat the stump at no cost to the Council. (Prop PJ, 2nd AG, unanimous)

7. Planning Applications and Decision notices and tree works applications

- 7.1 Planning applications received since the last meeting
- 7.1.1 20/02568/FUL – Former Gestamp factory, Bourn Airfield - Hybrid planning application consisting of full planning permission for Phase 1 and outline planning permission with all matters reserved except access for Phase 2 of the redevelopment of the former Gestamp Factory site at Bourn Airfield for up to 26,757sqm/288,000sqft of commercial floorspace purposes (use class B1c light industry, B1b research and development and B8 warehouse and distribution with supplementary use classes A3 restaurant and cafe, D1 day nursery/creche, D2 gym), associated car parking and service yards, external earthworks, attenuation basins and landscaping. This application is subject to an Environmental Impact Assessment.
RESOLVED to object to the application on the grounds of the additional traffic generated, given that the access is on to the Caldecote roundabout which is proposed to also take traffic for 3000+ houses. The Parish Council suggests that a separate access is provided directly onto the A428. (Prop AG, 2nd AJ, unanimous)
- 7.1.2 20/02219/OUT – Land adj to 283 St Neots Road – Outline planning permission for the erection of 1 No. one and a half storey dwelling and associated works with all matters reserved
RESOLVED to make no recommendation. (Prop AG, 2nd PJ, unanimous)
- 7.1.3 20/01790/FUL – Land North of 1 Kings Road – Erection of new office with associated landscaping and parking following demolition of existing barns – to note response made between meetings
The Parish Council objected to the application with the following comments:
“Whilst the Parish Council is keen to support local business and welcomes support for employment for local people, it has reservations about this application as it stands and the implications for the Conservation Area and the Green Belt. The proposed development is in both Hardwick's Conservation Area and the Green Belt. It will have a detrimental impact on the Conservation Area as the plans are out of keeping with the surroundings and character of the area, representing a change of use from agricultural to industrial/commercial use, and given the height of the proposed elevations.”

7.1.4 S/3318/19/DC – Land at the Rectory, 50 Main Street – Discharge of conditions 3 (Scheme of biodiversity enhancement), 4 (Arboricultural method statement and tree protection strategy), 5 (Materials), 6 (Foul water drainage) and 7 (Surface water drainage)

Noted.

7.1.5 S/1719/18/COND15 and COND 16 – Plot of land behind St Mary’s Church off Main Street and adjacent to the Rectory and the Old School House – Condition 15 (External lighting) and Condition 16 (Extraction of odour) – to note for information only

Noted.

7.1.6 S/3735/19/FL Land At 181 St Neots Road, Erection of two dwellings and the retention of the existing dwelling together with ancillary works to the site including hard/soft landscaping and the creation of parking spaces and the change of use of part of site from commercial to residential (Re-submission of S/2058/19/FL) - planning appeal

Noted.

7.2 SCDC Decision Notices

7.2.1 S/1745/17/FL – Land to rear of 25 St Neots Road – Change of use for the existing buildings to B8. Fitting of timber doors – Withdrawn

7.2.2 20/01726/HFUL – 2A Laxton Avenue – Single storey side extension with lean-to roof – Permission granted.

7.3 Tree Works Applications

7.3.1 20/1369/TTPO – 169 St Neots Road
RESOLVED to make no comment. (Prop AG, 2nd PJ, unanimous)

8. Members reports and items for information only

8.1 New Housing Developments and Planning Obligations

RESOLVED to note Cllr Rose’s verbal report that at a meeting of the Working Group yesterday the plan was amended in an ongoing process and the architect is to look at further amendments. There is a conflict with the amount of usage of the all weather facility.

Work on the St Neots Road development should commence in December/ January at the earliest and it will be November/December 2021 before S106 funds are received. The Community Centre cannot be built before this time.

8.2 Village Plan report and to consider any actions

None.

8.3 Speed Watch – Request to use the lamp post no L8PJS outside no 33 Cambridge Road to erect the MVAS. This position has been recommended by Mike Brooks Speed Watch at Cambridgeshire Police as a good spot to view northbound traffic heading to the School and the shop

RESOLVED that the Parish Council is willing to pay the cost of approximately £70.00 attaching the MVAS to the lamp post L7PJS and that the Speed Watch Co-ordinator should submit the application. (Prop SR, 2nd AG, unanimous)

8.4 Proposal that CCC is asked what is the official speed limit along St Neots Road

RESOLVED that the Parish Council should not ask CCC as a proposal has already been submitted. (Prop SR, 2nd AG, carried with 4 in favour and 1 abstention)

One member of the public joined the meeting.

RESOLVED that Cllr Joslin should ask Highways for clarification of how to reduce the speed limit from the east to Madingley Mulch and bring a detailed report to a future meeting.

8.5 Proposal that the Parish Council considers the implications of the Hill Street lighting and CCC pavement widening projects and that correspondence be sent to Hill
RESOLVED to write to Hills stating that the delay of 8-10 weeks is unacceptable and the Parish Council requires a revised earlier completion date.

9. **Members' items for the next agenda and for the Clerk's information and Closure of meeting**

Communication and engagement^(AJ) is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 9.37 pm.

SignedChairmandate

DRAFT